

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, March 1, 2010 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Danny W. Wright, Commissioners Eddie L. Wright, Deborah F. Brown, Dan Brummitt, Terry E. Garrison, A. Scott Hughes, and J. Timothy Pegram.

Absent: None.

Also present were County Manager Jerry L. Ayscue, Finance Director Steven C. Stanton, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Commissioner Deborah F. Brown gave the invocation.

Ms. Porcha Brooks, Tax Administrator, was first on the agenda with a recommendation to allow the tax office to begin uniform foreclosures on all properties which have delinquent accounts that are two years old. Ms. Brooks stated that accounts that are currently delinquent beyond two years will be foreclosed first. Once those are complete, the two year old delinquent accounts will be addressed.

Motion was made by Commissioner Dan Brummitt to allow the tax office to begin uniform foreclosures on all properties which have delinquent accounts that are two years old. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

Ms. Brooks then requested the Board to authorize the tax office to utilize a professional consultant to provide audit services of businesses to ensure equipment is properly listed. She explained that consultants are not paid unless unlisted assets are discovered. They are paid from the funds discovered at a rate of 30%.

The Board discussed how the consultant would be selected, and motion was made by Commissioner Eddie L. Wright to authorize the Tax Administrator to use her discretion in selecting a professional consultant to provide audit services of businesses to ensure equipment is properly listed. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

Ms. Brooks also reported that bank account attachments and utilization of escheat funds are two methods that will soon be administratively implemented to enhance collections.

Public comments were heard next. Rick Reitmeyer spoke regarding deer hunting with dogs and asked the Board to implement new fines as was done in Granville County. He stated that this method has worked in Granville County and urged Vance County officials to enact similar fines.

Chairman Danny W. Wright referred this matter to the Public Safety Committee for further review and instructed the County Manager to communicate with Granville County to get a report on the effectiveness of stricter fines.

Chairman Wright stated that this change would require action from the General Assembly in order to be implemented.

Jason Feingold spoke regarding the Economic Development Strategic Plan and stated that the Plan lists un-named businesses and individuals as key strategic challenges. He asked if this was legal or ethical. He urged the Board to table approval of the EDC Strategic Plan until considering legal and ethical ramifications of approving it in its present form.

Chairman Danny W. Wright stated that the Board received the Strategic Plan this past Friday and has not had adequate time to review the document; therefore, the Board will not take action on the Strategic Plan tonight. It will be referred to a Board Work Session for further review.

Bryan Hargrove appeared before the Board and reminded the Board to get out in the public to show its support for our youth. He asked the Board to consider funding programs that focus on youth development in our community.

The Board asked Mr. Hargrove to submit a formal budget request and referred this matter to the County's Community Improvement Specialist.

At this time, the Board adopted a Proclamation in Memory of Raymond Dunn. A star member of the Vance-Granville Community College Vanguard basketball team, Mr. Raymond Dunn collapsed and died during a recent ball game. He was a leader both on and off the basketball court.

Motion was made by Commissioner Eddie L. Wright to approve the following proclamation in memory of Raymond M. Dunn, an outstanding VGCC student and basketball player.

Raymond Dunn's family was present to receive the proclamation.

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PROCLAMATION
by the
Vance County Board of Commissioners
in Honor and Memory of
Raymond M. Dunn

WHEREAS, Raymond M. Dunn was an exemplary sophomore student and star athlete at Vance-Granville Community College who displayed excellence both on and off the basketball court until his tragic and untimely death during a college basketball game on February 20, 2010; and

WHEREAS, an active member of the Criminal Justice Club, Dunn had a perfect 4.0 grade point average for the summer and fall semesters at Vance-Granville Community College and had just been named to the Dean’s List for the Fall Semester of 2009; and

WHEREAS, he was the leading scorer and a starting guard for the VGCC Vanguarders during both his seasons on the team, having been recently named as the NJCAA Division II Player of the Week after scoring 52 points with 30 rebounds in a single game, and was being actively recruited by many four-year colleges and universities from all across the United States; and

WHEREAS, Vance-Granville Community College President Randy Parker described Dunn as “...a rising star whose light burned brightly while he was here with us and was extinguished too quickly. He was such a special young man.”; and

WHEREAS, Dunn was recently honored at his work site as Employee of the Month; and

WHEREAS, Raymond Dunn was dearly loved, admired and respected by his family, fiancée, friends, VGCC students, and so many other people in Vance County as being an outgoing and outstanding young citizen.

