

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, October 1, 2018 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Thomas S. Hester, Jr., Vice-Chairman Archie B. Taylor, Jr., Commissioners Dan Brummitt, Carolyn Faines, Leo Kelly, Jr., and Gordon Wilder. Commissioner Yolanda Feimster was tardy.

Absent: None.

Also present were County Manager Jordan McMillen, Finance Director David C. Beck, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Pastor Ron Cava, First Baptist Church, gave the invocation.

Brian Short, Emergency Operations Director, was first on the agenda and presented an overview of the new Computer Aided Dispatch (CAD) software recently installed at the 911 center. CAD software is used to prioritize, manage and track calls; and manage the units out in the field. He stated that the new software brings us to the absolute cutting edge of what is available for 911 centers. It allows better accuracy on calls dispatched, enhanced tracking of unit times, seamless integration with public safety officials, better reporting accuracy, and enhanced search options. Dispatchers will also be able to see units out in the field in real time on the mapping system. Mobile hardware will need to be installed in public safety vehicles, which will be addressed after Mr. Short's presentation. Mr. Short stated that this was a challenging project and thanked his staff for their hard work during the implementation of this new software. They were absolutely integral during this process.

Commissioner Yolanda Feimster was now present.

Mobile CAD Hardware Installation. County Manager Jordan McMillen stated that the capital improvement program and budget for the current year includes the purchase and installation of mobile CAD hardware units (laptops) for the county public safety vehicles including the Rescue Squad and Volunteer Fire Departments. The units have been purchased under state contract and are currently being loaded and configured by the IT department with several being ready for installation. Emergency Management staff has assisted with coordinating this project and has received quotes from Mobile Communications America (formerly Granville Communications)

and Batteries of NC for installation. The county has utilized both vendors in the past and staff recommends proceeding with Batteries of NC with an estimated cost of \$68,626.43.

Motion was made by Commissioner Dan Brummitt to approve contracting with Batteries of NC totaling 68,626.43 plus a 5% contingency for installation of mobile CAD hardware within public safety vehicles. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

Water District Board

Chairman Thomas S. Hester, Jr. called the Water District Board to order.

On behalf of Jonathan Jones, USDA, who was unable to attend the board meeting, County Manager Jordan McMillen presented a Letter of Conditions and a Resolution from USDA. He explained that the Letter of Conditions will change the name for Phase 1B funding from Kittrell Water Association to Vance County Water District. The funding is \$1,174,000 in loan funding, \$1,411,001 in grant funding, and \$3,196,201 in User Tap Fees. This creates a shortage of \$566,000, but any additional funds needed will be determined after the receipt of construction bids.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the Letter of Conditions for Phase 1B by the following resolution:



RESOLUTION
by the
Vance County Water Board

BE IT RESOLVED:

That the Vance County Water District accepts the conditions set forth in a Letter of Conditions dated October 1, 2018 for the Vance County Water District Phase 1B project.

That the Chairman of the Vance County Water District be authorized to execute all forms necessary to obtain a loan and grant from USDA Rural Development for Phase 1B, including, but not limited to the following forms:

Form RD 1942-46

Letter of Intent to Meet Conditions

That if the interest rate charged by Rural Development should change between this date and the date of actual loan approval, the Chairman of the Vance County Water District be authorized to execute new forms reflecting the current interest rate and revised payments as required by Rural Development.

That the Vance County Water District elects to have the interest rate charged by Rural Development be the lower of the rate in effect at either the time of loan approval or loan closing.

That the Vance County Water District hereby agrees to comply with all Federal, State, and local laws and regulations in accordance with RUS instruction 1780-6-A, WWD Processing Checklist (Public Body).

This resolution is to become a part of the official minutes of the Vance County Water District meeting on October 1, 2018.

This, the 1st day of October, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Water Board

Attest:

Kelly H. Grissom (signed)
Kelly H. Grissom
Clerk to the Board

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The August 2018 monthly operations report was presented to the board for information.

At this time, Chairman Thomas S. Hester, Jr. adjourned the Water District Board.

