

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, June 6, 2022 at 6:00 p.m. in the commissioners' conference room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those commissioners present were as follows: Chairman Leo Kelly, Jr., Vice-Chair Yolanda J. Feimster, Commissioners R. Dan Brummitt, Carolyn Faines, Thomas S. Hester, Jr., Archie B. Taylor, Jr., and Gordon Wilder.

Absent: None.

Also present were County Manager Jordan McMillen, Finance Director Katherine Bigelow, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Associate Pastor Mary Anderson, Shiloh Baptist Church, gave the invocation.

Ms. Sandra Wilkerson, Chamber of Commerce, recognized the participants of Leadership-Vance 2022 who were present. The participants introduced themselves and stated their occupation and place of work. Chairman Leo Kelly, Jr. thanked the group for being present at the meeting and for taking an interest in county government.

Mr. Frankie Nobles, Vance County Employee Engagement Team Chair, appeared before the board to recognize the new employee of the month. He noted that employees are nominated by their peers, and this month's recognition goes to Carl James with Vance County Maintenance. His peers noted that he works efficiently with other employees and is willing to assist others in any way possible. He is dedicated to his job and goes above and beyond his normal duties. His skill set has saved the county a lot of money since he has been with Maintenance. Mr. James will receive a \$100 gift card and a designated parking space for the month. He was presented a certificate of appreciation and the board congratulated him on receiving this recognition.

As advertised, a public hearing was held to receive public comments on the proposed allocation of funds for economic development within Vance County. The proposed budget allocates a total of \$268,453 including \$156,773 for personnel, \$17,000 for marketing/advertising, \$83,420 for operations cost (supplies, equipment rental, insurance, etc.), \$700 for professional dues/memberships/subscriptions, and \$11,260 for office space to be used to promote development and infrastructure improvements in Vance County. Further, the proposed budget allocates \$55,000 to Kerr-Tar Regional Economic Development for administration of the Vance County Triangle North hub site.

As there was no one present who wished to speak on this matter, Chairman Leo Kelly, Jr. declared the public hearing closed. Action was taken on this item under the County Manager’s Report.

As advertised, a public hearing was held to gain citizen input on the FY 2022-2023 proposed budget. As there was no one from the public who wished to speak on this matter, Chairman Leo Kelly, Jr. declared the public hearing closed. Action was taken on this item under the County Manager’s Report.

Water District Board

Chairman Leo Kelly, Jr. called the Water District Board to order.

As advertised, a public hearing was held to gain citizen input on the FY 2022-2023 proposed budget of the Vance County Water District. As there was no one from the public who wished to speak on this matter, Chairman Kelly declared the public hearing closed.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the FY 2022-2023 Water District Budget as presented. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.



**Vance County Water District
FY 2022-23 Budget Ordinance**

BE IT ORDAINED by the Board of the Vance County Water District meeting this 6th day of June, 2022, that revenues and expenditures are hereby appropriated for the operation of Vance County Water District and its related activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023 according to the following summaries and schedules:

SECTION 1. WATER ENTERPRISE FUND (16)

The following is hereby appropriated in the Water Enterprise Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account	Amount
Operating Expenditures	739,260
Debt Service	545,838
Total Expenditures - Water Fund	\$ 1,285,098

It is estimated that the following revenues will be available in the Water Enterprise Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Water Fees	1,125,000
Miscellaneous Revenues	66,704
Transfer from General Fund	93,394

Appropriated Fund Balance	0
Total Revenues - Water Fund	\$ 1,285,098

SECTION 2. FEES FOR SERVICES

Charges for services and fees by the Vance County Water District, excluding those established by State Statute, are levied in the amounts set forth in the attached Fee Schedule (Attachment 1). Charges for services and fees are subject to change during the fiscal year by action of the Vance County Water District Board.

SECTION 3. DISPENSATION

Copies of this Budget Ordinance shall be furnished to the Finance Director and to the County Manager as Budget Officer of the Vance County Water District for direction in executing official duties as prescribed by law.

Adopted this 6th day of June, 2022.

Leo Kelly, Jr. (signed)
Leo Kelly, Jr., Chairman
Vance County Water District Board

.....

The April 2022 monthly operations report was presented to the board for information.

Mr. Logan Parsons, LKC Engineering, appeared before the board and provided an update on Phase 1B. The county has previously been awarded a funding package from USDA totaling \$6,498,200 for Phase 1B construction. The package includes the following: \$1,672,000 USDA loan, \$2,800,000 USDA grant, \$26,200 in county tap fee contributions, and \$2,000,000 from the county’s American Rescue Plan Act (ARPA) grant funding. USDA’s grant percentage is 43% and when coupled with the county’s ARPA funds totals 74% total grant funding for the project. Mr. Parson’s provided the following project schedule as well as information on construction permits, pre-bid project budget, and a project layout map.

.....

VANCE COUNTY WATER DISTRICT PHASE 1B (Kittrell) PROJECT SCHEDULE - Updated May 2022	
Description of Milestone	Target Date
Final Approval of Construction Permits	
– NCDEQ-Public Water Supply Permit Approved	Dec-21
– CSX Railroad Permit Approval	Feb-22
– NCDEQ Erosion Control Permit Approval	Apr-22
– NCDOT Encroachment Agreement	May-22
Attorney PTO & R/W Certifications	Jun-22
Submit Bid Documents for USDA Review	Jun-22

Receive USDA Authorization to Bid	Jun-22
Advertise Project for Bids	Jun-22
Open Construction Bids	Jul-22
Tentative Award of Contracts	Aug-22
Submit for USDA and LGC Approval	Aug-22
LGC Meeting	Sep-22
Contract Notice of Award	Sep-22
Complete Execution of Contracts	Oct-22
Start Construction	Early-23
Closeout Project	Mid-24

The board thanked Mr. Parson's for his report. Chairman Kelly adjourned the Water District Board.

