

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, January 6, 2014 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairperson Deborah F. Brown, Commissioners Archie B. Taylor, Jr., Dan Brummitt, Terry E. Garrison, Thomas S. Hester, Jr., Gordon Wilder, and Eddie L. Wright.

Absent: None.

Also present were County Manager Jerry L. Ayscue, Finance Director David C. Beck, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom

Rev. Joseph Ratliff, Shiloh Baptist Church, gave the invocation.

Before the first appointment, Mr. Morris White, Cooperative Extension Director, introduced Mr. Turner Pride as Vance County's new 4-H Extension Agent. Mr. Pride stated that he looks forward to working in Vance County. The Board welcomed Mr. Pride to Vance County.

Mr. Steve Winstead, NC Department of Transportation, was first on the agenda to present the Secondary Road Program. He stated that over the past two decades, NCDOT has invested heavily in paving roads. However, more recently, the focus has been in providing more strategic transportation investments, and funding of the secondary road program has decreased dramatically. In that same effort, HB 817 was recently signed into law which requires NCDOT to develop a statewide priority list for the remaining state maintained unpaved secondary roads. HB 817 provides a non-recurring \$15 million appropriation for Fiscal Year 2013-14. These funds are shared statewide and they are distributed by county based on the traditional formula using county pro-rata share of secondary road mileage. It also provides an additional \$12 million of recurring annual appropriation which will be used to fund the paving of roads from a statewide paving priority list. The statewide paving priority has yet to be established. Mr. Winstead stated that should a project in our county be selected, the County Commissioners will be notified. This year's program is presented to reconcile our past Highway Fund allocations and our part of this fiscal year's \$15 million appropriation. He noted that active projects from previous fiscal year's funding will be continued.

The NCDOT Secondary Roads Construction Program is as follows:

North Carolina Department of Transportation
 Secondary Roads Construction Program

Vance County

FY 2013-2014 Allocations	Highway Fund GS 136-44.6	\$ 89,746.84
	Previous Highway Fund Balance	\$173,504.20
	Total Available	\$263,251.04

Additional Funding Needs of Previously approved projects:

Project	Additional Funding
Surveys/Right of Way	\$ 30,000.00
Paved Road Improvements	
FY 2012	\$ 17,084.17
FY 2013	\$126,420.03
Subtotal	\$173,504.20

*Additional Highway Fund project balances from completed projects will be used on Paved Road Improvements Projects

Proposed FY 2014 Project

Paved Road Improvements	\$ 89,746.84
**Include patching, widening and other improvements to various Secondary Roads	
Subtotal	\$ 89,746.84
GRAND TOTAL	\$ 263,251.04

Status of Previously Funded Active Projects

Project	Status
SR 1506 Currin Road	Complete
SR 1349 Deer Hollow Road	Complete
SR 1352 Kimball Road	Seeking Right of Way, Build 2014

Commissioner Thomas S. Hester, Jr. asked how many miles of unpaved roads remain in Vance County. Mr. Winstead responded that there are about 10 to 11 miles of unpaved roads in Vance County.

Motion was made by Commissioner Dan Brummitt to approve the Secondary Road Program as presented. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Ms. Terri Hedrick, Vance County Appearance Commission, along with several members of the Appearance Commission, were next on the agenda to recognize the most outstanding Adopt-A-Highway participants in Vance County. Each group received certificates and decals and are as follows:

In Memory of Tee Roberson - led by Carolyn Roberson - Walter Bowen Road from NC 39 one mile to Renn Lane (south of Henderson).

In Memory of Donna Franklin Morris - led by Thomas Franklin - Vincent Hoyle Road from Carey Chapel Road to dead end.

Rehoboth United Methodist Church - led by Jane Woodside - Old Watkins Road.

In Honor of Lunsford B. Brown II - led by Deborah Brown - Rice Road from Hicksboro one mile east.

West Hills/West Creek/158 Community Watch - led by Danny Wilkerson - US 158 Bypass west of Henderson.

