

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Tuesday, September 5, 2017 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Dan Brummitt, Vice-Chairman Thomas S. Hester, Jr., Commissioners Carolyn Faines, Yolanda J. Feimster, Leo Kelly, Jr., Archie B. Taylor, Jr., and Gordon Wilder.

Absent: None.

Also present were County Manager Jordan McMillen, Finance Director David C. Beck, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Rev. Joseph Ratliff, Shiloh Baptist Church, gave the invocation.

Public comments were heard first. Ms. Tracy Mosley asked if the Human Relations Commission was still active, and if not, would there be another board or committee to replace it. She also informed the board of a program at NC Central University that offers free assistance to help people over 19 years old to get their GED and/or a second degree. There will be a meeting at Gateway on September 14 at 5:30 p.m. to inform people about the program. Lastly, she asked the board if anything was being done to remove the vegetation growing at the NC Hwy 39 bridge over Kerr Lake, and if so, are there any plans in place to keep it from over growing again.

Chairman Brummitt stated that the Human Relations Commission needs to be revamped. He informed Ms. Mosley that the county has communicated its concerns to the Department of Transportation and the Army Corps of Engineers about the vegetation on Hwy 39 North.

Mr. Bobby West stated that he is part of Grace Ministries which is a faith based 12 Step Program that focuses on helping people who are struggling with addictions. He noted that 12 Step meetings are held in his church each week for about 50 to 60 people. He stated that his organization is looking for a building that could be used during the day for addicts, and possibly be used as a short-term homeless shelter as needed. He asked the commissioners to keep him in mind if they hear of a building becoming available and asked for the county's support in this matter. Chairman Brummitt thanked Mr. West for what he is doing and informed him and the public of an opioid forum being held on October 14 from 2:00 to 5:00 p.m. at the Vance Granville Community College Civic Center.

Ms. Angela Ryan expressed her concerns with drugs in the community, trash and garbage in the streets, etc. She stated that she knows of several people that come to Vance County from other counties to buy drugs. We need to do what we can to make this a safer place to live. She asked the board what can be done as a community to combat this problem. Chairman Brummitt stated that we are getting to a point of education now, and it is important that the community comes together. He noted the upcoming opioid forum and stated that Vance County is a part of the Stepping Up Initiative which identifies non-violent offenders in our jail system that need mental health assistance.

Ms. Porcha Brooks, Tax Administrator, was next on the agenda and presented untimely exemption applications as follows:

Untimely Exemptions

Name	Exemption Requested	Tax Administrator's Recommendation
Girl Scouts - NC Coastal Pines 2002 Carolina Skiff; 2002 Fiberglass Swamp Duck; and 2006 Hunter Marine 146	Charitable Education Exemption	Approve Application
Rebuilding Hope, Inc. 414 Raleigh Road	Religious Exemption	Approve Application
Cooks Chapel AME Zion Church Raleigh Road	Religious Exemption	Approve Application
Sharon G. Austin 86 Meridian Way	Disabled Exemption	Approve Application
Kenneth and Celeste Royster 225 Spring Trail Lane	Disabled Veteran Exemption	Approve Application
Henry S. Peoples, Jr. 2108 Coleman Place	Disabled Veteran Exemption	Approve Application
Jerry and Carolyn Summers 1240 Briggs Road	Disabled Veteran Exemption	Approve Application
Shirley Pace 815 Country Wide Lane	Circuit Breaker Program	Approve Application

Ms. Brooks noted that all exemption applications met the qualifications of the exemptions and would have been approved if the applications had been submitted by the deadline. Since it is past the deadline, approval of the exemption applications must be made by the Board of Commissioners.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the exemption application requests as presented.

Water District Board

Chairman Dan Brummitt called the Water District Board to order. The August 2017 operations report was presented to the board for information. Chairman Brummitt closed the Water District Board.