Committee Reports and Recommendations

Education Committee – International Teachers Sponsorship. County Manager Jordan McMillen reported that the committee (Faines, Kelly & Hester) met Wednesday, May 18 with representatives from Vance County Schools to discuss a funding request from the school system to sponsor international teachers through the citizenship process. Vance County schools hosts over 60 international teachers as a strategy to meet teacher shortages and to bring cultural diversity to the classroom and community. International teachers are allowed five years in the states and must return June 1st unless they have successfully transferred their citizenship. The school system plans to sponsor four teachers and has requested \$20,440 from the county to sponsor two additional. As a part of the sponsorships, the teachers would be expected to provide an additional five years of service to Vance County Schools. Mr. McMillen stated that the school superintendent was present and reviewed the evaluation process they follow to determine the most highly rated performers in determining which teachers to sponsor. The committee discussed the request and questioned the school system as to whether there are less costly options and/or if the state is able to assist in light of teacher shortages across the state. The committee learned the state is not providing specific funding for this and the fees for the transfer process are specific based on the company the school system utilizes for the process. A committee member voiced concerns with earmarking funds to the school system for specific purposes outside the county's overall budget allocation and mentioned concerns with the timing of the request outside and apart from the school's recent budget request. A commissioner present at the meeting expressed concern with using taxpayer money for international individuals coming into the country and suggested a few

local civic organizations that may be able to assist in sponsoring teachers. The committee made no recommendation for proceeding forward with the request. Upon following up with the Superintendent on Friday, May 27 she indicated they had not yet reached out to civic organizations, but planned to later in the fall for next year. She indicated that based on the short timeframe any funding approved prior to June 1 would offset the four teachers sponsored by the school system.

Properties Committee – Property Matters. Mr. McMillen stated that the committee (Brummitt, Kelly, Taylor) met Thursday, June 2 in closed session to discuss property matters. This will be discussed in closed session at the end of this meeting.

Properties Committee – REO Properties. Mr. McMillen noted that the committee reviewed two offers on jointly owned surplus properties at 0 Hall Street and 248 Denver Street. The committee was informed that the two offers are below the county's minimum requirement, and the committee recommended that the board not move forward with these offers.

Finance Director's Report

Capital Improvement Plan (2023-2027). Finance Director Katherine Bigelow stated that the Capital Improvement Plan (CIP) is a five-year planning tool used to identify capital projects and coordinate the financing and timing of those projects. The CIP has gone through its annual review and update process. The first year of the CIP (FY 23-27) mirrors the manager's recommended budget. She requested approval of the Capital Improvement Plan for FY 2023-2027.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Gordon Wilder, vote unanimous, to approve the FY 2023-2027 Capital Improvement Plan as presented.

Fiscal Year-End Closeout Authorization. Ms. Bigelow advised that in order to finalize the County's fiscal year 2021-2022 books and conduct appropriate closeout transactions, it is necessary to obtain Board approval for the required budget actions. She requested authorization to perform the necessary FY 2021-2022 year-end budgeting and accounting transactions.

Motion was made by Commissioner Carolyn Faines, seconded by Commissioner Gordon Wilder, vote unanimous, to authorize staff to perform the necessary FY 2021-2022 year-end budgeting and accounting transactions.

Surplus Property. Ms. Bigelow presented the following items to be declared as surplus:

IT Dept: 9 laptops (DSS), 3 servers (DSS), 5 desktops (DSS), 1 UPS (VCDC).
Sheriff's Office: 2004 Ford Expedition, 2008 Ford Crown Vic(4236), 2011 Ford Crown

Vic(5555), 2012 Dodge Charger(1526), 2013 Dodge Charger(3759), 2013 Dodge Charger(3762).
Register of Deeds: two time clock stamp machines

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the property presented as surplus and authorize the Finance Director to dispose of said property accordingly as allowed by state statute. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

Surplus Vehicle – Bearpond VFD First Responder Vehicle. Ms. Bigelow reported that Bearpond Volunteer Fire Department has requested a surplus SUV from the county if one becomes available. They anticipate using the vehicle as a first responder vehicle in a similar manner to the recent surplus vehicle provided to Watkins VFD. The public safety committee was previously made aware of this request from Bearpond and was supportive of the concept, although at the time no surplus vehicles were available. A 2011 Tahoe with 98,425 miles has recently become available from the Sheriff’s Office that would fulfill the need for the Bearpond VFD.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to approve the following resolution declaring the 2011 Chevy Tahoe as surplus and approving the conveyance of the vehicle to Bearpond VFD to serve as a first responder vehicle.

.

**Resolution Approving Conveyance of Personal Property to
Bearpond Volunteer VFD Incorporated
Pursuant to G.S. 160A-279**

WHEREAS, the County of Vance owns a 2011 Chevrolet Tahoe Vin 1GNSK2E00BR290332 which is no longer in use for the County; and

WHEREAS, North Carolina General Statute § 160A-279 authorizes a governmental unit to sell at a private sale surplus personal property to entities carrying out a public purpose and shall attach conditions to the conveyance which insure that the property will be put to a public use by the recipient entity; and

WHEREAS, Bearpond Volunteer VFD Incorporated is such an entity that carries out a public purpose.

