

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, June 1, 2020 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Gordon Wilder, Vice-Chairman Dan Brummitt, Commissioners Carolyn Faines, Thomas S. Hester, Jr., Leo Kelly, Jr. and Archie B. Taylor, Jr.

Absent: Commissioner Yolanda Feimster.

Also present were County Manager Jordan McMillen, Finance Director Katherine Bigelow, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Chairman Gordon Wilder gave the invocation.

Public comments were heard first. Mr. Darion Anderson and Mr. Khalil Gay spoke about yesterday's protest and keeping peace in the community. Before the protest began, it was rumored that there could be riots in the area. Mr. Anderson and Mr. Gay stated that they were among the first to arrive at the gathering in order to set the tone for a peaceful protest. They do not want to see any damage to the community or harm to come to law enforcement officers or anyone. Mr. Gay stated that he plans to keep the board informed of any issues that may come up in the community.

Chairman Gordon Wilder stated that the Board is still sitting simultaneously as a Board of Equalization and Review to hear appeals from any Vance County taxpayers who believe their property is incorrectly listed or appraised. Tax Administrator Porcha Brooks was unable to attend the meeting. County Manager Jordan McMillen stated that Mr. Anthony Peace was present to appeal the value of his property, but has not yet provided an opinion of value, so he suggested that this be delayed until the June 15th special meeting. Chairman Wilder stated that the Board of Equalization and Review will be held open through June 15, 2020.

As advertised, a public hearing was held to gain citizen input on a rezoning request for a 20.6 acre parcel located on Bullocksville Park Road (Parcel 0586 01010). Guillermo Rangel Montiel, Blanca Arriga Sotelo, and Sandra Faulkner Lawhorne are the owners/applicants. County Planner Angie Blount stated that the request is to amend the zoning map and to rezone the parcel from Agricultural Residential (AR) to General Commercial (GC1). The applicant recently submitted an application for a Conditional Use Permit to operate a rodeo with other family

entertainment options. The request was to operate twice per month from March through November; however, the inclusion of a permanent rodeo structure as well as permanent playground equipment made it necessary for the property to be zoned Commercial or for the equipment to be temporary. The applicant has chosen to request rezoning of the property rather than to proceed with a Conditional Use Permit and *temporary structures*; however, upon obtaining a recommendation and then an approval of the rezoning, the applicant must also obtain a Conditional Use Permit, as the intended use of the property (outdoor amusement) requires for *permanent structures*. Ms. Blount stated that the Planning Board recommended approval of the rezoning with the condition that the private access easement leading to the 20.687 acres be brought to 60' width.

Ms. Sandra Lawhorne spoke in favor of the rezoning. Mr. Richard Henderson expressed his concerns with a rodeo being so close to a cemetery in case animals were to get loose and damage the cemetery. The following written comments were received by John Wester:

My comments are in regard to the rezoning request for the 120 acre property referred to as pin number 0586 01010 owned by Montiel and Sotelo. The schedule hearing January 9, 2020.

When individuals purchase property they do so with the understanding that the property is zoned for specific usage. They understand that its usage has been "pre-determined" in order to safeguard that a usage will not be proposed that adversely affects both the contiguous neighbors but the community at large. In other words, they knew prior to purchase what the property could be used for. It is also true that they have a right to appeal the zoning to the Planning Board which can recommend to the Board of Commissioners the classification be modified.

As an adjacent property owner I *personally* have no objection to the owner having a rodeo facility which is what I understand is their intended usage. Others may! What I do object to is the property being reclassified to GC1 (General Commercial) as that very broad definition would allow usages that are inconsistent with what Vance County had previously established to be the proper zoning classification.

While the owner may have honorable and desirable intentions, the concern that I have is that once the property is rezoned you must consider that they could utilize the property for whatever the zoning restrictions would potentially allow. **It is not about what they say they are going to do, it is all about what THEY, or future owners, could POSSIBLY do with it.** Changing the zoning opens the door to an uncertainty that must be addressed.

My concern is that the broad definition of GC1 would allow usage that is potentially devastating to area residents and a much larger community. My specific objection is that the GC1 classification would allow such usages as a Junk Yard. Protecting the existing community from the adverse impact this type of usage would create currently exists as AR (Agricultural Residential). **Subjecting the critically vital Kerr Lake watershed to hazardous runoff would be the result of a change to GC1.**

If the owner wants to host a Rodeo and the residents of this area pose no objection then I say "saddle up" **IF...and only IF...** the Planning Board can accommodate that request in a manner that does not open the door for other usages that may disrupt the community and pose harm.