Committee Reports and Recommendations

Properties Committee - REO Properties Offers to Purchase. Chairman Brummitt stated that the committee (Brummitt [C], Wilder, & Kelly) met Tuesday, August 29th and reviewed the following offers to purchase REO properties:

- 1211 US Hwy 1 South (Parcel 0476 04009) - \$750 offer from Currin Enterprise, Inc. for a county owned property
- Parcel 0458A 03007 - \$1,000 offer from Jamie Henderson for a county owned property

The committee discussed the offers and recommended proceeding with the upset bid process for both properties. The committee acknowledged that this would begin the process with anticipation of getting upset bids. Recommendation: Approve the offers to purchase and the resolutions authorizing the upset bid process for the sale of 1211 US Hwy 1 South (tax parcel 0476 04009) and tax parcel 0458A 03007.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to approve the offers to purchase and approve the resolutions authorizing the upset bid process for 1211 US Hwy 1 South (tax parcel 0476 04009) and tax parcel 0458A 03007.



**RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
Lot off US #1, Kittrell, NC 27544**

WHEREAS, Vance County owns certain real property with an address of **Lot off US #1, Kittrell, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0476 04009**; and,

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **\$750.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by ***Currin Enterprise, Inc.***; and,

WHEREAS, the County has made a counteroffer to amend the terms of the Offer to Purchase County Owned Property; and,

WHEREAS, ***Currin Enterprise, Inc.*** has paid the required deposit in the amount of **\$750.00** with their initial offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.
2. Upon acceptance of the County's counter offered terms and conditions, a notice of the proposed sale shall be published which shall describe the property and the amount of the

offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

Adopted this the 5th day of September, 2017.

R. Dan Brummitt (signed)
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board

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**RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
Lot 40-R Squirrel Hollow, Henderson, NC 27537**

WHEREAS, Vance County owns certain real property with an address of **Lot 40-R Squirrel Hollow, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0458A03007**; and,

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and,

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **\$1,000.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by *Jamie Henderson*; and,

WHEREAS, the County has made a counteroffer to amend the terms of the Offer to Purchase County Owned Property; and,

WHEREAS, *Jamie Henderson* has paid the required deposit in the amount of **\$750.00** with her initial offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.

2. Upon acceptance of the County's counter offered terms and conditions, a notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

Adopted this the 5th day of September, 2017.

R. Dan Brummitt (signed)
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board

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Properties Committee - Change Order Proposal #2 & #3 (Administration Building Window Replacements). Chairman Brummitt reported that the committee discussed two change order proposals which involve replacing two additional windows that are rotted, and repairing two windows that have small holes. Both change order proposals total \$8,223. The committee was informed that the current project cost is \$94,515 and the change orders would move the budget to \$102,738 which is within the project budget of \$125,000. The committee questioned the payroll taxes proposed by the contractor, but recognized that the two additional windows were in line with pricing for the original 22 windows being replaced. The committee recommended proceeding with the change order approvals to allow the contractor to include the two additional windows in the original order. Recommendation: Approve change order proposal #2 totaling \$7,880 and #3 totaling \$343 with Bar Construction for the repair of two windows and replacement of two additional windows.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve change order proposal #2 totaling \$7,880 and #3 totaling \$343 with Bar Construction for the repair of two windows and replacement of two additional windows. This motion was seconded by Commissioner Leo Kelly, Jr. and unanimously approved.

Properties Committee - Abagayles Books Building. Chairman Brummitt advised that the committee reviewed and discussed a request from the City of Henderson for the county to contribute funding from currently budgeted funds for the replacement of the roof at the Abagayles Books building. The building recently completed the foreclosure process and is now owned by the city and the county. The committee was informed that the city has previously analyzed the potential for demolishing the building at a cost over \$100,000 and is requesting assistance with replacing the roof at a lessor cost. An estimate for the roof replacement was provided in 2016 totaling \$13,000 and the city has now been informed the cost will increase to \$24,400 due to additional deterioration that has occurred over the past year. According to the city, the condition of the roof is currently causing excessive water damage to the structure and may be impacting a neighboring property owner and business. The committee discussed the

increased cost and questioned the functionality of the building and whether it would be viable with a new roof. The committee also questioned whether the separation wall could be repaired at a lesser cost than replacing the roof to address issues to the neighboring building. The committee requested that the city obtain an additional quote as a comparison following the recent increase in price.