NOW, THEREFORE BE IT PROCLAIMED THAT the Vance County Board of Commissioners respectfully honors the life and memory of Raymond M. Dunn for the example that he set for others to follow academically and athletically, and **FURTHER**, expresses sincere sympathy and condolences to the Dunn family for the tragic loss of such a special young man whose life ended far too quickly.

This, the twenty-eighth day of February, 2010.

Danny W. Wright (signed)
Danny W. Wright, Chairman

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Consent agenda items were addressed next. Motion was made by Commissioner A. Scott Hughes, seconded by Commissioner Dan Brummitt, vote unanimous, that the following consent agenda items be approved as presented: Budget Amendments #16 and #17, February 2010 Refunds, January 2010 Rebates, February 2010 Ambulance Charge-Offs in the amount of \$1,837.86, February 2010 Monthly Reports received and filed, and the minutes of the February 8, 2010 regular meeting.

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Budget Amendment #16
General Fund

**Fund 10 -
Gang Assessment**

Revenues	Code	Increase	Increase
JCPC Gang Assessment	10-380-438046	25,000.00	
Expenditures		Increase	Increase
Contracted Services	10-617-500045		21,000.00
Food and Provisions	10-617-500047		100.00
Office Supplies	10-617-500032		150.00
Other Supplies and Materials	10-617-500034		150.00
Travel and Meals	10-617-500014		825.00
Printing and Binding	10-617-500131		1,200.00
Other Services	10-617-500129		1,575.00
Totals		\$ 25,000.00	\$ 25,000.00

Purpose: To set up JCPC Gang Assessment Grant funding.

Authorization: Vance County Board of Commissioners
March 1, 2010

**Budget Amendment #17
General Fund**

**Fund 10 -
Social Services**

Revenues	Code	Increase	Increase
DSS Administration	10-348-434800	49,503.00	
Expenditures		Increase	Increase
Travel and Training	10-610-500014		300.00
Advertising	10-610-500026		250.00
Supplies	10-610-500032		27,968.00
Dues and Subscriptions	10-610-500053		120.00
Capital Outlay	10-610-500085		20,865.00
Totals		\$ 49,503.00	\$ 49,503.00

Purpose: To set up performance grant funding from a Child Support stimulus grant.

Authorization: Vance County Board of Commissioners
March 1, 2010

**REFUNDS
February 2010**

Name	Year	Amount	Reason
Ray T. Hilliard, Jr.	2009	8.19	Vehicle Tax
Linda Kimball	2009	7.50	Double Wide
Evelyn E. Evans	2009	16.65	Vehicle Tax
Melvin Kinton	2009	9.34	Vehicle Tax
Randy Riggan	2009	6.68	Vehicle Tax
Ann Mayes	2009	3.60	Vehicle Tax
George Lassiter, Jr.	2009	7.47	Vehicle Tax
Amanda R. Dechiara	2009	30.06	Vehicle Tax
Wanda Ball	2009	5.39	Vehicle Tax
Frances J. Meadows	2008	5.20	Vehicle Tax
Frances J. Meadows	2009	25.95	Vehicle Tax
Marcia Cobbs	2009	16.32	Vehicle Tax
Jerry H. Stevenson	2009	36.95	Vehicle Tax
Donald A. Coghill	2008	2.57	Vehicle Tax
Elizabeth T. Hight	2008	3.09	Vehicle Tax
Melissa Weaver	2010	5.00	Overage Tax
Mary B. Wright	2009	68.10	Vehicle Tax
Kimberly L. Dixon	2009	21.44	Vehicle Tax
William B. Hartness	2009	19.75	Vehicle Tax
Danny Stanton	2009	13.75	Vehicle Tax
Samuel Roberson	2009	1.41	Vehicle Tax
Vail Hargrove	2009	3.52	Vehicle Tax
Durward B. Jarrell	2009	2.10	Vehicle Tax
Robert D. Reese	2009	1.28	Vehicle Tax
Jimmy Perkinson	2009	102.50	Solid Waste Fee Charged in Error
Melvin Kinton	2009	.30	Fire Tax
Randy Riggan	2009	.22	Fire Tax
Ann Mayes	2009	.12	Fire Tax
George Lassiter, Jr.	2009	.24	Fire Tax
Mary P. Abbott	2009	.07	Fire Tax
Jerry H. Stevenson	2009	1.25	Fire Tax
Donald A. Coghill	2008	.08	Fire Tax
Mary B. Wright	2009	2.28	Fire Tax
Kimberly L. Dixon	2009	.72	Fire Tax
Danny Stanton	2009	.45	Fire Tax
Samuel Roberson	2009	.06	Fire Tax
Robert D. Reese	2009	.04	Fire Tax
Total		\$ 429.64	Fiscal y-t-d - \$ 6,189.39