My point is simply this...make certain that the Vance County Planning Board does not take any action that effectively broadens the zoning in such a way that the actual or potential usage could create bigger concerns in the future.

John Wester

The following comments were received anonymously by email from AC lac_jac@yahoo.com on Tuesday, June 2:

Hi,

I was unable to attend the rezoning hearing held on June 1 at 6:00 pm. My only comments are: Have the applicants, Montiel, Sotelo, and Lawhorn to be mindful of the surrounding houses that are close to their property when making decisions as to what they are trying to build.
for example:

Have an entrance for incoming traffic as well as outgoing traffic. Doing this will keep cars from parking in front of adjacent houses, possibly cutting through the yards trying to get to their establishment. Also, having a private entrance for coming and going will also cut down on trash being thrown in front of adjacent homes.

Also if they want to have something that might cause a lot of noise, could possibly establish certain hours to have events as not to disturb neighbors late in the evenings.

Lastly, if whatever they are trying to do is too close to adjacent property, possibly putting up a privacy fence to keep things separate.

Thank you for hearing these comments.

Have a good day.

As there were no other persons wishing to speak on this matter, Chairman Gordon Wilder declared the public hearing closed. Action will be taken on this matter at the June 15 special meeting.

As advertised, a public hearing was held to receive public input on a proposed economic development incentive expenditure to be considered for the expansion of DLP Maria Parham Medical Center, LLC. In return for the commitments of expanding the Cardiac Cath Laboratory and adding 25 qualified, permanent full time jobs in Vance County, it is proposed that Vance County will provide an Economic Development Grant to DLP Maria Parham Medical Center, LLC, in the maximum amount of \$50,765.60 over a five year period.

As there was no one present who wished to speak on this matter, Chairman Gordon Wilder declared the public hearing closed. Action will be taken on this matter at the June 15 special meeting.

As advertised, a public hearing was held to receive public input to consider whether to enter into an installment financing agreement (the "Agreement") pursuant to Section 160A-20 of the General Statutes of North Carolina obligating the County to make installment payments thereunder in a principal amount not to exceed \$7,000,000 to finance the cost of the up fitting of a former elementary school to a Department of Social Services building, for reimbursement of funds advanced for the purchase of land to expand the Vance County Industrial Park, for renovation of the law library, and for roof maintenance at the courthouse. The obligations of the County under the Agreement will be secured by a deed of trust on all or a portion of the former elementary school property, together with any improvements or fixtures located or to be located thereon.

As there was no one present who wished to speak on this matter, Chairman Gordon Wilder declared the public hearing closed. Action will be taken on this matter at the June 15 special meeting.

As advertised, a public hearing was held to receive public comments on the proposed allocation of funds for economic development within Vance County. The proposed budget allocates a total of \$227,172 including \$149,231 for personnel, \$28,600 for marketing/advertising, \$21,882 for operations cost (supplies, equipment rental, insurance, etc.), \$1,080 for professional dues/memberships/subscriptions, and \$11,260 for office space to be used to promote development and infrastructure improvements in Vance County. Further, the proposed budget allocates \$52,000 to Kerr-Tar Regional Economic Development for administration of the Vance County Triangle North hub site.

As there was no one present who wished to speak on this matter, Chairman Gordon Wilder declared the public hearing closed. Action will be taken on this matter at the June 15 special meeting.

As advertised, a public hearing was held to gain citizen input on the FY 2020-2021 proposed budget. There was no one present who wished to speak on this matter. Commissioner Dan Brummitt stated that while our county employees need to be supported, he cannot support a 3% cost of living adjustment at this time of crisis. The following written comments were received by Rusty McMahon:

Dear Commissioners,

Having learned recently that the County Manager is recommending a 3% raise for county employees in the upcoming budget, I respectfully ask that you oppose the proposal.

The reasons are numerous.