Public Safety Committee - Fire Departments Automatic/Mutual Aid Agreement Update. Chairman Brummitt reported that the Public Safety Committee (Brummitt[C], Faines, & Wilder) met Tuesday, August 29th with the Vance County Fire Chief, Fire Marshal, and the Fire Association President to review a request to update the automatic and mutual aid agreements between the fire departments serving Vance County. The original request for the update was from the City of Henderson Fire Department and is necessary for their upcoming ISO testing during the month of September. The committee requested changes to the document to ensure it is compatible with current practices of the departments and also discussed including the rescue squad within the revised agreement. The committee recognized that there may be additional input from the fire association, and recommended approval of the revised agreement subject to final attorney review of changes from the fire association and other interested parties. Recommendation: Approve the updated automatic and mutual aid agreement between the fire departments and rescue squad serving Vance County subject to final attorney review.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the updated automatic and mutual aid agreement between the fire departments and rescue squad serving Vance County subject to final attorney review.

Public Safety Committee - New Fire Truck (Review of Bids). Chairman Brummitt stated that the committee reviewed and discussed the fire truck bids. The committee was informed that a total of four bidders responded with prices ranging from \$499,700 to \$514,936. While the bids are within the expected price range, none of the bids meet the specifications which were required from the bidders. Three of the four bidders did not meet the strict height requirement to fit within the fire station, and others did not provide adequate pumps, cabinets, or auxiliary intakes. Due to the formal bidding requirements, the committee recommends rebidding the truck with additional guidance to the bidders on required specification items. Recommendation: Reject the

fire truck bids on the basis that no bids were compliant with issued specifications and authorize staff to re-issue the request for proposals.

Motion was made by Commissioner Thomas S. Hester, Jr. to reject the fire truck bids on the basis that no bids were compliant with issued specifications and authorize staff to re-issue the request for proposals. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

Finance Director's Report

Surplus Property - Police K-9. Finance Director David C. Beck stated that Sheriff Peter White has requested the Board of Commissioners to declare Police K-9 Rex as surplus property. Due to age and aggressiveness, Rex is no longer suitable for the Vance County Sheriff's Office. Additionally, Sheriff White is requesting the county sell Rex to his handler, Sgt. Billy Gooch, for the sum of \$1.00. *Recommendation:* Declare Police K-9 Rex surplus county property and sell him to Sgt. Billy Gooch for the sum of \$1.00.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to declare Police K-9 Rex surplus county property and sell him to Sgt. Billy Gooch for the sum of \$1.00.

County Attorney's Report

REO Properties. County Attorney Jonathan S. Care noted that during previous meetings, the board of commissioners approved the public sale process for 119 Lincoln Street, Parcel 0107 01003 and 1807 Nicholas Street, Parcel 0111 04017. The properties have been through the upset bid process and the board is now free to sell the properties or reject the offers. This should be done by resolution.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to adopt the following resolution accepting the bid for 119 Lincoln Street, Parcel 0107 01003.



**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

119 Lincoln Street, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0107 01003.

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **August 2, 2017**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **Harry Lamont Allen** in the amount of **\$10,750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 5th day of September, 2017.

R. Dan Brummitt (signed)
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board

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Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Gordon Wilder, vote unanimous, to adopt the following resolution accepting the bid for 1807 Nicholas Street, Parcel 0111 04017.

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**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

**1807 Nicholas Street, Henderson, North Carolina 27536, Vance County Tax Department
Parcel Number 0111 04017.**

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **August 11, 2017**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **Daisy P. Zambrano Angelino** in the amount of **\$750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 5th day of September, 2017.