NOW THEREFORE, the Vance County Board of Commissioners resolves as follows:

1. The County of Vance declares the 2011 Chevrolet Tahoe Vin 1GNSK2E00BR290332 as Surplus and hereby authorizes the Vance County Finance Director to sell by private sale for \$1 the said 2011 Chevrolet Tahoe.
2. The personal property herein described shall be conveyed subject to the condition that said vehicle will only be used for the benefit and in support of the services provide to the community of Bearpond Volunteer VFD, Incorporated, and that such vehicle will not be sold for a profit within 3 years from the date of this sale.

with grant administration including Davis-Bacon wage verification as required by the federal government. In order to proceed with the project, it is necessary to formally contract with the COG for grant administration services and to amend the county's existing contract with LKC Engineering for the services necessary for this project. The grant administration contract with the COG totals \$20,000 and the engineering services with LKC totals \$43,500. These costs are outside of and not covered with grant funds. Recommendation 1: Approve Engineering Services Amendment #1 totaling \$43,500 with LKC Engineering for engineering services to complete the roadway and sewer line extension for Phase 3 of the Henderson-Vance Industrial Park; Recommendation 2: Approve contract with Kerr-Tar COG totaling \$20,000 for completion of grant administrative services for the US Economic Development Administration Grant for completing the roadway and sewer line extension for Phase 3 of the Henderson-Vance Industrial Park; and Recommendation 3: Approve HVIP Pavement/Sewer Project Ordinance establishing the budget for the HVIP Phase 3 project.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve Recommendation #1 for an Engineering Services Amendment #1 totaling \$43,500 with LKC Engineering for engineering services to complete the roadway and sewer line extension for Phase 3 of the Henderson-Vance Industrial Park. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

Motion was made by Commissioner Carolyn Faines to approve Recommendation #2 for a contract with Kerr-Tar COG totaling \$20,000 for completion of grant administrative services for the US Economic Development Administration Grant for completing the roadway and sewer line extension for Phase 3 of the Henderson-Vance Industrial Park. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Motion was made by Commissioner Carolyn Faines, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve Recommendation #3 for HVIP Pavement/Sewer Project Ordinance establishing the budget for the HVIP Phase 3 project.



**2022 Vance County
HVIP Pavement/Sewer Project Ordinance**

BE IT ORDAINED by the Governing Board of the County of Vance, North Carolina, that, pursuant to N.C.G.S. Chapter 159-13.2, the following Project Ordinance to be known as the HVIP Pavement/Sewer Project Ordinance is hereby adopted:

Section 1. This project ordinance creates and authorizes the spending of HVIP Pavement/Sewer Project Ordinance.

Section 2. The following revenues are anticipated to be available to complete this project.

Revenue – EDA	\$ 761,040
NC Commerce	190,260
Vance County General Fund	63,500
Total	1,014,800

Section 3. The following amounts are appropriated for the project:

HVIP Pavement Project Expense (TBD)	\$ 951,300
Kerr-Tar COG (Grant Admin)	20,000
LKC Engineering	43,500
Total	1,014,800

Section 4. The Finance Director is hereby directed to maintain within the HVIP Pavement/Sewer Project Ordinance sufficient detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations.

Section 5. The Finance Director is hereby directed to insure the funds within the HVIP Pavement/Sewer Project are only expended on authorized expenses. Further all expenditures shall be done in a manner as required by all State and Federal requirements, as applicable.

Section 6. Funds may not be advanced from the General Fund for the purpose of making payments as due. Reporting will be made to the County Manager and Commissioners in an orderly and timely manner.

Section 7. The Finance Director is directed to report, on a monthly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out the project.

Adopted this 6th day of June, 2022.

.....

ABC Board Stipend Adjustment. Mr. McMillen stated that the ABC Board has requested a \$50 increase in the monthly stipend provided to its five board members. The ABC Board hires and fires its employees and sets salaries for employees. The Board of Commissioners acts as the appointing authority for board members and the chairperson, and has the authority to set board member salaries beyond the state minimum. State law (NCGS 18B-700 (g)) states that local ABC board members compensation shall be in an amount not to exceed \$150 per board meeting unless a different level is approved by the appointing authority. Currently the ABC board chairperson

receives \$225 per meeting and the board members receive \$150 per meeting. The ABC Board's total annual sales are approximately \$5.8 million and ABC board members are compensated from ABC funds and not county funds. The county receives 85% of net proceeds from ABC profits and over the last three years has received nearly \$400,000 more than budgeted. The total cost of the proposed change is less than \$3,000 annually. Recommendation: Approve increase in pay for ABC Board members to \$200 per meeting and the board chair to \$250 per meeting as requested by the ABC Board.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Gordon Wilder, vote unanimous, to approve an increase in pay for ABC Board members to \$200 per meeting and the board chair to \$250 per meeting as requested by the ABC Board.

Resolution Amending Use of Fire Service District Funds. Mr. McMillen noted that the fire protection service district and tax was approved in June 2002 for implementation with FY 2002-2003 budget as an equitable way to provide funding to the fire departments serving those areas outside of the city limits. Prior to the fire tax fund creation, the general fund was used to fund rural fire protection. This created a social policy issue whereas city property owners were shouldering the cost of providing fire protection services for areas outside the city limits. As a result, the fire protection service district and tax was established for funding rural fire protection in areas outside the city limits. He stated that during the May 12 budget work session, staff was directed to prepare a resolution allowing the rescue squad to utilize funds from the fire tax fund for the purpose of reimbursing the cost of two part-time positions/slots. The rescue squad currently receives \$102,775 annually from the general fund and two 60 hour/week part-time slots would provide them an additional \$94,044 in annual funding. Upon approval, the expansion of the fire tax to allow for rescue services use would be effective July 1, 2022 as per state law.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to approve the following resolution amending the use of fire service district funds to include Rescue Services.