1. Our local economy is on the verge of collapse and may not ever fully recover.
2. Many local businesses are struggling to stay afloat and may not survive.
3. Many local businesses have closed and may never reopen.
4. Many local citizens have lost their jobs. Many of these jobs will not exist when unemployment compensation ends.
5. Many local citizens cannot pay their rent.
6. Many property owners will not be able to pay their property taxes.
7. Many local citizens will probably lose their homes.
8. Local government revenue may never return to previous levels.

The private sector is suffering like it's never suffered before. As I understand it, no county employees have been laid off, none have been asked to voluntarily stay home, and none have had to endure a pay cut. Additionally, I assume that most have received direct payments from the federal government as well.

Given our current economic situation, raising county employee salaries is giving the middle finger to hard working Vance Countians who pay for local government. Raising county employee salaries during an economic crisis demonstrates a disturbing lack of awareness and an alarming level of disdain for those who produce products and services in the local economy. It shows that you care more for 350 county employees than you do for 45,000 citizens, hundreds of business owners, thousands of private sector employees, and thousands of property owners.

At a time when local government revenue is trending quickly downward, it seems obvious to the most casual observer that cutting spending would be the prudent thing to do. Since you already owe millions to the general fund for the county water system fiasco, further raiding our rainy day fund is nearly as wrongheaded as raising our property taxes, something the county manager said he had planned to recommend. Since the COLA raise is a recurring expense, a future property tax increase will be necessary to pay for it, a tax increase that Vance County property owners can ill afford. Our having to reprioritize our budgets and sacrifice so you don't have to is the height of despotic arrogance and demonstrates your unwillingness and/or inability to do the job for which you were hired or elected. Marie Antoinette would be proud!

There is very little blood left in our turnip. Do what is right for those who pay the bills. Do your job! Oppose the 3% pay raise.

Rusty McMahon
Kittrell

Sheriff Curtis Brame appeared before the board and requested four additional vehicles to be included in the upcoming budget. There are currently only four new vehicles in the proposed budget. He stated that it is unsafe for officers to be driving vehicles with more than 120,000 miles. He asked the board to begin rotating 8 to 10 vehicles each budget year in order to maintain a safe operating fleet of vehicles.

The board discussed this matter at length. County Manager Jordan McMillen stated that if the board does include four additional vehicles, it would be best to finance all eight vehicles together.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the purchase of four additional vehicles for the upcoming budget year to be financed. This motion was seconded by Commissioner Carolyn Faines. Commissioner Dan Brummitt asked that the motion include a formal maintenance program to be developed for all county vehicles. Commissioners Hester and Faines agreed with this amendment. Vote on the motion was unanimous.

The board agreed, by consensus, to include eight new vehicles in every budget moving forward.

Water District Board

Chairman Gordon Wilder called the Water District Board to order.

As advertised, a public hearing was held to gain citizen input on the FY 2020-2021 proposed budget of the Vance County Water District. As there was no one present who wished to

speak on this matter, Chairman Gordon Wilder declared the public hearing closed. Action will be taken on this matter at the June 15 special meeting.

The April 2020 monthly operations report was presented to the board for information. Chairman Wilder adjourned the water district board.

Finance Director’s Report

Audit Contract for FY 2019-20. Finance Director Katherine Bigelow stated that Thompson, Price, Scott, Adams & Co. has presented a contract to continue as the auditors for the county for the fiscal year ending June 30, 2020. The fee for the audit will be \$49,000. Additionally, the Office of the State Auditor now requires a separate engagement letter for testing of Medicaid and other DSS programs for all counties. This testing goes beyond the scope of a typical audit. There is a separate engagement letter and an additional fee for that work which will be provided at a later date. She noted that this is the third year with this firm and it will go out to bid next year.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to approve the contract with Thompson, Price, Scott, Adams, & Co. to perform the annual financial audit for the fiscal year ending June 30, 2020.

Grant Project Ordinance - Coronavirus Relief Funding. Ms. Bigelow explained that the state has approved funding for Coronavirus Relief in the amount of \$974,599 for Vance County. The grant project ordinance sets the budget for the project and budgets funds for the grant proceeds once they are received.

Motion was made by Commissioner Thomas S. Hester, Jr. to adopt the following grant project ordinance for various purchases utilizing Corona Relief Funds. This motion was seconded by Commissioner Leo Kelly, Jr. and unanimously approved.