R. Dan Brummitt (signed)
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board

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DLP Maria Parham Medical Center Settlement. Attorney Care presented a settlement agreement to the board for DLP Maria Parham Medical Center. He explained that the hospital had received a discovery from the county on their business personal property assets. They also received a discovery on their real estate which was settled in 2012. This settlement agreement resolves the outstanding issues of the business personal property. He noted that the hospital had listed their property around \$9 million. Based upon our lack of records that they would not provide to us initially, we did a discovery in the \$20 million range. The hospital disagreed on the valuation of the assets that the county established; and they disagreed that they had as many assets that were on their books. During this process, the hospital had a business personal property appraisal performed and they had an inventory control analyst to inventory every piece of business personal property within the hospital. The county and the hospital has come to a conclusion that the settlement is a fair and accurate assessment of the true value of the hospital. The hospital has requested the county to waive the penalty for the failure to list these assets.

After discussion, motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Gordon Wilder, vote unanimous, to approve the settlement agreement with DLP Maria Parham Medical Center and waive the penalty for failure to list these assets.

County Manager's Report

Fireworks Permit. County Manager Jordan McMillen stated that Pyrotecnico FX is requesting approval of a fireworks permit for a planned fireworks display on October 6, 2017 (rain date - October 7, 2017) at the Vance County Regional Fair. According to Vance County Fire Marshal Keith Duncan, the fireworks will be provided by a professional pyrotechnics firm which has the appropriate credentials and insurance coverage. Recommendation: Approve the request from Pyrotecnico FX for a permit to discharge fireworks at the Vance County Regional Fair on Friday, October 6, 2017 with a rain date of October 7, 2017.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the request from Pyrotecnico FX for a permit to discharge fireworks at the Vance County Regional Fair on Friday,

October 6, 2017 with a rain date of October 7, 2017. This motion was seconded by Commissioner Leo Kelly, Jr. and unanimously approved.

Telecom Audit. Mr. McMillen noted that the county completed a telecom audit in 2011 which identified significant savings in the telephone, data, and wireless bills. The savings allowed the county to reinvest in equipment and maintenance for installation of a wide area network which was instrumental for the county's Voice over IP phone (VOIP) system. On a typical basis, telecom audits should be completed every five years to identify bill overages for recovery and potential cost reduction savings. Spyglass is the largest Telecom Expense Management firm and is the leading provider of telecom audits for governments in North Carolina, including several cities, counties, school districts, and community colleges. The audit process would not require any upfront cost and will allow the county to receive an analysis of existing telephone and data lines at no cost. If recoverables (cost reimbursements) are identified, the county would share 50% of this additional revenue with Spyglass and the county can choose which cost savings measures if any to implement. Mr. McMillen stated that he believes he could negotiate this down to 40%. Recommendation: Authorize the county manager to execute an agreement with The SpyGlass Group for completion of a telecom audit subject to attorney review.

Motion was made by Commissioner Thomas S. Hester, Jr. to authorize the county manager to execute an agreement with The SpyGlass Group for completion of a telecom audit subject to attorney review. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

Joint Meeting Request from City of Henderson. Mr. McMillen stated that the City of Henderson has requested a joint meeting to discuss economic development and also available city owned office space in close proximity to the courthouse. Recommendation: Assign a committee to establish a joint meeting with the City of Henderson or direct the County Manager to organize a joint meeting between the full boards.

The board discussed this matter and decided that a meeting of the two full boards would be more beneficial than a committee meeting. A date will be decided at a later time.