**REBATES
January 2010**

NAME	YEAR	AMOUNT	REASON
J. Allen Bolton, Jr.	2009	1,099.63	Mobile Home Double Listed
Marvin H. Boykin	2009	12.90	Listing Correction
Kevin Buzzard	2009	51.11	Listing Correction
Ulysses Champ	2009	213.63	Listing Correction
Steve Cherry	2009	37.70	Listing Correction
John Claflin	2009	43.48	Listing Correction
Comrep, Inc.	2009	180.75	Value Correction
Johnny H. Hamm, Jr.	2009	77.65	Listing Correction
Linda B. Kimball	2009	375.20	Listing Correction
Charmonica Krider	2007-09	179.71	Listing Correction

Name	Year	Amount	Reason
Jo Anne T. Lee	2009	10.17	Value Correction
Stephen E. Meeks	2009	35.38	Listing Correction
W.A. Newcomb, Jr.	2009	4.69	Listing Correction
Scott C. Powell	2008-09	76.61	Listing Correction
Jeremy J. Watson	2009	90.59	Listing Correction
Tammie Williams	2009	58.89	Listing Correction
Ollie R. Young	2009	34.60	Listing Correction
Total		\$ 2,582.69	Fiscal y-t-d - \$ 58,479.05

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 See on file monthly report, 911 Emergency Operations
 See on file monthly report, Administrative Ambulance Charge-offs
 See on file monthly report, Department of Social Services
 See on file monthly report, Fire and Ambulance Service
 See on file monthly report, Human Resources
 See on file monthly report, Public Health Department
 See on file monthly report, Tax Office
 See on file monthly report, Veterans Service Office
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Finance Director's Report

Addendum to Sales Tax Contract. Finance Director Steven C. Stanton requested an extension of the County's current contract with Tax Reduction Specialists. Over the last eight years, Tax Reduction Specialists has recovered \$241,000 in sales tax reallocations.

Motion was made by Commissioner Dan Brummitt to approve the contract extension with Tax Reduction Specialists until December 31, 2010 and allow the County Manager to sign said contract. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Committee Reports and Recommendations

Human Resources Committee - Position Vacancies. Argretta Johen, HR Director, requested the Board to allow filling the following position vacancies which have been endorsed by the Human Resources Committee:

Department of Social Services
 Social Worker III
 Income Maintenance Caseworker II

Sheriff's Office/Jail
 Senior Administrative Support Specialist
 Deputy Sheriff
 Detention Officer

911
 Telecommunicator

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Eddie L. Wright, vote unanimous, to approve the position requests as presented.

Human Resources Committee - Pay Inequity. Ms. Johen explained that Fire Department employees are given a 2.5% salary increase per Level when they achieve Firefighter Certification Levels 1 and 2. Ms. Johen requested the Board to allow incoming employees that already have Firefighter Certification Levels 1 and 2 to be offered a salary of 2.5% per Level above the base salary. This will ensure that they do not fall behind when other employees receive the certifications after they have been hired. Currently, there are two employees that are affected by this and Ms. Johen requested that their salaries be adjusted appropriately, retroactive to February 1, 2010. The Human Resources Committee endorses this request.