Committee Reports and Recommendations

Properties Committee - Vacant School Buildings Reuse Planning. Commissioner Dan Brummitt stated that the committee (Brummitt [C], Taylor, & Wilder) met with staff and Jennifer Bennett (Vance County Schools) on Monday, September 24, 2018 and reviewed a proposal from the school system to partner in sharing the cost for studying reuse options for various vacant school buildings. Staff introduced the four phases of the proposal to include: 1) National Register Eligibility, 2) Existing Documentation and As-Built Floor Plans, 3) Developer Research for renovation possibilities, and 4) Schematic Design Options. The committee was informed the total study cost was not to exceed \$23,350 and the county portion should range from \$7,800 - \$12,000 if the county participates. One committee member questioned whether having the structures on the national registry could preclude certain reuses for the buildings and the committee as a whole expressed concerns with the timing of the study relative to the schools decision to surplus the buildings. The committee was not opposed to the process, but felt it was premature to discuss potential reuses for the buildings prior to the school system deciding on whether to surplus the buildings.

Properties Committee - Jail Intercom/Video/Door Lock Control System Modernization. Commissioner Brummitt advised that the committee discussed bid results for the project which includes replacing and upgrading Programmable Logic Controller (PLC) equipment related to the door control system to include new touch screen control units, providing a key switch for the magnetic door locks, providing preventative door hardware maintenance, replacing the master stations for the intercom, and installing new head-end equipment for the camera system. This

project is designed to satisfy existing issues with the door control system, intercom, and camera system, and is included in the current year budget with a budgeted amount of \$200,000. Following discussion, the committee recommended proceeding with the low bidder, Cornerstone/Norment Security Group, Inc. at a total price of \$193,366.27 plus a 5% contingency.

Motion was made by Commissioner Dan Brummitt to approve contracting with Cornerstone/Norment Security Group, Inc. totaling \$193,366.27 plus a 5% contingency for upgrading the door control system, intercom master stations, and video head-end equipment at the jail. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

Planning/Environmental Committee - Recreational Vehicle/Camper Use Regulations. Commissioner Carolyn Faines reported that the committee (Faines [C], Kelly, & Wilder) met with planning staff on Monday, September 24, 2018 to discuss recent concerns expressed by a citizen at the previous board meeting regarding RVs/Campers being allowed on vacant parcels near the lake. The committee reviewed state and zoning regulations, along with regulations from surrounding counties in regards to RV/Camper use and was informed that current county zoning regulations do not allow campers on vacant lots for more than 14 consecutive days if there is more than one utility present. Following discussion, the committee referred the matter to the Vance County Planning Board for further study and recommended they seek public input and study the matter as to whether the 14 day requirement should be reduced or if any further changes need to be made to the RV/Camper regulations.

County Attorney's Report

REO Properties. County Attorney Jonathan S. Care noted that during its September meeting, the board of commissioners approved the public sale process for Parcel 0325 02002 – Tungsten Mine Road and Parcel 0087 03011 – Elm Street. The properties were advertised through the upset bid process and none were received. The board is now free to sell the properties or reject the offers. This should be done by resolution.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Carolyn Faines, vote unanimous, to adopt the following resolutions accepting the bids for Parcel 0325 02002 – Tungsten Mine Road and Parcel 0087 03011 – Elm Street.



**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

H.G. Taylor Land, Lot Tungsten Mine Road, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0325 02002.

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **September 13, 2018**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by *Carysfort Reef, LLC* in the amount of **\$1,400.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

This the 1st day of October, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board

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**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

Elm Street Lot, Henderson, North Carolina 27537, Vance County Tax Department Parcel Number 0087 03011.

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **September 13, 2018**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by *Carysfort Reef, LLC* in the amount of **\$1,000.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

This the 1st day of October, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board

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County Manager's Report

Resolution - NC Rural Ready Sites Grant. County Manager Jordan McMillen stated that the board previously approved and staff recently finalized the purchase of land adjacent to the Henderson-Vance Industrial Park, and staff is prepared to proceed forward with the next steps in developing the property. The property development includes installing water, sewer, and roadway infrastructure and will be completed utilizing a \$2,456,575 grant from the Commerce Department's Rural ReadySites grant program which was approved by the Rural Infrastructure Authority in June. The Commerce Department requires approval of a resolution to allow final approval and designation of the grant funds for the project.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to approve the following resolution authorizing the NC Rural Ready Sites Grant Program:

