

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, March 12, 2012 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Terry E. Garrison, Commissioners Deborah F. Brown, Dan Brummitt, J. Timothy Pegram, Gordon Wilder and Eddie L. Wright.

Absent: Commissioner Thomas S. Hester, Jr.

Also present were Finance Director Steven C. Stanton, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom. County Manager Jerry L. Ayscue was absent.

Commissioner Gordon Wilder gave the invocation.

Mr. Paul McKenzie, Cooperative Extension, was first on the agenda and requested the Board to approve an updated committee membership listing of the Vance County Regional Farmers Market Working Committee. He stated that no one was asked to leave the Committee. Due to scheduling conflicts and other personal matters, some members needed to resign from the Committee.

Motion was made by Commissioner Deborah F. Brown to approve the updated committee membership listing for the Vance County Regional Farmers Market Working Committee as presented. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Mr. McKenzie provided an update on the new farmers market facility. He stated that the architect is working on the site plan, and a ceremonial groundbreaking is scheduled for Friday, March 23. Also, there are two pending grant applications for the project for additional construction funding.

Mr. McKenzie stated that the Committee has proposed that in the 2012 season, the Saturday Vance County Farmers Market be moved from Williams/Arch Streets to the parking lot of the Henderson City Operations Center on Beckford Drive. He stated that the City Operations Center is in close proximity to the site of the future farmers market, and customers will become accustomed to visiting the market in the new area. Also, customer and vendor numbers from the 2011 season indicated that the Saturday market in its current location is underutilized. Currently the Wednesday market at the YMCA has almost triple the customers, vendors, and sales of the

Saturday location. The Committee believes that customer and vendor numbers will increase at the Operations Center location.

Commissioner Deborah F. Brown asked if there are any plans for the property on Williams/Arch Streets once it is vacated. Mr. McKenzie stated that there would not be any further need for this property as a farmers market. The Board discussed ownership of this property, and it was understood that the City owns the lot, and the County owns the building structure. This matter was referred to the Properties Committee for further discussion and review.

Regarding relocating the Saturday market to the City Operations Center, Commissioner Dan Brummitt asked if there would be a need for additional liability insurance for the site. Attorney Jonathan S. Care responded that this site could simply be added to the current policy. Commissioner Deborah F. Brown asked that if there is a current agreement between the City and County on the Williams/Arch Streets site, that it be updated accordingly.

Motion was made by Commissioner Dan Brummitt that contingent upon the City's approval of the County using the City Operations site at no cost, and the County adding the proper insurance to our current policy, the Saturday 2012 season farmers market be relocated from Williams/Arch Streets to the City Operations Center on Beckford Drive. Also, if there is a current lease agreement between the City and County on the current site, authorize the County Attorney to review and update the agreement and bring back to the Board for final approval. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

Ms. Mary Helen Jones, Cooperative Extension Director, was next on the agenda and provided an update on programs offered by Cooperative Extension. She stated that Vance County's environment of assets and needs provides a rich opportunity for Cooperative Extension's educational programming. 2011 programming targeted the following issues: Profitable and Sustainable Agriculture Systems; Safety and Security of our Food and Farm Systems; Volunteerism; Parenting Skills; Health Eating and Physical Activity; Natural Resources Conservation and Environmental Sustainability; and Urban and Consumer Agriculture. She also provided an update on the 4-H Program, Summer Programs, Agriculture, Master Gardeners, and Family and Consumer Science.

The Board thanked Ms. Jones for her report.

Ms. Terri Hedrick, Vance County Appearance Commission, appeared before the Board and provided an update on the Rockbridge Cemetery clean-up project. She stated that a great deal

of progress has been made to this site with the help of the Vance County Fire Department and local volunteers. A controlled burn was conducted by the fire department to eliminate the undergrowth which really opened up the area. The State has been asked to assist in this project through the Restoration Branch of the State Historic Preservation Office which deals with abandoned cemeteries.

Through research, it was discovered that there are over 600 people buried at the cemetery, but only 73 have grave markers. A listing of the people buried at the cemetery is located at the Local History Room at the Perry Library in Henderson. Ms. Hedrick asked for the Board's continued support as the County and City Appearance Commissions move forward with this project.

Mr. Solon Smith, City Appearance Commission Chair, stated that this project is too large for the City and County Appearance Commissions alone, so it is proposed that a 12 member Co-op be established to focus solely on the cemetery. He asked the Board for contact names and numbers for the appropriate County officials that could help the new organization navigate through the administration aspect of this process. Ms. Hedrick asked that a City employee and a County employee be appointed to serve as liaisons to the Co-op.

The Board suggested that the County's Community Development Specialist be asked to assist the group with grant writing and coordination of establishing this Co-op. The Board thanked the Appearance Commissions for their hard work and dedication.

Mr. Jordan McMillen, Planning and Development Director, and Mr. Darrin McClure, Mid-Atlantic Associates, Inc., were next on the agenda and presented an update on the EPA Brownfields Assessment Grant application. The application in the amount of \$400,000 was submitted in October 2011 and is currently being reviewed by the EPA. Award announcements should be made in May or June 2012. On average, one in three grant applications are funded each year. He thanked the Board for allowing him the opportunity to work with Vance County.

Mr. McMillen then presented an updated permit fee schedule for Planning and Development. One goal of his department is to become more customer friendly and simplify its complex permitting process. One way to do that is to simplify the fee schedule. Currently, the method of determining commercial permit fees is based upon complex formulas that change depending on the situation, occupancy, and/or project presented. As a result of this, the department is unable to give precise pricing estimates ahead of receiving all of the plans and

completing a thorough review. He stated that this method is not consistent with the department's goal.

The proposed method for determining fee costs will utilize job costs and eliminate the complex formula based method. In addition to this fundamental change, other proposed changes are as follows:

- Single Family Homes - Continues use of calculation based upon square footage, but groups into categories thus doing away with complex formula and simplifying the process; Costs held constant after change.
- Modular Homes no longer separate category - included with single family residential.
- Residential additions/remodel use set fee instead of formula.
- Creates a fixed base fee for residential accessory buildings and swimming pools.
- Creates a reduced fee for intact homes moved onto lots.
- Creates a reduced fee for Mechanical change-outs with no duct work (i.e. large mechanical equipment).
- Shingle permits changed to a single flat fee for either residential or commercial.