In Memory of James E. Franklin - led by Kathy Faulkner - Franklin Road from Vicksboro Road to dead end (near Aycock school).

The Ladies Club and Auxiliary - led by Susan Clegg - Wildlife Road/Townsville Landing from NC 39 to end of state maintenance.

In Memory of Maggie Smith - led by William Satterwhite - Dick Smith Road/Ries Finch Road from Kearney's Old Hunt Meritt Cemetery to Alvin C. McKnight (south of Bobbitt Road).

Chairperson Deborah F. Brown thanked the Appearance Commission for the wonderful job they do to help beautify Vance County, and on behalf of the Board of Commissioners, thanked the Adopt-A-Highway groups for their efforts in helping to keep the roadsides in Vance County clean and for taking pride in their community.

Ms. Hedrick then provided an update to the Board on 2013 accomplishments of the Appearance Commission as well as goals for 2014.

Public comments were heard next. Mr. Michael Bobbitt presented suggested topics for the Commissioners' Annual Planning Retreat. Those topics included reducing the eight volunteer fire department audit reports down to one consolidated report, look into moving the County's data center to the Schools Administrative Building, and general technology audit controls.

Committee Reports and Recommendations

Human Resources Committee - Position Vacancies. Human Resources Director Argretta Johnen requested the Board to allow filling the following position vacancies which have been endorsed by the Human Resources Committee:

Social Services

Income Maintenance Caseworker II
Income Maintenance Supervisor II

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to approve filling the position vacancies as presented.

Human Resources Committee - Position Reallocation. Ms. Johen stated that Social Services has requested to reallocate a vacant Staff Development Specialist position (salary grade 71) and to fill as a Social Worker IAT (salary grade 70) in Children's Services. The request has been endorsed by the Social Services Board as well as the Human Resources Committee. Final approval by the NC Office of State Personnel will be sought upon approval by the Board of Commissioners.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Terry E. Garrison, vote unanimous, to authorize the reallocation of the vacant Staff Development Specialist position to that of a Social Worker IAT.

At this time, Chairperson Deborah F. Brown called the Vance County Water District Board to order.

Mr. Tim Carpenter, LKC Engineering, provided an update on the water project and stated that construction has begun in Phase 2A. Water tank construction should begin later this month. The Phase 1A booster pump station will be submitted to the City of Henderson and NCDENR by Friday of this week. The Phase 2A and 2B booster pump station, which will be a combination booster pump station/meter vault, will be submitted by mid-January.

Commissioner Gordon Wilder asked what is the status of the remaining roads in Phase 1A? Planning Director Jordan McMillen responded that construction of the first group of road additions is nearing completion. The second group of road additions was submitted to the State for permitting on December 20. We hope to hear back from the State within 30 to 45 days.

At this time, Chairperson Deborah F. Brown closed the Water District Board.

County Manager's Report

Farmers Market Change Order #11. County Manager Jerry L. Ayscue explained that funding for the "ground sign" at the Farmers Market is being provided by a grant through the Granville-Vance Health Department, which will allow the construction contract to be decreased by \$1,381.53. He requested the Board to approve Change Order #11 for a credit amount of \$1,381.53 in the Farmers Market Project.

Motion was made by Commissioner Gordon Wilder to approve Change Order #11 for a credit amount of \$1,381.53 in the Farmers Market Project. This motion was seconded by Commissioner Archie B. Taylor, Jr. and unanimously approved.

Farmers Market Advisory Board. Mr. Ayscue stated that an advisory board of thirteen members is proposed to help guide the County's new Farmers Market. It is to be appointed by the Vance County Board of Commissioners and will work closely with Vance County Cooperative Extension. Those proposed members are as follows: Deborah Price, Magnolia Williams, Sam Franklin, Kermit Thompson, Gene Matthews, Frank Hester, Lois Williams, Cooperative Extension designee, Vance County Farm Bureau President or designee, David Hight, a resident of Lula's Landing (designated by the property manager), Jackie Sergent, and Gordon Wilder. Mr. Ayscue stated that these individuals have agreed to serve on the advisory board. Mr. Ayscue also presented and requested approval of the Purpose, Market Objectives, Function/Operations, and Board Composition for the Vance County Regional Farmers Market.