Commissioner Deborah F. Brown, HR Committee member, noted that this will require a change to the County's Classification Plan.

Motion was made by Commissioner A. Scott Hughes to approve the request as presented and to adjust the County's Classification Plan accordingly. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Intergovernmental Committee. Mr. Ayscue reported that this committee met with the City of Henderson on February 11th to discuss jointly funded programs, ABC revenues, jointly owned properties, and purchase of water and O/M services. The Board of Commissioners discussed these items further at the Winter Planning Retreat on February 18th. At the suggestion of the Commissioners, a letter was sent to the City Manager asking for specific requests by the City on these joint ventures.

The Board discussed scheduling a work session in the near future to address these matters.

Pending Business

County Water Project. Phase 1A. Mr. Ayscue reported that door-to-door water sign-up visits began on January 18 for Phase 1A. One to two Hobbs & Upchurch staff are working the area on Tuesday through Saturday of each week. The Cokesbury Volunteer Fire Department is actively assisting with the sign-up drive as well. Discussions continue with the City of Henderson for purchase of water and for operation and maintenance. County staff and engineers are reviewing various areas for location of an overhead water storage tank. *Phase 1B.* The County has been working with the Kittrell Water Association and USDA to allow KWA to apply for funding for Phase 1B later this calendar year, consistent with action taken by the Commissioners in

December 2009. *Phases 2A & 2B.* USDA Rural Development is currently working on funding for Phases 2A and 2B, with anticipation of a funding decision to be made by the end of March. Sign-up meetings for Phases 2A and 2B will be scheduled for late March. A grant application has also been submitted to the NC Rural Center for additional funding for Phases 2A and 2B.

Commissioner Dan Brummitt stated that a deadline should be set for sign-ups for Phase 1A so that planning for this Phase can begin.

Warrenton Road Sewer Project. Mr. Ayscue stated that on-site work began on November 16. Work began at the east end of the project and is now on the Harris Incorporated property. Weather conditions continue to slow construction work. The work is anticipated to be completed within 45 days, depending on weather conditions.

Building Reuse Project. Mr. Ayscue noted that the County was awarded a \$25,000 pre-development grant from the NC Rural Economic Development Center with a local match of \$4,000. The grant is designed to study the former Vance Manor building and develop a building use plan. The environmental site assessment is now completed and other work is in progress. One community meeting to identify potential building uses was held on December 17. The consultant and County staff have met further with interested occupants. The County Manager and Planning Services Director also met with the project manager from the consulting firm in February to discuss the final stages of the study. It is anticipated that the consultant's final report will be presented in the April Commissioners' meeting.

Technology Study. Mr. Ayscue stated that a report for this matter will be given during the County Manager's Report.

US #1 South Sewer Project. Mr. Ayscue reported that the County received official notice on December 30 that its application for the Capacity Building Grant (planning grant) had been approved by the NC Rural Economic Development Center. The \$44,000 project consists of the \$40,000 grant and \$4,000 of local match. The NC Rural Economic Development Center is expected to issue the contract for the project grant in March, after which the County can begin work on the study. County staff has been requested to submit a revised budget and an updated schedule. Input from citizens and businesses along US #1 Highway South will be actively sought. Proposals from engineering and/or planning firms will be sought to provide services as identified in the grant application.

Commissioner Dan Brummitt stated that as the County proceeds with Phases 2A and 2B, it may be beneficial to go ahead and establish sign-up deadlines so that the project proceeds on schedule. Mr. Ayscue stated that as soon as we receive word from USDA regarding funding, he will submit a recommendation from the engineers on this matter.

County Manager's Report

Resolution - VWGF Resource Center. Mr. Ayscue stated that Vance County administers the Criminal Justice Partnership Program for the four-county resource center. Each year, the application for the state funds requires that the four counties (Vance, Granville, Franklin, and Warren) adopt a resolution of support for the administration of the grant.