**Resolution Amending the Use of Fire Service District Funds
Pursuant to G.S. 153A-309**

WHEREAS, on June 27, 2002, Vance County, by resolution and pursuant to Article 16 of Chapter 153A, established a fire service district for all areas of Vance County outside the city limits of the City of Henderson; and

association reviewed and discussed in April. Staff plans to attend the June fire association meeting to discuss any remaining concerns with the departments.

After brief discussion, motion was made by Commissioner Dan Brummitt to approve volunteer fire department contracts subject to final attorney review and subject to final approval by the fire association. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

FY 2022-23 Budget. Mr. McMillen noted that the recommended budget was presented to the board at the May 2 meeting and work sessions took place on May 10 and 12. He stated that the only changes thus far include adjusting the fire tax revenue based on updated tax listing data and adding \$94,044 in expenses to the fire fund to provide for two part-time positions at the rescue squad. The revised fire fund budget totals \$1,969,374 with an appropriation of \$214,389 from the fire tax fund balance. The general fund budget remains \$54,976,166 with \$1,655,897 appropriated from fund balance to balance the budget. The board provided the public an opportunity to weigh in on the budget during the February 2022 meeting and held the statutory requirement by providing a public hearing earlier tonight as well. Based on guidance from the board, staff has prepared the budget ordinance for approval of the FY 2022-2023 budget.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the FY 2022-23 budget ordinance, updated salary schedule and personnel polices as presented. This motion was seconded by Commissioner Archie B. Taylor, Jr. and unanimously approved.

.

Vance County, North Carolina FY 2022-23 Budget Ordinance

BE IT ORDAINED by the Board of Commissioners of Vance County, North Carolina, meeting this 6th day of June, 2022, that revenues and expenditures are hereby appropriated for the operation of Vance County government and its related activities for the fiscal year beginning July 1, 2022, and ending June 30, 2023, according to the following summaries and schedules:

SECTION 1. GENERAL FUND (10)

The following amounts are hereby appropriated in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized by Departments:

Department	Amount
410 - Governing Body	332,355
430 - Elections	361,838
440 - Administration/Finance	1,052,970
450 - Tax Department	800,720

470 - Legal Services	66,117
480 - Register of Deeds	
Personnel	250,324
Operating	57,942
Capital	16,470
490 - Information Technology	354,874
491 - Economic Development Commission	268,453
500 - County Administration Building	324,154
501 - County Office Building	268,830
502 - Henry A. Dennis Building	76,870
505 - Courthouse	520,177
506 - Social Services Building	50,210
510 - Sheriff's Office	
Personnel	4,340,100
Operating	814,855
Capital	316,124
514 - Justice Assistance Grant	7,000
517 - Sheriff's Interdiction Program	2,500
518 - School Resource Officers	
Personnel	327,161
Operating	19,836
519 - Eaton Johnson Building	800,170
520 - Jail	
Personnel	2,970,379
Operating	1,428,000
Capital	57,000
525 - Environmental Services	55,000
530 - EMS	3,396,006
531 - Fire	1,876,380
541 - Planning & Development	645,392
555 - Central Services	704,338
576 - Soil & Water Conservation	127,996
580 - Mental Health	279,660
590 - Public Health	892,850
599 - Animal Control	587,615
600 - Contributions to Other Agencies	2,082,207
601 - Smart Start Program - Cooperative Extension	76,074
604 - Cooperative Extension - 4-H	13,000
605 - Cooperative Extension Services	204,327
607 - Veterans Service	141,976
610 - Social Services	10,071,511
611 - Program on Aging	816,760
613 - DSS - Vending/Foster Care Contributions	3,000
615 - Nutritional Meals Program	117,289
619 - Youth Services - NYPUM	168,992
620 - Friends of Youth	61,800
621 - 911 Emergency Communications	1,816,856
622 - Farmers Market	41,439
681 - Schools - Current Expense	8,557,440
Schools - Capital Outlay	625,000
683 - Community College - Current Expense	1,224,698
Community College - Capital Outlay	1,313,429
Financing for Parking Lot	43,101
696 - Transfers to Other Funds	2,996,601
999 - Contingency	150,000
General Fund Expenditures - Grand Total	54,976,166

It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Department	Amount
301 - Ad Valorem Taxes	26,176,426
315 - Vehicle Rental Taxes	35,000
325 - Privilege Licenses	2,750
329 - Investment Earnings	151,000
332 - Animal Control Fees	116,600
333 - Cooperative Extension Revenues	11,500
334 - 4-H Revenues	5,500
342 - Planning Fees	29,000
345 - Local Government Sales Tax	11,170,000
346 - State Revenues	166,600
347 - ABC Revenues <i>*ABC Revenues are to be used for the treatment of alcoholism or substance abuse, or for research or education on alcohol or substance abuse</i>	122,000
348 - DSS Revenues	6,932,802
353 - Federal Revenues	59,000
356 - Register of Deeds Revenues	315,500
357 - Inspection Fees	305,000
358 - Jail Revenues	351,100
359 - Sheriff Revenues	263,500
360 - Ambulance Revenues	2,403,600
367 - Refunds & Reimbursements	518,281
369 - Revenue from City of Henderson	1,177,712
370 - Miscellaneous Revenues	519,582
380 - Grants	406,340
397 - Transfers from Other Funds	2,081,476
399 - Fund Balance Appropriated	1,655,897
General Fund Revenues - Grand Total	\$ 54,976,166