BE IT ORDAINED by the Governing Board of the County of Vance, North Carolina, that, pursuant to N.C.G.S. Chapter 159-13.2, the following Project Ordinance to be known as the Coronavirus Relief Funding Project Ordinance is hereby adopted:

Section 1. This project ordinance creates and authorizes the spending of Coronavirus Relief Funding Project Ordinance (CRF Fund).

Section 2. The following revenues are anticipated to be available to complete this project.

Revenue (Received from State)	\$ 974,599
Total	\$ 974,599

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the following grant project ordinance for overtime and PPE at the Sheriff's Office.

BE IT ORDAINED by the Governing Board of the County of Vance, North Carolina, that, pursuant to N.C.G.S. Chapter 159-13.2, the following Project Ordinance to be known as the Vance County United Project Ordinance is hereby adopted:

Section 1. This project ordinance creates and authorizes the spending of Vance County United (VCU) Funding Project Ordinance for the Vance County Sheriff's Office.

Section 2. The following revenues are anticipated to be available to complete this project.

Revenue (Received from DOJ)	\$ 58,008.00
Total	\$ 58,008.00

Section 3. The following amounts are appropriated for the project:

Overtime Compensation	\$ 48,591.75
PPE Equipment	9,416.25
Total	\$ 58,008.00

Section 4. The Finance Director is hereby directed to maintain within the VCU Fund sufficient detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations.

Section 5. The Finance Director is hereby directed to insure the funds within the VCU Fund are only expended on authorized expenses, as set forth in the requirements of the grant, to include personal protective equipment and Overtime compensation. Further, all expenditures shall be done in a manner as required by all State and Federal requirements, as applicable.

Section 5. Funds may not be advanced from the General Fund for the purpose of making payments as due. Reporting will be made to the grantor agency in an orderly and timely manner.

Section 6. The Finance Director is directed to report, on a monthly basis, on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 7. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this VCU in every budget submission made to this Board.

Section 8. Copies of this VCU ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out the ordinance.

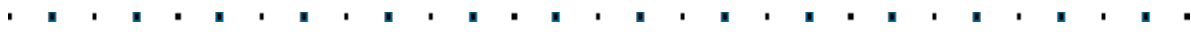
Adopted this 1st day of June, 2020.

County Attorney's Report

REO Property – Bid Acceptance Resolution. County Attorney Jonathan S. Care noted that during its April meeting, the board of commissioners approved the public sale process for 404

Whitten Avenue (Parcel 0098 04006). There were no upset bids received for this property. The board is now free to sell the property or reject the offer.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the following resolution accepting the bid for 404 Whitten Avenue – Parcel 0098 04006:



**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer in the amount of \$4,000.00 from David Bullock for the purchase and sale of County owned real property, which is more particularly described below:

404 Whitten Avenue, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0098 04006.

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **May 16, 2020**, stating that said offer from David Bullock in the amount of \$4,000.00 had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by **David Bullock** in the amount of **\$4,000.00** subject to the terms and conditions contained in the submitted Offer to Purchase Contract, attached hereto as Exhibit “A”, is hereby accepted for the property described herein and the Board’s Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 1st day June, 2020.

Gordon Wilder **(signed)**
Gordon Wilder, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom **(signed)**
Kelly H. Grissom, Clerk to the Board



County Manager’s Report

Jail Electronic Medical Records. County Manager Jordan McMillen reported that the sheriff intends to transition medical services to a new provider July 1st with approval of the budget. As a part of this transition, it is essential for the jail to transition from paper to electronic medical records (EMR). The new provider utilizes CorEMR software which would integrate with the jail’s current southern software system. Staff recommends purchasing CorEMR outside of the contract with the medical provider in order to save over the long term. The purchase cost to include onsite

training is \$24,500 with an annual maintenance/license fee of \$3,000 and a fee of \$850 to bridge the software with the jail's current software. After the first year, the county would save approximately \$20,000 per year by making the purchase independent of the provider contract. Funding from the Coronavirus Relief Fund can be utilized for purchase of the EMR.