Motion was made by Commissioner Deborah F. Brown, seconded by Commissioner A. Scott Hughes, vote unanimous, to adopt the following resolution for continuation of the VWGF Resource Center:

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**VANCE COUNTY BOARD OF COMMISSIONERS
RESOLUTION ON CONTINUATION OF THE
VWGF RESOURCE CENTER**

Upon a duly made and seconded motion, a majority of the commissioners seated on the Vance County Board of Commissioners adopted the following resolution at a public meeting on this the 1st day of March, 2010.

RESOLVED, that the VWGF Resource Center is operating according to design and meeting identified criminal justice service needs throughout the local Judicial District; and it is

FURTHER RESOLVED, that the Vance County Board of Commissioners is fully satisfied with the managerial configuration presently being employed and also approves of the Vance County Manager continuing to serve in FY 2010-2011 as the financial administrator of this very important regional project.

Danny W. Wright (Signed)
Chairman, Board of Commissioners

March 1, 2010
Date

Jerry L. Ayscue (Signed)
County Manager

March 1, 2010
Date

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Approval of Economic Development Strategic Plan. Mr. Ayscue stated that with input from the community, the Henderson-Vance Economic Development Commission has adopted a five-year strategic plan for economic development. The EDC would like the Board of County Commissioners and the City Council to approve the plan so it can be implemented.

Mr. Ayscue noted that the Board stated earlier during this meeting that they would like to schedule a work session in the near future to review the document closely. The Board confirmed this and will add it to their work session agenda once that session has been scheduled.

Proclamation in Memory of Raymond Dunn. This proclamation was approved earlier during this meeting.

Selection of Firm for Technology Study. Mr. Ayscue noted that the Board of Commissioners had directed that a study be made of the County's technology needs and that a plan be developed by a professional firm. Requests for proposals (RFP) were developed, with advertising in the local newspaper and a state newspaper, as well as being posted on the County website. The RFP was developed by a team of four key staff members - Steve Stanton, Finance Director; Brian Short, Emergency Operations Director; Jordan McMillen, Planning Services Director; and Jerry Ayscue, County Manager. A draft of the RFP was submitted to the County Commissioners for review in the February meeting (comments were incorporated into the RFP).

Mr. Ayscue reported that only one response to the request for proposals was received. It was submitted by Enterprise Network Services, Inc. (ENS) and the response fully meets the requirements as set forth by the County in the RFP. ENS successfully completed a technology project for the new Vance County Courthouse in 1999. It also has done similar projects for the Five County Area Mental Health Authority, Vance-Granville Community College, the City of Henderson, Northampton County, Guilford County Schools, and numerous other units of local government.

Mr. Ayscue advised that even though only one response was submitted, the staff recommends that Enterprise Network Services be commissioned to proceed with the technology study. The proposed fee is within the budget parameters set by the Board. If the Board wants to re-advertise in an effort to generate more proposals, it is recommended that the ENS fee remain confidential until such time the re-advertisement has occurred.

After a brief discussion, motion was made by Commissioner Deborah F. Brown to commission Enterprise Network Services to perform the technology study for County services. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Mr. Ayscue distributed a copy of the study and stated that the amount for the study is anticipated to be \$21,377 which is within budget. ENS also requests a 15% contingency which will still come in within budget.

Motion was made by Commissioner Dan Brummitt to authorize the County Manager to execute a contract with ENS for the technology study not to exceed \$25,000 including contingency. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

Contract with COG for JJDP Planning Services. Mr. Ayscue reported that the Vance County Juvenile Crime Prevention Council recommends that the County contract with the Kerr Tar Regional Council of Governments for planning services for gang assessment services and identification and development of related programs and services. The project is fully funded by a state grant and does not require local funding.

Motion was made by Commissioner Dan Brummitt to approve the contract with the Kerr Tar Regional COG in an amount not to exceed \$24,600 for planning services through the Juvenile Justice Delinquency Program for the period of March 1, 2010 - June 30, 2010. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Update on Bank Deposit Bag Investigation. Mr. Ayscue stated that he had spoken with Sheriff White earlier this morning regarding the investigation and was told that the SBI continues to investigate and has administered more polygraph tests.

Commissioner Terry E. Garrison asked what the disposition will be of Clark Street Elementary School once it closes later this year. Mr. Ayscue responded that the Schools have not made a final decision on this matter. Commissioner Garrison suggested that the County contact the Schools to see if they have any plans for the building. Also, direct the County's Community Improvement Specialist to see if the building could possibly be used for some type of youth development center, and to see if there are any grant funds available for this purpose.