Mr. McMillen noted that the proposed changes are revenue neutral.

Commissioner Dan Brummitt asked if the permit cost for shingles could be reduced. Mr. McMillen responded that this could be done. Commissioner Brummitt also requested that grading permits for residential be consistent with State requirements.

Commissioner Gordon Wilder requested that there be some type of waiver system for non-profits such as Rebuilding Hope and World Changers. The Board agreed with this request but suggested that guidelines be in place in order to prevent abuse of the system.

The Board discussed the proposed schedule at length and requested Mr. McMillen to provide a comparison schedule for the Board during its April meeting. They would like to see the current schedule as compared to what is proposed to be changed.

As advertised, a public hearing was held to provide citizen input on a rezoning request for 151 Stagecoach Road - Rezoning Case # RZ1203-2. Mr. Jordan McMillen, Planning and Development Director, stated that there were originally two rezoning requests, but one had been withdrawn by the applicant.

Regarding Case #RZ1203-2, Mr. McMillen stated that the parcel is currently split between two zoning categories (AR and R-30). There is an existing storage building (roughly 11,960 sq. feet) on the property which is partially constructed on this tract as well as the owner's adjoining tract. The current use of the existing building is permitted within the LI zoning district. The property owner has requested the rezoning to accommodate a non-conforming situation (portion of the building is zoned differently). The amendment is requested to change the current tracts zoned

Agricultural Residential (A-R) and Residential Low Density (R-30) to a Light Industrial (LI) zoning designation for the entire parcel to match its current, pre-existing use. The Planning Board recommends approval of this request. Mr. McMillen stated that if the Board approves this rezoning request, it must approve a written statement describing whether the action is consistent with an adopted comprehensive plan. The statement must also address why the Board considers the action taken to be reasonable and in the public interest. The Board is not required to follow its adopted plan in zoning decisions but must consider its reasons for deciding to follow the plan or not.

Mr. McMillen certified that he has notified all of the surrounding property owners of this request as well as advertising in the paper.

Commissioner Dan Brummitt stated that it appears that the property was zoned incorrectly when zoning was implemented; therefore, it would be appropriate to waive any fees in this matter. Attorney Care responded that the parcels were never re-combined for a singular use, which would have given an indication of what the property was used for. He stated that this is not an error on the County's part. The lot distinctions that were on record were followed. Mr. McMillen stated that this is a situation that we will see in the future as surveys are conducted.

As there was no one else who wished to speak on the matter, Chairman Terry E. Garrison declared the public hearing closed.

Chairman Garrison stated that the Planning Board has recommended approval of this rezoning request. The recommendation was based upon the original intention that was used in drawing and zoning boundaries, utilizing existing parcel boundaries and existing uses. With this intention, there is justification for allowing the amendment to the zoning map. Additionally, the Planning Board found the rezoning to be consistent with the Land Use Plan while preventing an existing building and use from having split zoning.

Motion was made by Commissioner Gordon Wilder to approve the rezoning request for case # RZ1203-2 as the rezoning is consistent with the Land Use Plan while permitting the landowner to benefit from uses which are not permitted within the current zoning. Further, nominal if any disturbance is expected for neighbors. The permitted uses within the proposed zoning are similar in nature to the current zoning, which will maintain the overall character and use within the area. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Motion was made by Commissioner Dan Brummitt to waive the fees on this particular parcel. This motion was seconded by Commissioner Gordon Wilder.

Commissioner Deborah F. Brown stated that the fees should not be waived because the correct zoning was in place according to the information we had at the time. She noted that the property owner has made this request. The County is not requiring the property owner to do this.

After further discussion, vote on the motion to waive the fees on this particular parcel failed by a vote of ayes - two (2); noes - four (4), with the dissenting votes being cast by Commissioners Brown, Garrison, Pegram, and Wright.

Commissioner Brown questioned the rationale on the motion taken to approve the rezoning request. The rationale used appears to be incorrect. It was noted that this was indeed incorrect, so the previous motion to approve the rezoning request was rescinded.

Motion was made by Commissioner Gordon Wilder to approve the rezoning request for case # RZ1203-2 as the original intention of drawing zoning boundaries utilized existing parcel boundaries and existing uses. Based upon this, there is justification to allow the rezoning thereby amending the zoning map. The rezoning is reasonable, will prevent an existing building from having split zoning, and is consistent with the Land Use Plan for development communities/crossroad areas. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

#### Water District Board

At this time, Chairman Terry E. Garrison called the Water District Board to order.

*Selection of Operations and Maintenance Services Provider.* A solicitation for requests for proposals (RFPs) to provide operations and maintenance (O&M) services for the water project was undertaken in January. Project Engineer Tim Carpenter, Hobbs Upchurch & Associates, stated that two proposals were submitted as follows:

**Envirolink, Inc.: \$71,800**  
District O&M Costs: \$348,127.33  
Total O&M Cost: \$420,087.33

**Aqua North Carolina: \$116,381.54**  
District O&M Costs: \$348,127.33  
Total O&M Cost: \$464,508.87

Mr. Carpenter stated that both firms submitted their proposals in a manner that was consistent with the Request for Proposals. Based upon the review of the proposals from each respondent and the pricing submitted in those proposals, Hobbs Upchurch & Associates

recommended that the Vance County Water Board make an award of the O&M contract to Envirolink, Inc. This should be subject to final negotiation of terms to be set forth in an agreement for operations and maintenance services. The agreement would be a five year agreement.

Commissioner Dan Brummitt asked at what point does a price break come into effect. Mr. Michael Myers, Envirolink, Inc., was present and stated that prices are mostly fixed until you reach 3,000 customers. Commissioner Brummitt asked what type of payment method would be used by the customers. Mr. Myers responded that that is up to the Board. Some of the options are a lockbox or online payments. A stand alone payment center would need to be developed by the County.