Motion was made by Commissioner Carolyn Faines to approve the purchase of CorEMR in order to transition the jail medical records to electronic records beginning July 1, 2020. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Henderson Vance Industrial Park Phase III Project. Mr. McMillen stated that work is underway for grading and installing a roadway and utilities into the county owned land adjacent to the Henderson Vance Industrial Park. Thus far, erosion control measures have been installed, the new road has been cut in and graded, and a good portion of the sewer and waterlines have been installed. The board was provided a copy of the engineer's report as well as photos. Mr. McMillen stated that in order for electric to be installed to the new pump station, the county will need to approve an easement agreement with Duke Energy. This agreement was provided to the board for review. Mr. McMillen also noted that in order to provide power to the sewer pump, an address is necessary which necessitates naming of the new road through the property. A proposed name of "Industrial Park Drive" would meet 911 road naming standards and once directed by the board, staff will begin the process for assigning the road name.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to authorize the manager to carry out the road naming process and to submit Industrial Park Drive as the proposed road name to serve Phase III of Henderson-Vance Industrial Park; and to approve the necessary easement agreements with Duke Energy Progress, LLC to provide electric into the sewer pump and across Phase III of the Henderson-Vance Industrial Park subject to attorney review.

Health Insurance. Mr. McMillen stated that the county was fortunate to receive a 0% increase in our insurance premium for the coming year from our provider Medcost. We were expecting an increase of nearly 25%, but due to performance of the entire pool as well as a commitment to the county, our costs remained level. For the upcoming year, an optional Health Savings Account (HSA) will be offered to employees. This will allow employees to contribute pre-tax dollars to an account for health expenses for themselves or their families. The HSA plan will have higher deductibles, coinsurance and out of pocket maximums but will lower the premium

cost for the employee as well as dependents. The HSA plan will cost \$121 less per month per employee and this amount will be deposited in the employees' HSA to ensure equality across the plans. Long term it is believed the HSA will help the county save on health insurance while lowering premiums for dependents. Open enrollment for employees has begun and will run until June 26th for the new plan year which begins August 1st.

Budget. Mr. McMillen stated that the recommended budget was presented to the board at the May 4th meeting and work sessions took place on May 12th and 13th. The following changes have been made to the recommended budget since it was presented:

- Increased revenue into general fund due to transferring \$41,903 from economic development fund as result of revenue from Triangle North to offset expenses.
- Increased EMS capital outlay \$1,400 to account for increased cost of camera installation.
- Increased revenue and expenditures by \$12,295 due to Emergency Management COVID-19 grant.
- Moved \$6,000 from 4H budget to Cooperative Extension budget to cover salary for 4H position.
- Adjusted state revenues and expenditures for Juvenile Crime Prevention Council (JCPC) based upon approved funding grid approved by JCPC board on May 28, 2020.

Mr. McMillen stated that with these changes, the revised general fund budget totals \$49,290,783 with \$1,390,709 appropriated from fund balance to balance the budget. The board has a special meeting scheduled for June 15th at 6PM for approval of the budget along with a few other agenda items. Staff is preparing a draft budget ordinance for approval of the budget and would recommend any budget changes from the board be made prior to June 15th to allow ample time for the budget ordinance to be updated accordingly.

Extra Territorial Jurisdiction (ETJ) Line – Proposed Changes from City of Henderson. Mr. McMillen informed the board that the City of Henderson has requested a change to the ETJ line in the Vicksboro Road and Carey Chapel Road area (a map was provided to the board for review). The request is a part of an overall effort to adjust the ETJ boundary in order to follow property lines as opposed to splitting properties. This will assist in simplifying the development approval process for those situations where development occurs on property half in and half out of the ETJ. It is anticipated this is the first of several requests that will come from the city as they are looking to adjust small sections at a time. Since the county has zoning in place, the board of commissioners will have to approve any changes to the city ETJ by resolution. Mr. McMillen stated that we intend to notify the affected property owners and have the planning board provide a recommendation to the board in the future. Prior to beginning this process, staff felt it appropriate to inform the board and to seek any initial input from board members.

The board discussed this matter and would like to see the ETJ lines follow roads instead of property lines. They suggested moving the ETJ line back to Carey Chapel Road. Mr. McMillen stated that he would inform the City of this decision.