SECTION 2. FACILITIES FEES FUND (17)

The following is hereby appropriated in the Facilities Fees Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account	Amount
Operating Expenditures	80,602
Total Expenditures - Facilities Fees	\$ 80,602

It is estimated that the following revenues will be available in the Facilities Fees Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Investment Earnings	102
Court Fees	80,500
Total Revenues - Facilities Fees	\$ 80,602

SECTION 3. DEBT SERVICE FUND (20)

The following is hereby appropriated in the Debt Service Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account/Debt Satisfaction Date	Amount
USDA Debt Service Reserve - Animal Shelter	8,003
Lease Payment Principal - VGCC (2030)	67,600
Lease Payment Interest - VGCC (2030)	6,754
Lease Payment Principal - Animal Shelter (2047)	44,504
Lease Payment Interest - Animal Shelter (2047)	35,520
Lease Payment Principal - 2017 CIP Projects (2032)	109,850
Lease Payment Interest - 2017 CIP Projects (2032)	10,975
Total Expenditures - Debt Service	\$ 283,207

It is estimated that the following revenues will be available in the Debt Service Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Transfer from General Fund	283,207
Total Revenues - Debt Service	\$ 283,207

SECTION 4. DEBT SERVICE FUND - SCHOOLS (21)

The following is hereby appropriated in the Debt Service Fund - Schools for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account/Debt Satisfaction Date	Amount
CIP-Dabney (EJ Exchange) Principal	452,413
CIP-Dabney (EJ Exchange) Interest	104,305
Elementary School - Principal (2030)	667,550
Elementary School - Interest (2030)	66,697
Qualified School Construction Bonds (2026)	261,621
Qualified School Construction Bonds – Interest (2026)	53,266
Qualified Zone Academy Bonds - Schools (2028)	123,155
Total Expenditures - Debt Service Schools	\$ 1,729,007

It is estimated that the following revenues will be available in the Debt Service Fund - Schools for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Transfer from Capital Reserve - Schools	1,729,007
Total Revenues - Debt Service Schools	\$ 1,729,007

SECTION 5. SOLID WASTE ENTERPRISE FUND (30)

The following is hereby appropriated in the Solid Waste Enterprise Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account	Amount
Operating Expenses - Solid Waste Management	2,581,160
Total Expenditures - Solid Waste Management	\$ 2,581,160

It is estimated that the following revenues will be available in the Solid Waste Enterprise Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Solid Waste Household User Fees	2,280,000
Other Fees & Taxes	128,000
Grants	5,000
Miscellaneous Revenues	75,000
Fund Balance Appropriated	93,160
Total Revenues - Solid Waste Management	\$ 2,581,160

SECTION 6. REAPPRAISAL RESERVE FUND (40)

The following is hereby appropriated in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account	Amount
Octennial Reserve - Year 2024	805,200
Total Expenditures - Reappraisal Reserve	\$ 805,200

It is estimated that the following revenues will be available in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Contributions from General Fund	70,000
Fund Balance Appropriated	735,200
Total Revenues - Reappraisal Reserve	\$ 805,200

SECTION 7. RETIREMENT/PENSION RESERVE (41)

The following is hereby appropriated in the Retirement/Pension Reserve Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account	Amount
Separation Allowance - Certified Law Enforcement Officer	330,000
Total Expenditures - Retirement/Pension Reserve	\$ 330,000

It is estimated that the following revenues will be available in the Retirement/ Pension Reserve Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Fund Balance Appropriated	330,000
Total Revenues - Retirement/Pension Reserve	\$ 330,000

SECTION 8. SPECIAL FIRE TAX FUND (43)

The following is hereby appropriated in the Special Fire Tax Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account	Amount
Telephone/Postage (Verizon Service for MDTs)	12,000
Contracted Services - Financial Reviews	11,600

Tax Refunds	500
Capital Outlay (One Time Capital Allocation)	180,000
Administrative Fees	2,000
Kerr Lake/Golden Belt Merger - Substation Debt	33,900
Part Time Assistance <i>*Includes reimbursable funding for up to two positions at all VFDs with exception of Epsom which gets one (15 total positions - Up to \$47,022 per position which includes VFD's portion of Fed and State withholding taxes and estimated Workman's Comp insurance)</i> <i>**Funding provided for up to 60 hours per week</i>	705,330
Rescue Squad Part Time Assistance	94,044
Contributions to Fire Departments (\$100,000 to all depts.)	900,000
Rotating Capital Proceeds (Drewry/Epsom)	30,000
Total Expenditures - Special Fire Tax	\$ 1,969,374

It is estimated that the following revenues will be available in the Special Fire Tax Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Fire Tax	1,754,985
Fund Balance Appropriated	214,389
Total Revenues - Special Fire Tax	\$ 1,969,374

SECTION 9. ROOM OCCUPANCY TAX (45)

The following is hereby appropriated in the Room Occupancy Tax Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account	Amount
Operating Expenses - Tourism Development	407,560
Total Expenditures - Room Occupancy Tax	\$ 407,560