After further discussion, motion was made by Commissioner Dan Brummitt to award the Operations and Maintenance bid to Envirolink, Inc., in the amount of \$71,800 (annually) with the contract to be negotiated by the County Attorney and authorize the Chairman to executed related documents. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

*Award of Construction Bids.* Water line construction bids were received, reviewed and readied for recommendation by the engineer. As a means of encouraging smaller companies to bid, the construction work (excluding the storage tank) was divided into two components. Water storage tank construction is a highly specialized field; thus, it was bid out separately. There is a total of three bids to be awarded. Mr. Carpenter explained that bids were received on March 1, 2012 for Phase 1A Contract 1 and Contract 2 (water mains). Contract 4 Elevated Tank was bid on February 28, 2012; however, only two bids were submitted as opposed to the required three bids. This required the contract to be re-bid. This was re-bid on March 9, 2012, at which time, the two bids were allowed to be opened. Mr. Carpenter stated that all bids are subject to USDA, NC Rural Center, and Local Government Commission approval.

Phase 1A Contract 1: There were 7 responsive bids opened and read as follows:

Contractor	Bid Bond	MBE Forms	Addenda 1, 2, & 3	Bid Amount
H.G. Reynolds Company Henderson, NC License - 14149	5%	✓	✓	\$ 1,339,814.00
Sanford Contractors Sanford, NC License - 6301	5%	✓	✓	\$ 1,350,841.90
Hawley Construction Company Kenly, NC	5%	✓	✓	\$ 1,412,269.00

License - 8826				
McArthur Construction Lumberton, NC License - 26822	5%	✓	✓	\$ 1,546,856.84
Triangle Grading & Paving Burlington, NC License - 17456	5%	✓	✓	\$ 1,596,111.50
T.A. Loving Company Goldsboro, NC License - 325	5%	✓	✓	\$ 1,608,694.00
L-J, Inc. Columbia, SC License - 66302	5%	✓	✓	\$ 1,710,106.00

Phase 1A Contract 2: There were 6 responsive bids opened and read as follows:

Contractor	Bid Bond	MBE Forms	Addenda 1, 2, & 3	Bid Amount
H.G. Reynolds Company Henderson, NC License - 14149	5%	✓	✓	\$ 3,281,394.00
Sanford Contractors Sanford, NC License - 6301	5%	✓	✓	\$ 3,321,555.59
Triangle Grading & Paving Burlington, NC License - 17456	5%	✓	✓	\$ 3,476,038.50
T.A. Loving Company Goldsboro, NC License - 325	5%	✓	✓	\$ 3,662,708.00
McArthur Construction Lumberton, NC License - 26822	5%	✓	✓	\$ 3,739,857.47
L-J, Inc. Columbia, SC License - 66302	5%	✓	✓	\$ 3,812,867.00

Contract 4: There were 2 responsive bids opened and read as follows:

Contractor	Bid Bond	MBE Forms	Addendum 1	Total Alt. Bid	Total Base Bid
Caldwell Tanks, Inc. Louisville, KY License - 2508	5%	✓	✓	\$ 441,000.00	\$ 482,000.00
Phoenix Fabricators & Erectors Avon, IN License - 21640	5%	✓	✓	\$ 470,860.00	\$ 526,910.00

Based upon the bids received, Hobbs Upchurch & Associates recommends that the bids be awarded to H.G. Reynolds Company for Contract 1 in the amount of \$1,339,814.00; to H.G. Reynolds Company for Contract 2 in the amount of \$3,281,394.00; and to Caldwell Tanks, Inc. for Contract 4 in the amount of \$482,000 for the 200,000 gallon elevated storage tank (base bid).

Mr. Carpenter stated that the average customer bill is estimated to be \$48.92 per month based on a 3,900 gallon per month usage. Commissioner Dan Brummitt stated that when this



project began, potential customers were given an estimated water bill fee of \$35.00 to \$45.00 per month based on a 5,000 gallon usage. He asked what the estimated monthly cost would be based on a 5,000 gallon usage. Mr. Carpenter responded approximately \$53.50. Commissioner Brummitt suggested that those residents who have already signed up for water be given the opportunity to re-evaluate this matter before proceeding because of the change in monthly rates. Commissioner Brown stated that residents understand that the original estimate was just that, an estimate. There was no way to know exactly what the rate would be when this project began.

Motion was made by Commissioner Gordon Wilder that based upon the bids received, and review of the project budget by Hobbs Upchurch & Associates, the Vance County Water District award bids to H.G. Reynolds Company for Contract 1 in the amount of \$1,339,814.00, to H.G. Reynolds for Contract 2 in the amount of \$3,281,394.00, and to Caldwell Tanks, Inc. for Contract 4 in the amount of \$482,000 for the 200,000 gallon elevated storage tank. All awards shall be subject to approval by USDA, the NC Rural Center, and the Local Government Commission. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Motion was made by Commissioner Eddie L. Wright to authorize the Chairman to execute all contracts at the appropriate time and authorize the Vice-Chairman as his alternate in the event the Chairman is not able to sign. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

*Resolution Authorizing Water Bonds.*

The Board of Commissioners for the County of Vance, North Carolina, in its capacity as the governing body of the Vance County Water District, met in a regular meeting in the Commissioners' Conference Room in the Vance County Administration Building located at 122 Young Street in Henderson, North Carolina, the regular place of meeting, at 7:30 p.m. on March 12, 2012.

Present: Chairman Terry E. Garrison, presiding, and Commissioners Deborah F. Brown, Dan Brummitt, J. Timothy Pegram, Gordon Wilder, and Eddie L. Wright.

Absent: Commissioner Thomas S. Hester, Jr.

Also present: Finance Director Steven C. Stanton, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

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Finance Director, Steven C. Stanton introduced the following resolution the title of which was read and copies of which had been previously distributed to each Commissioner:

**RESOLUTION PROVIDING FOR THE ISSUANCE OF \$5,627,000 WATER BOND ANTICIPATION NOTES**

BE IT RESOLVED by the Board of Commissioners for the County of Vance, North Carolina, in its capacity as the governing body of the Vance County Water District (the "District"):

Section 1. The Board has determined and does hereby find and declare as follows:

(a) An order authorizing \$27,000,000 Water Bonds of the District was adopted by the Board for the District on March 10, 2008, which order was approved by the vote of a majority of the qualified voters of the District who voted thereon at a referendum duly called and held on May 6, 2008.