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Authorizing Resolution by Governing Body of Vance County
NC Rural ReadySites Development Program

WHEREAS, The NC Rural ReadySites Development Program was created to help local communities prepare potential industrial sites for development; and

WHEREAS, Vance County submitted a pre-application to the NC Department of Commerce in April, 2018 seeking funding from the NC Rural ReadySites grant program to assist with development of land adjacent to the Henderson-Vance Industrial Park; and

WHEREAS, the County was informed via press release from the Department of Commerce in June, 2018 that \$2,456,575 was awarded for constructing waterlines, sewer lines, and a roadway to expand the Henderson-Vance Industrial Park;

NOW THEREFORE BE IT RESOLVED, by the Vance County Board of Commissioners as follows:

1. The County accepts the grant totaling \$2,456,575 from the Department of Commerce to assist with installation of utilities and infrastructure for expanding the Henderson-Vance Industrial Park.
2. The County will administer this grant through the County Finance Office in accordance with the rules and regulations of the Department of Commerce.
3. The Grant will be monitored quarterly to ensure compliance with the proposal as submitted to the State and with Department of Commerce regulations.

This the 1st day of October, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board

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Capital Project Ordinance – Economic Development Land. Mr. McMillen stated that the capital project ordinance sets the revenue and expenditure budget related to development of the county owned land adjacent to the Henderson-Vance Industrial Park. He recommended adoption of the capital project ordinance for the economic development land purchase and development project.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to approve the following capital project ordinance for the economic development land purchase and development project:

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**Economic Development Land Purchase and Development
Capital Project Ordinance**

BE IT ORDAINED by the Governing Board of the County of Vance, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is to pay the cost of acquiring land for future economic development and making certain infrastructure improvements to the land. The County will initially utilize fund balance reserves as well as grant funds to provide funding for the project. At a later date the county will enter into an installment financing agreement with a bank to provide funding for the land acquisition portion of the project and use the proceeds to reimburse the county reserves.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Land Acquisition	\$1,700,000
Contracted Services	325,350
Legal/Fiscal Cost	10,070
Contingency	192,832
Construction	1,928,323
TOTAL	4,156,575

Section 4. The following revenues are anticipated to be available to complete this project:

General Fund Transfer	\$1,700,000
NC Ready Sites Grant	2,456,575
TOTAL	4,156,575

Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of any grantor agency, any grant agreements, any financing institution, and federal regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made in an orderly and timely manner.

Section 7. The Finance Director is directed to report, on a monthly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out the project.

Adopted this 1st day of October, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman
Vance County Board of Commissioners

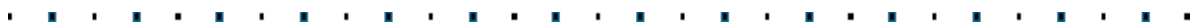
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Selection of Engineering Firm – Economic Development Land. Mr. McMillen noted that as authorized by the board in August, staff advertised and released a Request for Qualifications (RFQ) for engineering services related to development of the county owned land adjacent to the Henderson-Vance Industrial Park. In addition to the advertisement, several firms were contacted directly regarding responding to the RFQ. The submittals were due September 7th and LKC Engineering was the only firm who provided a statement of qualifications, with the other firms declining based upon their area of expertise and current workloads. As a result of this being a qualifications based selection, staff recommends selecting LKC Engineering based upon their positive working relationship and experience with the county and based upon their RFQ submittal.

Motion was made by Commissioner Gordon Wilder to select LKC Engineering as the engineering firm for the Henderson-Vance Industrial Park Phase III project and authorize staff to negotiate a contract for board approval at a future meeting. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

Consent Agenda

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Gordon Wilder, vote unanimous, to approve the following consent agenda items as presented: Budget Amendments #6 - #9, Budget Transfer #3, Departmental Monthly Reports, and the minutes of the September 10, 2018 regular meeting.



**Budget Amendment #6
FY 2018-2019
Water Capital Projects**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
USDA Water Grant – Phase 3	63-386-438709	150,000
Transfer from CR - General	63-397-439761	1,057
Total Revenue Increase (Decrease)		\$ 151,057

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Construction – Phase 3	63-918-500106	151,057
Total		\$ 151,057

Purpose: Amends capital project ordinance for additional grant funding from USDA due to budget overrun based on construction bids.