Research Triangle Research Partnership (RTRP). Mr. McMillen noted that during the budget work session the board asked for background information on RTRP in order to consider rejoining the organization. RTRP is made up of 11 counties and the Research Triangle Park with each paying an annual \$0.30 per capita membership fee. The organization was formed in 1994 by the state and Vance County was a member from 1994 until 2016. The county re-evaluated our membership in RTRP when the membership fee was raised from \$0.10 per capita to \$0.30 per capita in 2014-2015 which raised the county's fee from approximately \$4,500 to \$13,361. During the evaluation, the EDC recommended forgoing the membership as the county had paid over \$62,000 since 2000 and had not seen real value and could not identify a single job or investment created as a direct result of the organization. After leaving RTRP, the county undertook a significant effort to rebrand our EDC with a new website and marketing presence. RTRP reinvented itself in 2016-2017 and now focuses primarily on "market[ing] the Triangle Region known worldwide as the home of the Research Triangle Park, the largest research park in the United States." If the county were to rejoin RTRP, the county would get a dedicated marketing page on the RTRP website and the EDC director would be invited to participate in site selector visits throughout the year with other EDC directors. Additionally, the EDC director would participate in monthly EDAC (Economic Development Advisory Committee) meetings with other directors, the county would be provided three seats on the organization's board of directors that meets twice per year, and one seat on their executive committee which meets each quarter.

Commissioner Thomas S. Hester, Jr. stated that Vance County is marketing itself very well and does not see a reason to join the RTRP. He stated that it is not worth the investment. Commissioner Dan Brummitt stated that the world recognizes *RTP* as the source of jobs and growth, not *Vance County*. If we were a part of that organization, it puts us in the game to be a part of new growth and being put in front of sight selectors. Commissioner Carolyn Faines asked why the fees went up so much in 2014-15. Commissioner Dan Brummitt stated that the fees increased when the organization was restructured by the state. He stated that it is worth joining even if we only get one company a year. Economic Development Director Dennis Jarvis stated that he cannot answer the question as to whether or not the county should be a participant of the

RTRP. He stated that the Economic Development Commission has voted twice against joining since he has been the director. Commissioner Gordon Wilder stated that he finds it difficult to go against the recommendation of the Economic Development Commission. Commissioner Archie B. Taylor, Jr. supported this statement. Commissioner Carolyn Faines stated that she would rather support the 3% COLA for employees instead of joining the RTRP at this time. Commissioner Leo Kelly, Jr. stated that he feels we should use every avenue we can to market Vance County, but the board is divided on the matter at this time. The consensus of the board was to re-evaluate this matter next year.

Consent Agenda

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to approve the following consent agenda items as presented: Budget Amendments #31 & #32, Budget Transfers #25 - #29, April 2020 Tax Refunds and Releases, departmental monthly reports, and the minutes of the May 4, 2020 regular meeting.



**Budget Amendment #31
FY 2019-2020
EMS**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
General Fund Balance	10-399-439900	3,203.67
Total Revenue Increase (Decrease)		\$ 3,203.67
Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Maintenance Vehicles	10-530-500017	3,203.67
Total		\$ 3,203.67

Purpose: Unexpected vehicle accident on the EMS Battalion Chief's Tahoe. Revenue came in from other insurance company to cover this expense. Not enough in expense account to cover the repair bill without this amendment.

Authorization: Vance County Board of Commissioners
June 1, 2020



**Budget Amendment #32
FY 2019-2020
Social Services**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
LIEAP Funding	10-348-434800	13,360.83

Energy Neighbor Funds	10-348-434800	1,470.00
Senior Center	10-349-434919	14,257.00
Foster Care	10-348-434810	2,676.67
Total Revenue Increase (Decrease)		\$ 31,855.50

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
LIEAP	10-610-500433	13,360.83
Energy Neighbor Funds	10-610-500142	1,470.00
Senior Center	10-611-500085	14,257.00
Foster Care	10-610-500024	2,767.67
Total		\$ 31,855.50

Purpose: Additional funds from the state. No county dollars were used.

Authorization: Vance County Board of Commissioners
June 1, 2020



**Budget Transfer #25
FY 2019-2020
Emergency Management: E911**

Transfer From:	Account Number	Amount
Capital Outlay	71-751-500074	12,698.30
Total		\$ 12,698.30

Transfer To:	Account Number	Amount
Maintenance Equipment	71-751-500016	12,698.30
Total		\$ 12,698.30

Purpose: Battery modules for emergency operations centers. This is an approved E911 Fund covered expense. No county dollars were spent.