(b) None of said bonds has been issued.

(c) It is necessary to issue \$5,627,000 notes at this time in anticipation of the receipt of the proceeds of the sale of a like amount of bonds.

Section 2. In anticipation of the receipt of the proceeds of the sale of a like amount of bonds, the issuance of \$5,627,000 negotiable notes of the District is hereby authorized, which notes shall be designated "Water Bond Anticipation Notes" (the "Notes"), shall be dated May 1, 2012, shall mature January 30, 2013, without option of prior payment, and shall bear interest at a rate to be determined by the Local Government Commission at the time the Notes are sold, which interest shall be payable at the maturity of the Notes, on the basis of a 360-day year consisting of twelve 30-day months, to which no interest coupons shall be attached.

In the event that the Finance Officer of the District determines that an amount less than \$5,627,000 is required to carry out the purposes for which the Notes are being issued, the Finance Director is hereby authorized to reduce the principal amount of the Notes at or before the time of opening of the bids for the Notes.

The principal of and the interest on the Notes shall be payable in any coin or currency of the United States of America which is legal tender for the payment of public and private debts on the respective dates of payment thereof.

The Notes shall be issued by means of a book-entry-only system with no physical distribution of Note certificates to be made except as hereinafter provided. One Note certificate in the aggregate principal amount of the Notes stated to mature on January 30, 2013 and registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC"), shall be issued and deposited with DTC and immobilized in its custody. The book-entry-only system will evidence ownership of the Notes in the principal amount of \$100,000 and integral multiples of \$1,000 in excess of \$100,000, with transfers of ownership effected on the records of DTC and its participants pursuant to rules and procedures established by DTC and its participants. The principal of and interest on the Notes shall be payable to Cede & Co. or any other person appearing on the registration books of the District hereinafter provided for as the registered owner of the Notes or his registered assigns or legal representative at such office of the Note Registrar hereinafter mentioned or such other place as the District may determine upon the presentation and surrender thereof as the same shall become due and payable; provided, however, that for so long as the Notes are deposited with DTC, the payment of the principal of and interest on the Notes shall be made to DTC in same-day funds by 2:30 p.m. or otherwise as determined by the rules and procedures established by DTC. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC, and transfer of principal and interest payments to beneficial owners of the Notes by participants of DTC will be the responsibility of such participants and other nominees of such beneficial owners. The District will not be responsible or liable for such transfers of payments or for maintaining, supervising or reviewing records maintained by DTC, its participants or persons acting through such participants.

In the event that (a) DTC determines not to continue to act as securities depository for the Notes or (b) the Finance Officer of the District determines that continuation of the book-entry only system of evidence and transfer of ownership of the Notes would adversely affect the interests of the beneficial owners of the Notes, the District will discontinue the book-entry only system with DTC. If the District identifies another qualified securities depository to replace DTC, the District will make arrangements with DTC and such other depository to effect such replacement and deliver replacement Notes registered in the name of such other depository or its nominee in exchange for the outstanding Notes, and the references to DTC or Cede & Co. in this resolution shall thereupon be deemed to mean such other depository or its nominee. If the District fails to identify another qualified securities depository to replace DTC, the District will deliver replacement Notes in the form of fully-registered certificates in denominations of \$100,000 and integral multiples of \$1,000 in excess of \$100,000 ("Certificated Notes") in exchange for the outstanding Notes as required by DTC and others. Upon the request of DTC, the District may

also deliver one or more Certificated Notes to any participant of DTC in exchange for Notes credited to its account with DTC.

Unless indicated otherwise, the provisions of this resolution that follow shall apply to all Notes issued or issuable hereunder, whether initially or in replacement thereof.

Section 3. The Notes shall bear the manual or facsimile signatures of the Chairman of the Board and the Clerk to the Board of the District and the corporate seal or a facsimile of the corporate seal of the District shall be impressed or imprinted, as the case may be, on the Notes.

The certificate of the Local Government Commission of North Carolina to be endorsed on all Notes shall bear the manual or facsimile signature of the Secretary of said Commission and the certificate of authentication of the Note Registrar to be endorsed on all Notes shall be executed as provided hereinafter.

In case any officer of the District or the Local Government Commission of North Carolina whose manual or facsimile signature shall appear on any Notes shall cease to be such officer before the delivery of such Notes, such manual or facsimile signature shall nevertheless be valid and sufficient for all purposes the same as if he had remained in office until such delivery, and any Note may bear the manual or facsimile signatures of such persons as at the actual time of the execution of such Note shall be the proper officers to sign such Note although at the date of such Note such persons may not have been such officers.

No Note shall be valid or become obligatory for any purpose or be entitled to any benefit or security under this resolution until it shall have been authenticated by the execution by the Note Registrar of the certificate of authentication endorsed thereon.

The Notes to be registered in the name of Cede & Co. and the endorsements thereon shall be in substantially the following form:

No. \_\_\_\_\_ \$ \_\_\_\_\_ CUSIP No.: \_\_\_\_\_

United States of America  
State of North Carolina  
County of Vance  
VANCE COUNTY WATER DISTRICT  
WATER BOND ANTICIPATION NOTE

Vance County Water District, a body politic and corporate organized and existing under the laws of the State of North Carolina, is justly indebted and for value received hereby promises to pay to CEDE & CO. or registered assigns or legal representative on the date specified above, upon the presentation and surrender hereof, at the office of the Finance Officer of said District (the "Note Registrar"), in Henderson, North Carolina, on 30<sup>th</sup> day of January, 2013, the principal sum of

\_\_\_\_\_ DOLLARS

and to pay interest thereon, on the basis of a 360-day year consisting of twelve 30-day months, from the date hereof at the rate of \_\_\_\_\_ per centum (\_\_\_\_%) per annum, payable upon the presentation and surrender of this note at its maturity; provided, however, that for so long as the Notes (hereinafter defined) are deposited with The Depository Trust Company, New York, New York ("DTC"), the payment of the principal of and interest on the Notes shall be made to DTC in same day funds by 2:30 p.m. or otherwise as determined by the rules and procedures established by DTC. Both the principal of and the interest on this note shall be paid in any coin or currency of the United States of America that is legal tender for the payment of public and private debts on the respective dates of payment thereof. The faith and credit of said District is hereby irrevocably pledged for the prompt payment of the principal of and interest on this Note as the same shall become due.