Authorization: Vance County Board of Commissioners
October 1, 2018



**Budget Amendment #7
FY 2018-2019
Social Services**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
BCBS Meals on Wheels Grant	10-380-438014	9,900
Total Revenue Increase (Decrease)		\$ 9,900

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Departmental Supplies	10-615-500033	9,900
Total		\$ 9,900

Purpose: Social Services is the recipient of a grant from BCBS to be used towards the Meals on Wheels program.

Authorization: Vance County Board of Commissioners
October 1, 2018



**Budget Amendment #8
FY 2018-2019
Solid Waste**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
DOT Reimbursement	30-390-439011	100,000
Fund Balance Appropriated	30-399-439900	119,216
Total Revenue Increase (Decrease)		\$ 219,216

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Special Projects	30-608-500062	219,216
Total		\$ 219,216

Purpose: Amend budget for additional cost of relocating the Warrenton Road convenience site.

Authorization: Vance County Board of Commissioners
October 1, 2018



**Budget Amendment #9
FY 2018-2019
Economic Development**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Fund Balance Appropriated	10-399-439900	1,700,000
Total Revenue Increase (Decrease)		\$ 1,700,000

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Transfer to Economic Development Fund	10-696-500193	1,700,000
Total		\$ 1,700,000

Purpose: Allocate fund balance for the purchase of land for economic development purposes. Fund balance will be reimbursed with financing proceeds at a later date.

Authorization: Vance County Board of Commissioners
October 1, 2018



**Budget Transfer #3
FY 2018-2019
Central Services**

Transfer From:	Account Number	Amount
Salary Adjustments	10-555-500000	296,043
Total		\$ 296,043

Transfer To:	Account Number	Amount
See Attached	See Attached	296,043
Total		\$ 296,043

Purpose: To transfer funds for paying the one-time employee bonuses in October to the appropriate departmental line items. Funding for this was in Central Services for budgeting purposes.

Authorization: Vance County Board of Commissioners
October 1, 2018

BONUS 10/5/18

Full-Time Eligibility: DOH on 8/1/18 and/or prior

Part-Time Eligibility: DOH on 8/1/18 and/or prior & worked some hours in July and/or August

Department:	430 - Elections		
	# of Employees	Account	Amount
Full Time	1	10-430-500001	4,880.00
Part Time	1	10-430-500002	100.00
FICA		10-430-500005	380.97
Retirement		10-430-500007	381.62

Department:	440 - Admin./Finance		
	# of Employees	Account	Amount
Full Time	10	10-440-500001	8,000.00
Part Time		10-440-500002	-
FICA		10-440-500005	612.00
Retirement		10-440-500007	625.80

Department:	450 - Tax		
	# of Employees	Account	Amount
Full Time	9	10-450-500001	7,200.00
Part Time		10-450-500002	-
FICA		10-450-500005	550.80
Retirement		10-450-500007	563.04

Department:	480 - Register of Deeds		
	# of Employees	Account	Amount
Full Time	4	10-480-500001	3,200.00
Part Time		10-480-500002	-
FICA		10-480-500005	244.80
Retirement		10-480-500007	250.24

Department:	490 - IT		
	# of Employees	Account	Amount

Full Time	3	10-490-500001	2,400.00
Part Time		10-490-500002	-
FICA		10-490-500005	183.60
Retirement		10-490-500007	187.68

Department:	491 - EDC		
	# of Employees	Account	Amount
Full Time	2	10-491-500001	1,600.00
Part Time		10-491-500002	-
FICA		10-491-500005	122.40
Retirement		10-491-500007	125.12

Department:	500 - County Admin. Building		
	# of Employees	Account	Amount
Full Time	1.5	10-500-500001	1,200.00
Part Time	3	10-500-500002	300.00
FICA		10-500-500005	114.75
Retirement		10-500-500007	93.84

Department:	501 - County Office Building		
	# of Employees	Account	Amount
Full Time		10-501-500001	-
Part Time	1	10-501-500002	100.00
FICA		10-501-500005	7.65
Retirement		10-501-500007	-