GoldenLEAF Foundation - Community Based Grantsmaking Initiative. Mr. McMillen explained that the Community Based Grantsmaking Initiative has begun in the North Central Prosperity Zone 15 county region. The initiative is a competitive grant process that could award

up to \$1.5 million in each county with a limit of one to three projects per county. The grants must be focused within one of six project areas that include economic development, education, workforce development, infrastructure, health care infrastructure, and agriculture and must include projects which are ready to proceed in a quick timeframe which will promote economic growth and move the needle quickly. The applicants may be community organizations or other organizations and the grants require a 20% match. The grants do not have to be administered by county governments, but the process does require the county manager to serve as a key contact who submits letters of inquiry on behalf of qualified projects and organizations. Those interested in submitting potential projects can reach out to the County Manager's office or the GoldenLEAF Foundation for more details. Letters of Inquiry must be submitted to GoldenLEAF by October 20th.

Justice Assistance Grant. Mr. McMillen explained that each year the Vance County Sheriff's Office and the Henderson Police Department jointly receive federal funds from the Edward Byrne Memorial Justice Assistance Grant Program (JAG) to purchase equipment. The City submits the application and conducts the required due diligence. The distribution of funds is 60% City (\$11,748) and 40% County (\$7,832). The two governing bodies must enter into a Memorandum of Understanding (Inter-local Agreement) in order to receive and utilize the federal funds. Recommendation: Approve the inter-local agreement between the City and County for the purpose of receiving and using federal JAG funds in the amount of \$7,832.

Motion was made by Commissioner Gordon Wilder to approve the inter-local agreement between the City and County for the purpose of receiving and using federal JAG funds in the amount of \$7,832. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

Consent Agenda

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Leo Kelly, Jr., vote unanimous, to approve the following consent agenda items as presented: Budget Amendments #4 - #6, July 2017 Tax Refunds and Releases, Departmental Monthly Reports, and the minutes of the August 7, 2017 regular meeting and the August 22, 2017 special meeting.



**Budget Amendment #4
FY 2017-2018
Economic Development**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Fund Balance Appropriated	47-399-439900	853,855
Total Revenue Increase (Decrease)		\$ 853,855

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Golden LEAF Refund	47-445-500704	853,855
Total		\$ 853,855

Purpose: Repayment of funds received from Semprius under the equipment lease arrangement per the grant agreement between the county and the Golden LEAF Foundation.

Authorization: Vance County Board of Commissioners
 September 5, 2017



**Budget Amendment #5
FY 2017-2018
Sheriff**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Sheriff Interdiction Funds	10-359-435917	74,499
Total Revenue Increase (Decrease)		\$ 74,499

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Fund Balance Appropriated	10-399-439900	74,499
Total		\$ 74,499

Purpose: The Sheriff's Department has received federal interdiction funds which can be used for the purchase of equipment and related costs.

Authorization: Vance County Board of Commissioners
 September 5, 2017



**Budget Amendment #6
FY 2017-2018
Cooperative Extension**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Smart Start Program	10-370-437020	13,942
Total Revenue Increase (Decrease)		\$ 13,942

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Regular Salaries	10-601-500001	3,500
FICA Expense	10-601-500005	268
Retirement	10-601-500007	1,591
Telephone & Postage	10-601-500011	1,200
Travel/Training	10-601-500014	4,325
Departmental Supplies	10-601-500033	1,688
Contracted Services	10-601-500045	927
Insurance & Bonds	10-601-500054	443
Total		\$ 13,942

Purpose: To adjust the budget for the Incredible Years Program now that actual grant funding for FY 2017-18 is known.