This note is one of an issue of notes designated "Water Bond Anticipation Notes" (the "Notes") and is given for money borrowed in the amount of the face of this note in anticipation of the receipt of the proceeds of the sale of a like amount of Water Bonds, duly authorized by an order adopted by the Board of Commissioners for the County of Vance, North Carolina, in its capacity as

the governing body of said District on March 10, 2008, which order was approved by the vote of a majority of the qualified voters of said District who voted thereon at a referendum duly called and held on May 6, 2008, and this note is issued pursuant to and in full compliance with The Local Government Bond Act, as amended, Article 9, as amended, of the General Statutes of North Carolina and a resolution duly adopted by said Board of Commissioners for said District on March 12, 2012 (the "Resolution").

The Notes shall be issued by means of a book-entry-only system with no physical distribution of note certificates to be made except as provided in the Resolution. One note certificate in the aggregate principal amount of the Notes stated to mature on such date and registered in the name of Cede & Co., as nominee of DTC, is being issued and deposited with DTC and immobilized in its custody. The book-entry-only system will evidence ownership of the Notes in the principal amount of \$100,000 and integral multiples of \$1,000 in excess of \$100,000, with transfers of ownership effected on the records of DTC and its participants pursuant to rules and procedures established by DTC and its participants. Transfer of principal and interest payments to participants of DTC shall be the responsibility of DTC, and transfer of principal and interest payments to beneficial owners of the Notes by participants of DTC shall be the responsibility of such participants and other nominees of such beneficial owners. Said District shall not be responsible or liable for such transfers of payments or for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

In certain events, said District will be authorized to deliver replacement Notes in the form of fully-registered certificates in the denomination of \$100,000 and integral multiples of \$1,000 in excess of \$100,000 in exchange for the outstanding Notes as provided in the Resolution.

At the office of the Note Registrar, in the manner and subject to the conditions provided in the Resolution, Notes may be exchanged for an equal aggregate principal amount of Notes of the same maturity, of authorized denominations and bearing interest at the same rate.

The Note Registrar shall keep at his office the books of said District for the registration of transfer of Notes. The transfer of this Note may be registered only upon such books and as otherwise provided in the Resolution upon the surrender hereof to the Note Registrar together with an assignment duly executed by the registered owner hereof or his attorney or legal representative in such form as shall be satisfactory to the Note Registrar. Upon any such registration of transfer, the Note Registrar shall deliver in exchange for this Note a new Note or Notes, registered in the name of the transferee, of authorized denominations, in an aggregate principal amount equal to the unredeemed principal amount of this Note, of the same maturity and bearing interest at the same rate.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of North Carolina to happen, exist and be performed precedent to and in the issuance of this Note have happened, exist and have been performed in regular and due form and time as so required, and that the total indebtedness of said District, including this Note, does not exceed any constitutional or statutory limitation thereon.

This Note shall not be valid or become obligatory for any purpose or be entitled to any benefit or security under the Resolution until this Note shall have been authenticated by the execution by the Note Registrar of the certificate of authentication endorsed hereon.

IN WITNESS WHEREOF, the Vance County Water District, pursuant to a resolution adopted by its Board of Commissioners, has caused this note to be signed by its Chairman and its Clerk and its official seal to be impressed hereon, all as of the 1<sup>st</sup> day of May, 2012.

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Chairman

[SEAL]

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Clerk to the Board

CERTIFICATE OF LOCAL GOVERNMENT COMMISSION

The issuance of this note has been approved under the provisions of The Local Government Bond Act.

T. Vance Holloman  
Secretary, Local Government Commission

L.G.C. No. \_\_\_\_\_

CERTIFICATE OF AUTHENTICATION

This note is one of the Notes of the series designated herein and issued under the provisions of the within-mentioned Resolution.

By: \_\_\_\_\_

Finance Officer

Date of authentication: \_\_\_\_\_

ASSIGNMENT

FOR VALUE RECEIVED the undersigned registered owner thereof hereby sells, assigns and transfers unto

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_

attorney to register the transfer of said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

In the presence of:

\_\_\_\_\_

NOTICE: The signature must be guaranteed by an institution which is a participant in the Securities Transfer Agent Medallion Program (STAMP) or similar program.

The signature to this assignment must correspond with the name as it appears on the face of the within Note in every particular, without alteration of enlargement or any change whatever.

Certificated Notes issuable hereunder shall be in substantially the form of the Notes registered in the name of Cede & Co. with such changes as are necessary to reflect the provisions of this resolution that are applicable to Certificated Notes.

Section 4. Notes, upon surrender thereof at the office of the Note Registrar together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Note Registrar, may, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of Notes of the same maturity, of any denomination or denominations authorized by this resolution and bearing interest at the same rate.

The transfer of any Note may be registered only upon the registration books of the District upon the surrender thereof to the Note Registrar together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Note Registrar. Upon any such registration of transfer, the Note Registrar shall authenticate and deliver in exchange for such Note a new Note or Notes, registered in the name of the transferee, of any denomination or denominations authorized by this resolution, in an aggregate principal

amount equal to the unredeemed principal amount of such Note so surrendered, of the same maturity and bearing interest at the same rate.