Department:	502 - HA Dennis Building		
	# of Employees	Account	Amount
Full Time		10-502-500001	-
Part Time	1	10-502-500002	100.00
FICA		10-502-500005	7.65
Retirement		10-502-500007	-

Department:	504 - Senior Center Building		
	# of Employees	Account	Amount
Full Time		10-504-500001	-
Part Time	2	10-504-500002	200.00
FICA		10-504-500005	15.30
Retirement		10-504-500007	-

Department:	505 - Courthouse Building		
	# of Employees	Account	Amount
Full Time	3.5	10-505-500001	2,800.00
Part Time	2	10-505-500002	200.00
FICA		10-505-500005	229.50
Retirement		10-505-500007	218.96

Department:	506 - DSS Building		
	# of Employees	Account	Amount
Full Time	1	10-506-500001	800.00
Part Time	1	10-506-500002	100.00
FICA		10-506-500005	68.85
Retirement		10-506-500007	62.56

Department:	510 - Sheriff		
	# of Employees	Account	Amount
Full Time	46	10-510-500001	36,800.00
Part Time	4	10-510-500002	400.00
FICA		10-510-500005	2,845.80
Retirement		10-510-500007	3,051.84
401K - LEO		10-510-500009	1,280.00

Department:	518 - School Resource Officers		
	# of Employees	Account	Amount
Full Time	5	10-518-500001	4,000.00
Part Time		10-518-500002	-
FICA		10-518-500005	306.00
Retirement		10-518-500007	340.00
401K - LEO		10-518-500009	200.00

Department:	520 - Jail		
	# of Employees	Account	Amount
Full Time	39	10-520-500001	31,200.00
Part Time	30	10-520-500002	3,000.00
FICA		10-520-500005	2,616.30
Retirement		10-520-500007	2,439.84

Department:	530 - EMS		
	# of Employees	Account	Amount
Full Time	19	10-530-500001	15,200.00
Part Time	9	10-530-500002	900.00
FICA		10-530-500005	1,231.65
Retirement		10-530-500007	1,188.64

Department:	531 - Fire		
	# of Employees	Account	Amount
Full Time	12	10-531-500001	9,600.00
Part Time	19	10-531-500002	1,900.00
FICA		10-531-500005	879.75
Retirement		10-531-500007	750.72

Department:	532 - Fire Marshal		
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	# of Employees	Account	Amount
Full Time	1	10-532-500001	800.00
Part Time	0	10-532-500002	-
FICA		10-532-500005	61.20
Retirement		10-532-500007	62.56

Department:	541 - Planning		
	# of Employees	Account	Amount
Full Time	6	10-541-500001	4,800.00
Part Time	0	10-541-500002	-
FICA		10-541-500005	367.20
Retirement		10-541-500007	375.36

Department:	576 - Soil & Water		
	# of Employees	Account	Amount
Full Time	2	10-576-500001	1,600.00
Part Time	0	10-576-500002	-
FICA		10-576-500005	122.40
Retirement		10-576-500007	125.12

Department:	599 - Animal Services		
	# of Employees	Account	Amount
Full Time	6	10-599-500001	4,800.00
Part Time	0	10-599-500002	-
FICA		10-599-500005	367.20
Retirement		10-599-500007	375.36

Department:	601 - Smart Start		
	# of Employees	Account	Amount
Full Time	0	10-601-500001	-
Part Time	1	10-601-500001	100.00
FICA		10-601-500005	7.65
Retirement		10-601-500007	-

Department:	622 - Farmers Market		
	# of Employees	Account	Amount
Full Time	0	10-622-500001	-
Part Time	1	10-622-500002	100.00
FICA		10-622-500005	7.65
Retirement		10-622-500007	-

Department:	607 - Veteran Services		
	# of Employees	Account	Amount
Full Time	2	10-607-500001	1,600.00
Part Time	0	10-607-500002	-
FICA		10-607-500005	122.40

Retirement		10-607-500007	125.12
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Department:	610 - Social Services		
	# of Employees	Account	Amount
Full Time	96	10-610-500001	76,800.00
Part Time	1	10-610-500002	100.00
FICA		10-610-500005	5,882.85
Retirement		10-610-500007	6,005.76