Authorization: Vance County Board of Commissioners
June 1, 2020



**Budget Transfer #26
FY 2019-2020
Youth Services**

Transfer From:	Account Number	Amount
Special Contracted Services	10-619-500044	14,584
Travel/Training	10-620-500014	5,900
Special Projects	10-620-500062	2,320
Total		\$ 22,804

Transfer To:	Account Number	Amount
Other Supplies and Materials	10-619-500034	14,082
Other Supplies and Materials	10-620-500034	5,900
Other Supplies and Materials	10-620-500034	2,320
Food & Provisions	10-619-500047	225
Food & Provisions	10-620-500047	277
Total		\$ 22,804

Purpose: Per request of department head, due to COVID restrictions, needed to reallocate funds to reach the children through meal delivery and meal cards. Also needed to purchase COVID detection and prevention supplies.

Authorization: Vance County Board of Commissioners
June 1, 2020



**Budget Transfer #27
FY 2019-2020
Animal Services**

Transfer From:	Account Number	Amount
Shelter Donation Fund	10-332-433211	620.24
Total		\$ 620.24

Transfer To:	Account Number	Amount
Building Maintenance & Repairs	10-599-500015	620.24
Total		\$ 620.24

Purpose: Per request of department head, use of designated funds for floor repair and resealing.

Authorization: Vance County Board of Commissioners
June 1, 2020



**Budget Transfer #28
FY 2019-2020
Economic Development**

Transfer From:	Account Number	Amount
Advertising	10-491-500026	3,805
Total		\$ 3,805

Transfer To:	Account Number	Amount
Utilities	10-491-500013	700
Rent	10-491-500102	3,000
Special Events	10-491-500068	60
Maintenance Equipment	10-491-500016	45
Total		\$ 3,805

Purpose: Per finance director, to move money to cover utilities/rent, which is a new account and was not originally budgeted for.

Authorization: Vance County Board of Commissioners
June 1, 2020

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Budget Transfer #29
FY 2019-2020
Ambulance

Transfer From:	Account Number	Amount
Uniforms	10-530-500036	10,000.00
Special Contracted Services	10-530-500044	25,000.00
Lease Purchase Principle	10-530-500153	7,049.97
Total		\$ 42,049.97

Transfer To:	Account Number	Amount
Ambulance Supplies	10-530-500334	10,000.00
Ambulance Supplies	10-530-500334	25,000.00
Lease Purchase Interest	10-530-500154	7,049.97
Total		\$ 42,049.97

Purpose: Per department head, to cover needed ambulance supplies for the remainder of the year. The principle/interest is from the FD to correct budget and balance accounts.

Authorization: Vance County Board of Commissioners
June 1, 2020

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TAX OFFICE REFUND AND RELEASE REPORT FOR APRIL 2020

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID	
				WASTE FEE	REASON
HOYLE JERRY WAYNE	2020	395.61	0	0	BILLED ROLLEBACKS
HOYLE JERRY WAYNE	2020	404.08	0	0	BILLED ROLLEBACKS
HOYLE JERRY WAYNE	2020	414.67	0	0	BILLED ROLLEBACKS
TOTAL		1214.36	0		
GRAND TOTAL	1214.36				

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MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, EMS, Human Resources, Information Technology, Planning and Development, Parks and Recreation, Tax Collections and Veterans Service.
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Miscellaneous

Appointments. The following appointments were presented to the Board for consideration:

Henderson-Vance Recreation Commission – four year term

Reappoint Shane Jenkins and Randy Oxendine

Vance-Granville Community College Board of Trustees – four year term

Reappoint Sara Wester – appointed 07/2004

One application received from Tammy Care.

Board of Social Services – three year term

Reappoint Gordon Wilder – appointed 12/2016

911 Advisory Board

Appoint Chuck Elgin to fill vacant position.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to reappoint Shane Jenkins and Randy Oxendine to the Henderson-Vance Recreation Commission; reappoint Sara Wester to the VGCC Board of Trustees; reappoint Gordon Wilder to the Board of Social Services; and appoint Chuck Elgin to the 911 Advisory Board to fill a vacant position.

As there was no further business, at 8:30 p.m., motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, that the meeting be adjourned.

Approved and signed July 6, 2020.

**Gordon Wilder (signed)
Gordon Wilder, Chairman**