In all cases in which Notes shall be exchanged or the transfer of Notes shall be registered hereunder, the Note Registrar shall authenticate and deliver at the earliest practicable time Notes in accordance with the provisions of this resolution. All Notes surrendered in any such exchange or registration of transfer shall forthwith be canceled by the Note Registrar. The District or the Note Registrar may make a charge for shipping and out-of-pocket costs for every such exchange or registration of transfer of Notes sufficient to reimburse it for any tax or other governmental charge required to be paid with respect to such exchange or registration of transfer, but no other charge shall be made by the District or the Note Registrar for exchanging or registering the transfer of Notes under this resolution.

As to any Note, the person in whose name the same shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such Note and the interest on any such Note shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note, and interest thereon, to the extent of the sum or sums so paid.

The District shall appoint such registrars, transfer agents, depositaries or other agents as may be necessary for the registration, registration of transfer and exchange of Notes within a reasonable time according to then current commercial standards and for the timely payment of principal and interest with respect to the Notes. The Finance Officer of the District, or any person at any time acting in such capacity, is hereby appointed the registrar, transfer agent and paying agent for the Notes (collectively the "Note Registrar"), subject to the right of the Board of Commissioners for the District to appoint another Note Registrar, and as such shall keep at his office in the District, the books of the District for the registration, registration of transfer, exchange and payment of the Notes as provided in this resolution.

Section 5. The District covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will comply with the requirements of the Internal Revenue Code of 1986, as amended or as may be amended from time to time, and any Treasury regulations now or hereafter promulgated thereunder, to the extent necessary so that interest on the Notes will not be included in gross income of the owners of the Notes for purposes of federal income tax.

Section 6. The actions of the officers of the District in applying to the Local Government Commission to approve, advertise and sell the notes and the Local Government Commission in asking for bids for said notes by printing and distributing circulars relating to the offering and sale of said notes are hereby authorized, approved, ratified and confirmed.

Section 7. The District hereby represents that it reasonably expects that it, all subordinate entities thereof and all issuers issuing obligations on behalf of the District will not issue in the aggregate more than \$10,000,000 of tax-exempt obligations (not counting private activity bonds except for qualified 501(c)(3) bonds as defined in the Code) during calendar year 2012. In addition, the District hereby designates the notes as "qualified tax-exempt obligations" for the purposes of the Code.

Section 8. The Blanket Issuer Letter of Representations as requested by DTC in connection with the issuance of the Notes and substantially in the form presented at this meeting, is hereby approved, and the Chairman of the Board for the District is hereby authorized to complete and execute such Letter of Representations and to deliver the same to DTC for and on behalf of the District.

Section 9. This resolution shall take effect upon its passage.

Upon motion of Commissioner Gordon Wilder, seconded by Commissioner Deborah F. Brown, the foregoing resolution entitled "RESOLUTION PROVIDING FOR THE ISSUANCE OF \$5,627,000 WATER BOND ANTICIPATION NOTES" was passed by the following vote:

Ayes: Commissioners Deborah F. Brown, Dan Brummitt, Terry E. Garrison, J. Timothy

Pegram, Gordon Wilder, and Eddie L. Wright.

Noes: None

\* \* \* \* \*

I, Kelly H. Grissom, Clerk to the Board of Commissioners for the Vance County Water District, DO HEREBY CERTIFY that the foregoing has been carefully copied from the actually recorded minutes of the Board of Commissioners for said District at a special meeting held on March 12, 2012, the record having been made in the minutes of said Board of Commissioners, and is a true copy of so much of said minutes as relates in any way to the passage of a resolution providing for the issuance of \$5,627,000 Water Bond Anticipation Notes of said District.

I DO HEREBY FURTHER CERTIFY that proper notice of such special meeting was given as required by North Carolina law.

WITNESS my hand and the official seal of said District this 12<sup>th</sup> day of March, 2012.

Kelly H. Grissom (signed)

Clerk to the Board

[DISTRICT SEAL]

*Capital Project Ordinance.* Finance Director Steven C. Stanton presented the following Capital Project Ordinance for approval.

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**Water District Phase 1A Capital Project Ordinance**

BE IT ORDAINED by the Governing Board of the County of Vance, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the construction of the Water District Phase 1A water lines and tank to be financed by the sale of general obligation bonds and reserves.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the installment resolution and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Other Legal/Fiscal Costs	\$ 25,000
Engineering/Inspection/Other	420,655
Land/Easements	15,000
Contingency	255,160
Interest	102,790
Construction	5,021,960
Total	5,840,565

Section 4. The following revenues are anticipated to be available to complete this project:

Proceeds from General Obligation Bonds	\$ 5,627,000
Transfer from Water Bond	213,565
Total	5,840,565

Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations. The terms of the installment resolution also shall be met.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The Finance Director is directed to report, on a monthly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out the project.

Adopted this 12<sup>th</sup> day of March, 2012.

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Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Gordon Wilder, vote unanimous, to approve the Capital Project Ordinance as presented.

At this time, Chairman Terry E. Garrison adjourned the Vance County Water District Board.

County Manager's Report

*Proclamation for Spring Litter Sweep.* Mr. Stanton stated that North Carolina counties and cities are encouraged to proclaim April 14 - 28, 2012 as a designated time to clean roadsides in their jurisdictions. Vance County citizens are urged to volunteer in this important effort to beautify the community.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Eddie L. Wright, vote unanimous, to approve the following proclamation of April 14 -28, 2012 as Spring Litter Sweep in Vance County.

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**PROCLAMATION**  
**by the**  
**Vance County Board of Commissioners**  
**in**  
***Recognition of the 2012 Spring Litter Sweep***

**WHEREAS**, in conjunction with the North Carolina Department of Transportation, Vance County fully supports public participation in the Spring 2012 roadside cleanup effort to ensure clean and beautiful roads throughout the county; and

**WHEREAS**, the Spring Litter Sweep campaign will take place April 14 - 28, 2012, and the County encourages all communities, civic and professional groups, schools, businesses,



churches, families, and individual citizens to participate in this beautification effort by sponsoring and organizing roadside cleanup teams; and

**WHEREAS**, Adopt-A-Highway volunteers, community service workers, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct local cleanups during Litter Sweep and may receive Certificates of Appreciation for their participation; and

**WHEREAS**, in addition to a clean environment, the great natural beauty of our State and County are a source of great pride for all Vance County residents, attracting tourists and aiding in the recruiting of new industries; and

**WHEREAS**, the cleanup effort will increase the awareness of the need for cleaner roadsides, emphasize the importance of anti-litter campaigns, and encourage the recycling of solid wastes; and

**WHEREAS**, the Litter Sweep cleanup will be a part of educating the children of the County regarding the importance of a clean environment to the quality of life in Vance County.