Department:	611 - Senior Center		
	# of Employees	Account	Amount
Full Time	12	10-611-500001	9,600.00
Part Time	0	10-611-500002	-
FICA		10-611-500005	734.40
Retirement		10-611-500007	750.72

Department:	615 - Nutritional Meals		
	# of Employees	Account	Amount
Full Time	0	10-615-500001	-
Part Time	1	10-615-500002	100.00
FICA		10-615-500005	7.65
Retirement		10-615-500007	-

Department:	621 - Emergency Operations		
	# of Employees	Account	Amount
Full Time	20	10-621-500001	16,000.00
Part Time	5	10-621-500002	500.00
FICA		10-621-500005	1,262.25
Retirement		10-621-500007	1,251.20

Department:	30-608 - Sanitation		
	# of Employees	Account	Amount
Full Time	1	30-608-500001	800.00
Part Time		30-608-500002	-
FICA		30-608-500005	61.20
Retirement		30-608-500007	62.56

Department:	45-413 - Tourism		
	# of Employees	Account	Amount
Full Time	2	45-413-500001	1,600.00
Part Time		45-413-500002	-
FICA		45-413-500005	122.40
Retirement		45-413-500007	125.12

Total Full Time	247,280.00
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Total Part Time	8,200.00
Total FICA	19,544.22
Total Retirement	19,538.78
Total 401K	1,480.00
TOTAL:	296,043.00

TAX OFFICE REFUND AND RELEASE REPORT FOR AUGUST 2018

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
WOODARD BETTY	2012	0	60.99	105.00	pers prop billed
WOODARD BETTY	2013	0	67.09	105.00	pers prop billed
NC ASSOCIATION OF PROFESSIONAL	2016	0	42.15	0	pers prop billed
WOODARD BETTY	2016	0	59.42	105.00	pers prop billed
FAULKNER EDWARD RAY SR	2017	0	3.08	0	pers prop billed
NC ASSOCIATION OF PROFESSIONAL	2017	0	54.32	0	pers prop billed
WOODARD BETTY	2017	0	106.50	105.00	pers prop billed
BELTZ AARON DANIEL	2018	0	36.09	0	correct value
HEITMAN WILLIAM PHILLIP	2018	0	42.07	0	correct value
ADCOCK DANIEL	2018	0	84.31	112.00	pers prop billed
ARIAS BALEM	2018	0	46.20	112.00	pers prop billed
ASHLEY RICHARD E	2018	0	0	112.00	remove solid was
BARAJAS MARIEL SANTOS	2018	0	56.06	112.00	pers prop billed
BARAJAS MARIEL SANTOS	2018	0	15.74	112.00	pers prop billed
BOBBITT GEAN W	2018	388.32	0	0	correct/grant ex
BOWMAN CHRISTOPHER SCOTT	2018	0	55.81	0	pers prop billed
BOWMAN CHRISTOPHER SCOTT	2018	0	2.86	0	pers prop billed
BURNETTE WILLIAM THOMAS	2018	0	4.81	0	pers prop billed
CISCO SYSTEMS CAPITAL CORP.	2018	0	3.28	0	correct situs
CISCO SYSTEMS CAPITAL CORP.	2018	0	39.87	0	correct situs
COX KEITH	2018	0	42.10	112.00	pers prop billed
CRUZ ARMANDO	2018	0	56.72	112.00	pers prop billed
DAUGHERTY ANGELIA HOPE TUCKER	2018	0	0	112.00	remove solid was
DEAN ALLEN R	2018	0	26.56	0	pers prop billed
DEAN ALLEN R	2018	0	26.56	0	pers prop billed
DREWRY VOLUNTEER FIRE DEPARTME	2018	76.32	0	0	real prop - bill
EASTSIDE BAPTIST CHURCH	2018	6,457.82	0	0	adjust val for e
EDWARDS BENNIE WAYNE	2018	0	88.58	0	pers prop billed
EDWARDS BENNIE WAYNE	2018	0	3.15	0	pers prop billed
ELKING GERALD J	2018	0	6.03	0	remove late list
ELKING GERALD J	2018	0	6.03	0	remove late list
ELKING GERALD J	2018	0	1.87	0	remove late list
FAULKNER EDWARD RAY SR	2018	0	3.15	0	pers prop billed
FAULKNER WILLIAM	2018	0	0	112.00	remove solid was
FLEMING SANDY ROBERTS	2018	0	46.53	112.00	pers prop billed
GILL BETTY S	2018	144.75	0	0	real prop - bill
GLASER DAN PHILIPPE	2018	0	118.10	0	pers prop billed
GLASER DAN PHILIPPE	2018	0	2.86	0	pers prop billed
GUERRANT JERRY ELMO	2018	0	14.31	112.00	pers prop billed
HAWKINS JOHUNTAS	2018	429.30	0	0	correct/grant ex
HAWKINS LITTLE JOHN (WILLIAMS)	2018	210.31	0	0	correct/grant ex
JONES PEGGY ROSE WINTERS	2018	487.51	0	0	correct/grant ex