Authorization: Vance County Board of Commissioners
September 5, 2017

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TAX OFFICE REFUND AND RELEASE REPORT FOR JULY 2017

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
Southerland Rosa	2003	17.21	0	0	foreclosure
Southerland Rosa	2005	18.13	0	0	foreclosure
Southerland Rosa	2006	18.13	0	0	foreclosure
Southerland Rosa	2007	18.13	0	0	foreclosure
Smith Lillian	2008	244.03	0	88.22	foreclosure
Southerland Rosa	2008	14.04	0	0	foreclosure
Smith Lillian	2009	239.81	0	102.50	foreclosure
Southerland Rosa	2009	14.08	0	0	foreclosure
Smith Lillian	2010	476.89	0	102.50	foreclosure
Southerland Rosa	2010	14.08	0	0	foreclosure
Smith Lillian	2011	476.94	0	1050	foreclosure
Southerland Rosa	2011	14.11	0	0	foreclosure
Morton Linda Gale	2012	0	0	105.00	remove solid was
Smith Lillian	2012	484.29	0	105.00	foreclosure
Southerland Rosa	2012	14.11	0	0	foreclosure
Morton Linda Gale	2013	0	0	105.00	remove solid was
Smith Lillian	2013	484.29	0	105.00	foreclosure
Southerland Rosa	2013	14.47	0	0	foreclosure
Talley Harrison	2013	991.96	0	105.00	foreclosure
Morton Linda Gale	2014	0	0	105.00	remove solid was
Smith Lillian	2014	489.55	0	105.00	foreclosure
Southerland Rosa	2014	14.57	0	0	foreclosure
Talley Harrison	2014	999.03	0	105.00	foreclosure
Morton Linda Gale	2015	0	0	105.00	remove solid was
Smith Lillian	2015	489.55	0	105.00	foreclosure
Southerland Rosa	2015	14.57	0	0	foreclosure
Talley Harrison	2015	999.03	0	105.00	foreclosure
Smith Lillian	2016	221.36	0	105.00	foreclosure
Southerland Rosa	2016	13.23	0	0	foreclosure
Talley Harrison	2016	421.5	0	105.00	foreclosure
Ayscue Jean E	2017	0	15.41	105.00	pers prop billed
City Of Henderson	2017	0	0	105.00	remove solid was

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
City Of Henderson	2017	0	0	105.00	remove solid was
City Of Henderson	2017	0	0	105.00	remove solid was
Davis Richard A Jr	2017	0	10.27	105.00	correct value
Evans Wiley E	2017	0	1.45	0	remove late list
Hanny Phillip R	2017	763.16	0	0	correct/grant ex
James Francis Samuel	2017	0	0	0	add solid waste
Lewis Bollar Jr	2017	123.75	0	0	foreclosure
Lewis Bollar Jr	2017	96.12	0	0	foreclosure
Moorefield Charlie Mrs. heirs	2017	195.35	0	0	foreclosure
Moorefield Charlie Mrs. heirs	2017	63.77	0	0	foreclosure
Padget Thomas	2017	0	14.01	105.00	pers prop billed
Parker Betty S	2017	0	39.05	0	pers prop billed
Rbc Bank	2017	1957.45	0	0	real prop - bill
Riley Myrtle A.	2017	0	0	105.00	remove solid was
Shearin Marian S	2017	0	0	105.00	remove solid was
Southerland Rosa	2017	13.23	0	0	foreclosure
Talley Harrison	2017	421.5	0	105.00	foreclosure
Vance County	2017	0	0	105.00	remove solid was
Total		\$10,851.42	\$80.19	\$2,813.22	
Total Refunds And Releases	\$13,744.83				

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MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, EMS, Health Department, Human Resources, Information Technology, Planning and Development, Parks and Recreation and Veterans Service.

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Miscellaneous

Appointment. The following appointment was presented to the board for consideration.

Vance County Housing Authority - five year term
 Reappoint Jeremy Hetrick

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Gordon Wilder, vote unanimous, to reappoint Jeremy Hetrick to the Vance County Housing Authority for a five year term.

Chairman Brummitt stated that a special meeting needs to be called to enter into closed session to discuss a personnel matter and a legal matter. The board scheduled this meeting for Tuesday, September 12 at 4:00 p.m.

As there was no further business, at 7:10 p.m., motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, that the meeting be adjourned.

Approved and signed October 2, 2017.

R. Dan Brummitt (signed)
R. Dan Brummitt, Chairman