**NOW, THEREFORE BE IT PROCLAIMED**, that the Vance County Board of Commissioners does hereby recognize April 14 - 28, 2012 as “Spring Litter Sweep” in Vance County and encourage citizens to take an active role in making this community a cleaner place.

**THIS, the twelfth day of March, 2012.**

**Terry E. Garrison (signed)**  
**Terry E. Garrison, Chairman**

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*Schools’ Capital Outlay.* Mr. Stanton reported that the Vance County Schools have requested the transfer of \$16,072 from various line items within their existing capital outlay budget to make an emergency repair to a chiller at Henderson Middle School. Transfers exceeding 10% of line items require Board of Commissioners approval. This has the support of the Superintendent and will be approved by the Board of Education in its March 12th meeting. Due to much warmer than normal weather, the need for immediate repair becomes more essential.

Motion was made by Commissioner Gordon Wilder to approve the request by the Vance County Schools to transfer \$16,072 from within the existing capital outlay budget to make emergency repairs to the chiller at Henderson Middle School, contingent upon Board of Education action. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

*Economic Development Grants.* Attorney Care reported that the NC Rural Center had approved and issued a \$480,000 grant to the County for the Semprius project. The Rural Center stated that once that grant was signed and all paperwork was submitted, they would then issue a \$70,000 grant. The Rural Center decided that they would rather issue one \$550,000 grant instead of two separate grants. All documents have been revised and the Board is now required to

re-approve the one \$550,000 grant. Attorney Care also asked the Board to authorize the Chairman to execute any remaining documents for the Semprius project.

Motion was made by Commissioner Dan Brummitt to rescind the previous grant from the NC Rural Center in the amount of \$480,000 and approve the grant in the amount of \$550,000 for the Semprius project. Also authorize the Chairman to execute any remaining documents related to this project. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

*Lease Agreement for Back-up 911 Center.* Attorney Care reported that City and County staff and legal counsels have developed a 25 year lease agreement for space at the Henderson Operations Center for a back-up 911 Center (approximately 1,500 sq ft.) It is not available at the time of agenda distribution; however, it will be provided as soon as it is available. The Henderson City Council will also be acting on this matter tonight.

Commissioner Dan Brummitt stated that the Franklin County Manager has some information on an alternative site for this project. Chairman Garrison stated that he cannot imagine a better deal than the one before the Board now. Mr. Steve Stanton stated that time is of the essence. Funds for this project must be spent before June 30, 2012.

Motion was made by Commissioner Deborah F. Brown to approve the lease agreement for space with the City of Henderson for a back-up 911 Center at the Henderson Operations Center, contingent upon approval by the City. This motion was seconded by Commissioner Eddie L. Wright and vote was ayes - five (5); noes - one (1), with the dissenting vote being cast by Commissioner Dan Brummitt.

#### Committee Reports and Recommendations

*Human Resources Committee - Position Vacancies.* Argretta Johen, HR Director, requested authorization to fill the following position vacancies which have been endorsed by the HR Committee:

#### Jail

Detention Officer Lieutenant  
Detention Officer Sergeant  
Detention Officer (two positions)

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Eddie L. Wright, vote unanimous, to approve filling the position vacancies at the Jail as presented.

#### Fire and EMS

EMT Paramedic/Fire Lieutenant

Motion was made by Commissioner Eddie L. Wright, seconded by Commissioner Deborah F. Brown, vote unanimous, to approve filling the position vacancy at Fire and EMS as presented.

Sheriff's Office  
Deputy Specialist

Motion was made by Commissioner Eddie L. Wright, seconded by Commissioner Deborah F. Brown, vote unanimous, to approve filling the position vacancy at the Sheriff's Office.

Ms. Johen stated that the Committee requested that the Landfill Scale Operator position be placed on hold until further review.

Social Services  
Social Worker IAT Lead Worker  
Income Maintenance Caseworker II

Motion was made by Commissioner Eddie L. Wright, seconded by Commissioner Deborah F. Brown, vote unanimous, to approve filling the two positions at Social Services as presented.

Commissioner Brown stated that during last month's meeting she had requested an explanation of vacancies on the Human Resources Report. Ms. Johen responded that she had revamped the report to show all vacancies from 2010 to present. She also listed the position status for each vacancy which identifies if the position is on hold, contracted, or utilizing a staffing service. Commissioner Brown asked the Board to review this matter during budget deliberations in order to see how these vacancies affect the overall budget. Chairman Garrison stated that the Department Head of affected departments needs to be involved in these discussions as well.

*Education Committee.* The Joint Education Committee met on February 21<sup>st</sup> to discuss various issues of mutual interest and concern. A presentation was made by the Chief Court Counselor and a Henderson Police Officer regarding *challenges with student behavior* and possible strategies to work with troubled youth. Funding is necessary for such programs. The Schools were advised to draft a plan if they wanted to proceed with the strategies and to discuss it with the County at budget time. Superintendent Ron Gregory presented the *Schools' Facility Plan*. The Plan includes short (0-10 years) and long (10-15 years) range facility needs. The projected needs total \$16,043,102 and do not reflect contingencies, administrative, or design fees (DPI projects that these fees average around 14%). The plan will serve as a guide for the Schools and County for future budgeting purposes. Superintendent Gregory also presented the *STEM Plan* - a middle school program for students with interest and skills in Science, Technology, Engineering, and Mathematics. Vance-Granville Community College, NC State University, and NC Central University have all signed on as partners with Vance County Schools in this special

pilot program. Mr. Gregory went over the Schools' *budget calendar* which includes having their request to the County by mid-May. End of course performance scores for the first semester at NVHS (66.3% proficiency) and SVHS (81.4% proficiency) in the areas of English 1, Algebra 1, and Biology were explained. Levels of 60% and higher are deemed as acceptable. The Committee members confirmed that they wish to continue quarterly meetings.