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
KEETON MARSHALL D JR	2018	0	420.53	112.00	pers prop billed
MCGHEE PATSY	2018	252.14	0	0	correct/grant ex
MITCHELL HELEN AGENT	2018	1,293.86	0	0	correct value
MITCHELL HELEN AGENT	2018	1,326.42	0	0	correct value
MOODY BILLY J.	2018	0	0	112.00	remove solid was
MOORE KENNETH FRANKLIN	2018	0	62.45	0	pers prop billed
MURPHY SHANNON GRAY	2018	552.26	0	0	correct/grant ex
NC ASSOCIATION OF PROFESSIONAL	2018	0	47.89	0	pers prop billed
NICKELS DAVID E	2018	429.30	0	0	correct/grant ex
OSBORNE JOHN D JR	2018	169.62	0	0	correct/grant ex
P & P SERVICES	2018	0	78.18	0	correct val per
P & P SERVICES	2018	0	0.95	0	correct val per
PARSONS BARBARA R	2018	0	0	112.00	pers prop billed
PTASINSKI ALEC PAUL	2018	0	147.59	0	correct value
QL TITLING TRUST LTD	2018	0	1,416.21	0	correct val per
ROUNTREE ZELOMA C	2018	0	0	112.00	remove solid was
SHEARIN MARIAN S	2018	0	14.31	112.00	pers prop billed
SHEARIN MARIAN S	2018	4.24	0	0	correct value
SHEPHERD KELLY MONROE	2018	0	43.50	0	pers prop billed
SMITH BRENDA M	2018	0	12.79	0	remove late list
SOLLOD STEVEN D	2018	0	21.46	0	correct value
STAINBACK ERIC WAYNE	2018	0	41.98	0	pers prop billed
STAINBACK ERIC WAYNE	2018	0	41.98	0	pers prop billed
TWISDALE LOUISE O	2018	0	35.30	112.00	pers prop billed
WATKINS SIDNEY	2018	0	101.22	0	pers prop billed
WATKINS SIDNEY	2018	0	2.86	0	pers prop billed
WILSON RAYMOND JR HEIRS	2018	0	53.12	112.00	pers prop billed
WOODARD BETTY	2018	0	101.18	112.00	pers prop billed
WOVORIS ROBERT PETER	2018	0	2.86	0	pers prop billed
TOTAL		12,222.17	3,869.56		
TOTAL REFUNDS & RELEASES		16,091.73			

MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, Economic Development, EMS, Health Department, Human Resources, Information Technology, Planning and Development, Parks and Recreation, and Veterans Service.

Miscellaneous

Appointments. The following appointments were presented to the Board for consideration:

Vance County Appearance Commission – three year term
 Reappoint Terri Hedrick, Pam Brame, and Diane Barbour

Motion was made by Commissioner Dan Brummitt to reappoint Terri Hedrick, Pam Brame, and Diane Barbour to the Vance County Appearance Commission for a three year term. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

As there was no further business, at 6:50 p.m., motion was made by Commissioner Dan Brummitt, seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, that the meeting be adjourned.

Approved and signed November 5, 2018.

Thomas S. Hester, Jr. (signed)
Thomas S. Hester, Jr., Chairman