It is estimated that the following revenues will be available in the Room Occupancy Tax Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Room Occupancy Tax Proceeds	390,060
Investment Earnings	150
Miscellaneous Revenues	17,350
Total Revenues - Room Occupancy Tax	\$ 407,560

SECTION 10. ECONOMIC DEVELOPMENT PROJECT FUND (47)

The following is hereby appropriated in the Economic Development Project Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account	Amount
Special Projects	3,710,626
Horner Trust (Restricted Revenue)	120,251
Total Expenditures - Economic Dev. Project Fund	\$ 3,830,877

It is estimated that the following revenues will be available in the Economic Development Project Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Lease Proceeds	73,499
Horner Trust	120,251
EDA Grant	951,300
Fund Balance Appropriated	2,685,827
Total Revenues - Economic Development Project Fund	\$ 3,830,877

SECTION 11. CAPITAL RESERVE FUND - SCHOOLS (60)

The following is hereby appropriated in the Capital Reserve Fund - Schools for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account	Amount
Special Projects	560,628
Transfer to General Fund - Capital Outlay (Schools)	625,000
Transfer to Debt Service - Fund 21 (School Debt)	1,729,007
Total Expenditures - Capital Reserve Fund - Schools	\$ 2,914,635

It is estimated that the following revenues will be available in the Capital Reserve Fund - Schools for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Investment Earnings	100
QSCB Interest Reimbursement	80,000
Lottery Proceeds	384,535
½ Sales Tax - 30% Schools	950,000
½ Additional Sales Tax Schools	1,500,000
Total Revenues - Capital Reserve Fund - Schools	\$ 2,914,635

SECTION 12. CAPITAL RESERVE FUND - GENERAL (61)

The following is hereby appropriated in the Capital Reserve Fund - General for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account	Amount
Special Projects	4,195,235
Transfer to General Fund	1,272,209
Total Expenditures - Capital Reserve Fund - General	\$ 5,467,444

It is estimated that the following revenues will be available in the Capital Reserve Fund - General for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Investment Earnings	3,000
Fund Balance Appropriated	5,464,444
Total Revenues - Capital Reserve Fund - General	\$ 5,467,444

SECTION 13. EMERGENCY TELEPHONE SYSTEM - WIRELESS FUND (71)

The following is hereby appropriated in the Emergency Telephone System - Wireless Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

A. Expenditures Authorized:

Account	Amount
Emergency Communications	156,000
Capital Outlay	285,000
Total Expenditures - Emergency Telephone System - Wireless Fund	\$ 441,000

It is estimated that the following revenues will be available in the Emergency Telephone System - Wireless Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

B. Revenues Anticipated:

Account	Amount
Investment Earnings	1,000
Surcharge - 911 ETS Funds	178,934
Fund Balance Appropriated	261,066
Total Revenues - Emergency Telephone System - Wireless Fund	\$ 441,000

SECTION 14. CUSTODIAL FUNDS (72-78)

Custodial Funds (72-78)	Amount
M.E.R.P. (72)	500,000
Protective Payee (73)	100,000
Register of Deeds Automation Funds (75)	97,619
Fines and Forfeitures (76)	58,000
Jail Inmate Trust (77)	20,000
Opioid Settlement (78)	132,636
Total Custodial Funds	\$ 908,255

SECTION 15. CONTRIBUTIONS FROM GENERAL FUND TO OTHER FUNDS

(These monies are transferred from the General Fund to other funds and are *deducted* in final computations inasmuch as they are included in other funds.)

Other Funds (10-696)	Amount
Debt Service (20)	283,207
Reappraisal Reserve (40)	70,000
Capital Reserve - Schools (60) Sales Tax Proceeds	2,450,000
Capital Reserve - General CIP (61)	100,000
Water Fund (16)	93,394
Total Contributions to Other Funds	\$ 2,996,601

SECTION 16. TOTAL BUDGET

GRAND TOTAL EXPENDITURES AUTHORIZED	\$ 76,724,537
GRAND TOTAL REVENUES ANTICIPATED	\$ 76,724,537

SECTION 17. BUDGET SUMMARY

Fund	Amount
(10) General Fund	54,976,166
(17) Facilities Fees Fund	80,602
(20) Debt Service Fund	283,207
(21) Debt Service - Schools Fund	1,729,007
(30) Solid Waste Enterprise Fund	2,581,160
(40) Reappraisal Reserve Fund	805,200
(41) Retirement/Pension Reserve Fund	330,000

(43) Fire Tax Fund	1,969,374
(45) Room Occupancy Tax Fund	407,560
(47) Economic Development Project Fund	3,830,877
(60) Capital Reserve - Schools Fund	2,914,635
(61) Capital Reserve - General Fund	5,467,444
(71) Emergency Telephone System Fund	441,000
(72) MERP Fund	500,000
(73) Protective Payee Fund	100,000
(75) ROD Automation	97,619
(76) Fines and Forfeitures	58,000
(77) Jail Inmate Trust	20,000
(78) Opioid Settlement	132,686
Budget Subtotal	76,724,537
Less: Contributions from General Fund to Other Funds	-2,996,601
Budget Grand Total	\$ 73,727,936

SECTION 18. PUBLIC SCHOOLS

A. Capital Outlay

Appropriations to Capital Outlay - Schools are allocated by project pursuant to NCGS 115C-419B. Any amendments that increase or decrease expenditures among line items within the Capital Outlay appropriation by more than ten percent (10%) from the amount contained in this Budget Ordinance or by subsequent action must receive prior approval by the Board of Commissioners. The reserved amount will be distributed upon receipt and approval of school projects by the Board of County Commissioners. No Capital Outlay funds may be expended until itemization of such funds is approved by the Board of Commissioners.