*Public Safety Committee.* This Committee met to discuss Animal Shelter plans with Animal Control staff, representatives from the Ruin Creek Animal Rescue Group, an architect and engineer who were engaged through private funding to develop conceptual building plans, and others. Numerous suggestions and ideas were discussed, including the need for cooperation among everyone involved. Ruin Creek expressed the desire to have a separate office for its volunteers to work out of at the new shelter. It was pointed out that with the numerous individuals in attendance at the meeting, there are still other valuable stakeholders who should have input into the planning process, including the Vance County Animal Advisory Committee and the Humane Society. The meeting was considered to be highly productive, with the group deciding to meet again in three to four weeks when the preliminary plans are ready to be reviewed. In the meantime, more visits to other existing shelters were encouraged so that the Vance County Animal Shelter can be a model shelter when it is designed and constructed.

*Technology Committee.* The Technology Committee met and discussed progress on several automation projects. The *Content Management System and new County website* will likely be available by late April. CMS training for key staff authorized by Department Heads will occur in advance of the cut over date. After the lengthy contract review process has concluded, installation of fiber optic for the WAN system will begin, which will allow departments to better share information internally, including financial data. The new telephone system is just weeks away from installation. Plans have been made to include a storage area for back-up capabilities in the 911 back-up center. A presentation from Northwoods, a human services technology consultant, was made as an example of what automation can do to create operational efficiencies. Vance County DSS is working with Northwoods to make a budget request for FY 2012-13 to minimize the data that a DSS client has to provide for various social services programs.

Commissioner Dan Brummitt stated that it would be helpful to receive a formal recommendation from the DSS Board regarding Northwoods in order to be reviewed during budget deliberations.

## Pending Business

*County Water Project. Phase 1A.* On Thursday, March 1<sup>st</sup>, the Vance County Water District received construction bids for water lines in Phase 1A, and water tank bids were due on Friday, March 9, 2012. The Water District Board awarded bids earlier tonight, contingent upon final approval by the Local Government Commission, the NC Rural Center, and USDA. Formal action by the LGC Board in its April 3<sup>rd</sup> monthly meeting is expected with sale of bond anticipation notes scheduled for April 17. Funding is expected to be available by May 1<sup>st</sup>. The County advertised for Operation and Maintenance (O&M) Services and responses were received. Bids were awarded earlier during the Water District Board meeting. *Phase 1B.* The Kittrell Water Association and USDA continue to work together to seek funding for Phase 1B, consistent with action taken by the Commissioners in December 2009. *Phases 2A & 2B.* Funding from USDA Rural Development has been established for both of these phases. Phase 2A will be funded with \$2.2 million in loans and \$1.62 million in grants. Phase 2B has \$3.94 million in loans and \$1.99 million in grants. USDA Rural Development has been notified that these ARRA funds must be spent on an accelerated schedule - by September 30, 2013. This is a two-year difference in time (previously September 30, 2015). There is the possibility of requesting an extension. Project design is complete and has been submitted to the appropriate regulatory agencies. Highway right-of-way encroachment agreements with NC DOT have been prepared for execution. Due to the timing of the funding of Phases 2A & 2B, it will be important that work on these phases begin as soon as possible. A water purchase agreement with the City is now being negotiated. The proposed O&M services contract will cover Phases 2A and 2B in addition to 1A. Additional sign-ups are essential in 2A and 2B due to the current lack of substantial customer concentration.

*Back-up 911 Center.* The back-up center will be located inside open space of the Henderson Operations Center. The architect, Surapon Sujjavanich, and electrical engineer, Michael Killian, are completing drawings and plans for the Center. Local quotes for construction work will be solicited and a recommendation on a contractor will be made to the Board of Commissioners in its April meeting. According to the architect and local contractors, if actual work can begin by May 1<sup>st</sup>, the construction phase of the project can be completed by June 30<sup>th</sup>. The Center will be metered separately from the remainder of the building for all utilities. Separate pricing on all telecommunications equipment and secondary systems has been obtained

and installation will occur once the construction is completed in late June. The City and County staff are developing a lease agreement for about 1510 sq. ft. of space. There will be no rental costs to the County.

Consent Agenda

Commissioner Dan Brummitt requested that the Tax Refunds and Releases be pulled from the Consent Agenda in order to be addressed separately and moved to approve the following consent agenda items as presented. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved. February 2012 Ambulance Charge-Offs in the amount of \$3,259.80, February 2012 Monthly Reports received and filed, a road petition requesting DOT to add Gwynn Pond Lane to the State system, and the minutes of the February 6, 2012 regular meeting.

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- See on file monthly report, 911 Emergency Operations
- See on file monthly report, Administrative Ambulance Charge-offs
- See on file monthly report, Fire and EMS
- See on file monthly report, Human Resources Department
- See on file monthly report, Information Technology
- See on file monthly report, Division of Mental Health
- See on file monthly report, Planning and Development
- See on file monthly report, Public Health Department
- See on file monthly report, Department of Social Services
- See on file monthly report, Tax Office
- See on file quarterly report, Tourism
- See on file monthly report, Veterans Service

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Commissioner Brummitt stated that there are a few releases on the Tax Refunds and Releases reports that go back to 2006. He requested more information on this matter. Finance Director Steve Stanton stated that he would ask the Tax Administrator to be present during the next Board meeting in order to answer these questions.

Miscellaneous

*Appointment.* The following appointment was presented for the Board's consideration:

Vance County Housing Authority

Appoint Linda Thomas to fill an unexpired term.

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Eddie L. Wright, vote unanimous, to appoint Linda Thomas to the Vance County Housing Authority to fill an unexpired term.

As there was no further business, at 9:20 p.m., Chairman Terry E. Garrison declared that the meeting be adjourned.

**Approved and signed April 2, 2012.**

**Terry E. Garrison (signed)**  
**Terry E. Garrison, Chairman**