Commissioner Deborah F. Brown stated that if the Schools do not have any plans to use the building, it should be deeded back to the County.

The Board directed the County Manager to contact the Schools to see what their intent is regarding the use of this building.

Economic Development Grant. Mr. Ayscue reported that there is an opportunity to apply for a grant to assist with an economic development project. That project will be discussed in executive session, after which the Commissioners will be asked in open session to authorize the application for grant funds.

Miscellaneous

Appointments. The following appointments were presented to the Board for approval:

Tax Collector - 2 year term

Appoint Porcha Brooks

Henderson Planning Board - 3 year term

Eligible for Re-appointment - Phil Walters - appointed 04/2002

No other applications received.

Henderson Zoning Board of Adjustments - 3 year term

Eligible for Re-appointment - Joseph Brown - appointed 02/1995

Edward Spain - appointed 12/2007

No other applications received.

Henderson-Vance County Human Relations Commission - 3 year term

Eligible for Re-appointment - Teresa Norwood - appointed 01/1995

Arnold Bullock - appointed 02/2007

Consuelo Allen - appointed 09/2002

Ulice Hill - appointed 01/1992

One application received by Eddie Vick.

Vance County Planning Board - 3 year term

Eligible for Re-appointment - Roosevelt Alston - appointed 02/1997

Joel Harris - appointed 01/2000

No other applications received.

Motion was made by Commissioner A. Scott Hughes to approve the appointments as presented, and replace Ulice Hill on the Human Relations Commission with Eddie Vick since she has served longer than the ten years that the County's policy allows. This motion was seconded by Commissioner Dan Brummitt.

Commissioner Deborah F. Brown stated that she understands the motion to replace Ms. Hill. She stated that she does not have a problem with replacing a female with a male, but the racial balance needs to be maintained.

The vote failed by a vote of ayes - three (3); noes - four (4), with the dissenting votes being cast by Commissioners Brown, Garrison, Pegram, and E. Wright.

Commissioner A. Scott Hughes stated that the Board adopted a policy that specifically addresses the length of time an individual may serve on a Board or Commission. The Board needs to follow its own policy.

Commissioner Terry E. Garrison then moved to approve the appointments as presented. This motion was seconded by Commissioner Deborah F. Brown and vote was ayes - five (5); noes - two (2), with the dissenting votes being cast by Commissioners Brummitt and Hughes.

Before the Board entered into closed session, County Attorney Jonathan S. Care provided an update on a pending legal matter. As the Board is aware, he noted that Pacific Coast Feathers

has filed a Property Tax Commission appeal from the Board of E&R hearing that took place last year. Since that time, an appraisal has been performed on the property and the value was determined to be \$6.4 million. The current valuation is approximately \$10.1 million. Pearson Appraisal has reviewed the appraisal. Attorney Care has had discussions with Pacific Coast Feather's attorney regarding the appraisal.

Attorney Care stated that the General Statutes are not clear as far as how to settle property tax appeals short of going through the actual hearing. He suggested that the Board defer this matter to the Property Tax Commission.

Motion was made by Commissioner Dan Brummitt to authorize the County Attorney to submit a letter to the Property Tax Commission authorizing the negotiation of a property value of \$6.4 million. This motion was seconded by Commissioner A. Scott Hughes and unanimously approved.

At this time, motion was made by Commissioner Dan Brummitt, seconded by Commissioner A. Scott Hughes, vote unanimous, to enter into closed session to discuss an economic development project.

Upon return to open session, motion was made by Commissioner Dan Brummitt to authorize submission of an application for grant funds for an economic development project. This motion was seconded by Commissioner Terry E. Garrison and unanimously approved.

As there was no further business, at 8:25 p.m., motion was made by Commissioner Deborah F. Brown, seconded by Commissioner Terry E. Garrison, vote unanimous, that the meeting be adjourned.

Approved and signed April 5, 2010.

Danny W. Wright (signed)
Danny W. Wright, Chairman