Account	Amount
Capital Outlay	425,000
Technology Upgrades	200,000
Total Capital Outlay	\$ 625,000

B. Current Expense

Account	Amount
Current Expense (\$1,230,000 earmarked for teacher supplements)	8,557,440
Total Current Expense - Public Schools	\$ 8,557,440

Total Capital Outlay and Current Expense:

Account	Amount
Total Public School Appropriation (Excluding Bonds and Long-Term Indebtedness)	\$ 9,182,440

SECTION 19. TOURISM DEVELOPMENT

The County of Vance established a Tourism Development Authority, effective January 1, 2002. Room Occupancy Tax proceeds generated from the six percent (6%) tax are controlled by the Vance County Tourism Development Authority, with fiscal accounting of such funds performed by the County Finance Director. Such funds are included in this budget ordinance for accounting purposes although under the direct control of the Tourism Development Authority.

SECTION 20. MILEAGE REIMBURSEMENT RATE

The County reimbursement for private vehicle mileage expense in the conduct of official business is set at the standard mileage rate issued by the Internal Revenue Service.

SECTION 21. METHOD OF LEVY

The tax levy is based on the single levy method. Under this method all taxes are levied for the General Fund, except the Special Fire Tax, which in turn will generate the required revenues in other funds through contributions to those funds. Other revenues will also be received in the General Fund and will comprise the Contributions to Other Funds.

SECTION 22. TAX RATES

A. Property Tax

An ad valorem tax rate of 89.0¢ per \$100.00 at full valuation is hereby set as the official tax rate for the County of Vance for the fiscal year beginning July 1, 2022 and ending June 30, 2023. This rate is based on a total estimated valuation of \$2,857,274,111 (99% of base) and an estimated rate of collection of 97.6%, which is the actual tax collection rate for FY 2020-21.

B. Special Fire Tax

The official tax rate for the defined Special Fire Protection Service District in Vance County will be 8.9¢ per \$100 of full valuation for the fiscal year beginning July 1, 2022 and ending June 30, 2023. This rate is based on a total estimated valuation of \$1,966,850,270 (99% of base) with an estimated collection rate of 97.6% which does not exceed the actual tax collection rate for FY 2020-21 for the Special Fire Protection Service District.

C. Solid Waste User Household Fee

There is hereby levied for the fiscal year beginning July 1, 2022 and ending June 30, 2023 a Solid Waste Household User Fee (SWHUF) of \$120.00 per household. The SWHUF shall be assessed on all residential dwelling units in Vance County including those located inside the city/town limits of Henderson, Kittrell, and Middleburg.

SECTION 23. FEES FOR SERVICES

Charges for services and fees by Vance County departments, excluding those established by State Statute, are levied in the amounts set forth in the attached Fee Schedule (Attachment 1). Charges for services and fees are subject to change during the fiscal year by action of the Vance County Board of Commissioners.

SECTION 24. COUNTY MANAGER AUTHORITY

The County Manager is hereby authorized to execute contractual documents for services, goods, or construction repairs valued at \$10,000 or less as long as expenditures are within budgeted appropriations. All applicable federal, state, and/or local purchasing and procurement regulations must be followed.

SECTION 25. DISPENSATION

Copies of this Budget Ordinance shall be furnished to the Finance Director and to the County Manager as Budget Officer of Vance County for direction in executing official duties as prescribed by law.

Adopted this 6th day of June, 2022.

**Leo Kelly, Jr. (signed)
Leo Kelly, Jr., Chairman
Vance County Board of Commissioners**



County Attorney's Report

REO Properties – Bid Acceptance Resolutions. County Attorney Jonathan S. Care noted that during previous meetings, the board approved the public sale process for real properties located at 717 Highland Avenue – Parcel 0070 01033 and 1323 Lehman Street – Parcel 0100 01005. He stated that the properties have been through the upset bid process and the board is now free to sell the properties or reject the offers.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the following resolutions accepting the bids for 717 Highland Avenue – Parcel 0070 01033 and 1323 Lehman Street – Parcel 0100 01005.



**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

717 Highland Avenue, Henderson, NC, Vance County Tax Department Parcel Number 0070 01033.

WHEREAS, pursuant to NCGS 160A-269 and the Resolution Authorizing Upset Bid Process for Sale of Real Property adopted by the Vance County Board of Commissioners on April 4, 2022, a notice was published in the *Daily Dispatch* on **April 16, 2022**, stating that said offer by **Rosalinda Grady** in the amount of **\$3,112.00** had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, an upset bid was received by **Glenn Yancey**; and

WHEREAS, pursuant to NCGS 160A-269, a notice was republished in the *Daily Dispatch* on **April 21, 2022**, stating that said offer by **Glenn Yancey** in the amount of **\$3,862.00** had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **Glenn Yancey** in the amount of **\$3,862.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit “A”, is hereby accepted for the property described herein and the Board’s Chairperson shall execute the documents necessary to complete the transfer of title to such property.

This the 6th day of June, 2022.

Leo Kelly, Jr. (signed)
Leo Kelly, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board



**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

1323 Lehman Street, Henderson, NC, Vance County Tax Department Parcel Number 0100 01005.

WHEREAS, pursuant to NCGS 160A-269 and the Resolution Authorizing Upset Bid Process for Sale of Real Property adopted by the Vance County Board of Commissioners on March 7, 2022, a notice was published in the *Daily Dispatch* on **March 10, 2022**, stating that said offer by **Yolanda Garcia Vasquez** in the amount of **\$3,000.00** had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, an upset bid was received by **Jermaine Johnson**; and

WHEREAS, pursuant to NCGS 160A-269, a notice was republished in the *Daily Dispatch* on **March 24, 2022**, stating that said offer by **Jermaine Johnson** in the amount of **\$3,750.00** had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, an upset bid was received by **Yolanda Garcia Vasquez**; and

WHEREAS, pursuant to NCGS 160A-269, a notice was republished in the *Daily Dispatch* on **March 31, 2022**, stating that said offer by **Yolanda Garcia Vasquez** in the amount of **\$4,500.00** had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, an upset bid was received by **Jermaine Johnson**; and

WHEREAS, pursuant to NCGS 160A-269, a notice was republished in the *Daily Dispatch* on **April 9, 2022**, stating that said offer by **Jermaine Johnson** in the amount of **\$5,250.00** had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, an upset bid was received by **Yolanda Garcia Vasquez**; and

WHEREAS, pursuant to NCGS 160A-269, a notice was republished in the *Daily Dispatch* on **April 16, 2022**, stating that said offer by **Yolanda Garcia Vasquez** in the amount of **\$6,000.00** had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, an upset bid was received by **Jermaine Johnson**; and

WHEREAS, pursuant to NCGS 160A-269, a notice was republished in the *Daily Dispatch* on **April 28, 2022**, stating that said offer by **Jermaine Johnson** in the amount of **\$6,750.00** had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **Jermaine Johnson** in the amount of **\$6,750.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

This the 6th day of June, 2022.

Leo Kelly, Jr. (signed)
Leo Kelly, Jr., Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board

.....

Consent Agenda

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the following consent agenda items as presented: April 2022 Tax Refunds and Releases, departmental monthly reports, and the minutes of the May 2, 2022 regular meeting.

.....

TAX OFFICE REFUND AND RELEASE REPORT FOR APRIL 2022

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
BURGESS WESLEY BRENT	2021	0	65.49	0	PERS PROP BILLED
HILL VALERIE IVY	2021	0	105.80	20.00	PERS PROP BILLED
DUKENET COMMUNICATIONS LLC	2021	0	0.61	0	PERS PROP BILLED
TOTAL		0	171.90		
GRAND TOTAL	171.90				

.....

MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, EMS, Human Resources, Information Technology, Planning and Development, Tax Collections and Veterans Service.

.....

Miscellaneous

Appointments. The following appointments were presented to the board for consideration:

911 Advisory Board – three year term
Reappoint Archie B. Taylor, Jr.

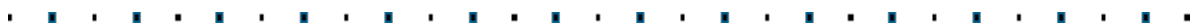
Henderson-Vance Recreation Commission – four year term
Reappoint Ed Wilson
One application received from Craig Stancil.

Vance-Granville Community College Board of Trustees – four year term
Reappoint Danny Wright
One application received from Clementine Hunter.

Social Services Board – three year term
Reappoint Archie B. Taylor, Jr.

Motion was made by Commissioner Dan Brummitt to reappoint Archie B. Taylor, Jr. to the 911 Advisory Board and the Social Services Board; reappoint Ed Wilson to the Henderson-Vance Recreation Commission; and reappoint Danny Wright to the VGCC Board of Trustees. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

July Meeting Date. Motion was made by Commissioner Thomas S. Hester, Jr. seconded by Commissioner Yolanda Feimster, vote unanimous, to approving the following resolution changing the July 2022 meeting date from Monday, July 4, 2022 to Tuesday, July 5, 2022 due to the Independence Day Holiday:



RESOLUTION
by the
Vance County Board of Commissioners
Changing the Date of the July 2022 Commissioners' Meeting

WHEREAS, the Vance County Board of Commissioners normally holds its regular meetings on the first Monday of each month at 6:00 p.m.; and

WHEREAS, North Carolina General Statute 153A-40 provides that in the event the Board of Commissioners desires to change the date and time of a regular meeting, that the Board may do so by adopting a resolution at least ten (10) days before such meeting; and

WHEREAS, the Vance County Board of Commissioners desires to change its regular meeting scheduled for Monday, July 4, 2022 at 6:00 p.m. to Tuesday, July 5, 2022 at 6:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners that it does hereby change its regular meeting date from July 4, 2022 at 6:00 p.m. to July 5, 2022 at 6:00 p.m. at the usual place, the Commissioners' Conference Room, Vance County Administration Building, Henderson, NC.

BE IT FURTHER RESOLVED that a copy of this resolution is to be posted on the Administration Building bulletin board, and the news media within Vance County is to be made aware of this change.

This, the 6th day of June, 2022.

Leo Kelly, Jr. (signed)
Leo Kelly, Jr., Chairman



Appointment of NACo Voting Delegate. Motion was made by Commissioner Dan Brummitt to appoint Commissioner Yolanda Feimster as the voting delegate for the NACo Annual Conference. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

At this time, motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to enter into closed session to discuss a personnel matter and a property matter.

Upon return to open session, motion was made by Commissioner Thomas S. Hester, Jr. to approve the minutes of the April 4, 2022 closed session. This motion was seconded by Commissioner Dan Brummitt and unanimously approved.

As there was no further business, at 7:20 p.m., motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, that the meeting be adjourned.

Approved and signed July 5, 2022.

Leo Kelly, Jr. (signed)
Leo Kelly, Jr., Chairman