Motion was made by Commissioner Dan Brummitt to approve the Purpose, Market Objectives, Function/Operations, and Board Composition for the Vance County Regional Farmers Market as well as appoint the proposed members as presented to the Advisory Board. This motion was seconded by Commissioner Thomas S. Hester, Jr.

Commissioner Archie B. Taylor, Jr. suggested that the Purpose and Objectives include how any electronic meetings would be handled. He also asked that the Advisory Board focus on how to make sure that vendors are rotated and not have the same vendors in the same stalls/bays over a long period of time as well as diversity of the vendors. He also asked if the Farmers Market has to earn a profit. Mr. Pete Burgess was present and stated that the goal is not to make a profit, but to break even.

Vote on the motion to approve the Purpose, Market Objectives, Function/Operations, and Board Composition for the Vance County Regional Farmers Market as well as appoint the proposed members to the Advisory Board as presented.

Commissioner Deborah F. Brown asked that the structure of the Advisory Board, as far as length of terms, permanent members, etc. be brought back to the Board of Commissioners for final approval.

Reallocation of Schools Capital Outlay Funds. Mr. Ayscue reported that the Vance County Schools System is requesting to transfer remaining balances of capital outlay funds from

two line items in order to replace a furnace at Zeb Vance Elementary School. The total transfer is \$7,860. Mr. Ayscue recommended that the Board approve the transfer of remaining balances in capital outlay line items of \$5,410 from roofing facia repairs at E.O. Young Elementary and \$2,450 from water service connections at Carver Elementary to replace a furnace in the media center at Zeb Vance Elementary.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the transfer of remaining balances in capital outlay line items of \$5,410 from roofing facia repairs at E.O. Young Elementary and \$2,450 from water service connections at Carver Elementary to replace a furnace in the media center at Zeb Vance Elementary. This motion was seconded by Commissioner Terry E. Garrison and unanimously approved.

Annual Planning Retreat. Mr. Ayscue reminded the Board that its annual planning retreat will be held at the Satterwhite Point Community Building (aka Glass House) on Thursday, January 23, at 10:00 a.m. The public is invited to attend. Chairperson Brown asked the Board to let the County Manager know of any matters they wish to be on the retreat agenda. She also asked that Mr. Michael Bobbitt’s suggestions that were provided under public comments be considered as well.

Pending Business

VFD Contracts and Audits. Mr. Ayscue reported that all reports that are due at this time have been received.

Consent Agenda

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Gordon Wilder, vote unanimous, to approve the following consent agenda items as presented: Budget Amendments #9 and #10, Budget Transfer #7, November 2013 Tax Refunds and Releases, December 2013 Monthly Reports received and filed, and the minutes of the December 2, 2013 regular meeting.



**Budget Amendment #9
FY 2013-2014
Animal Control**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Humane Society Grant	10-332-438076	7,000
Total Revenue Increase (Decrease)		\$ 7,000

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Humane Society Grant	10-599-500080	7,000
Total		\$ 7,000

Purpose: Grant received from the Humane Society of the United States to be used for needed equipment, supplies, etc. at the Vance County Animal Shelter.

Authorization: Vance County Board of Commissioners
January 6, 2014

.....

**Budget Amendment #10
FY 2013-2014
Farmers Market**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Donations - Rollup Doors	66-333-433210	27,000
Total Revenue Increase (Decrease)		\$ 27,000

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Construction	66-605-500106	27,000
Total		\$ 27,000

Purpose: To amend the construction budget for the Farmers Market for the addition of 18 rollup doors to the facility. Donations were solicited for the full cost of the additional work.

Authorization: Vance County Board of Commissioners
January 6, 2014

.....

**Budget Transfer #7
FY 2013-2014
Fire and EMS**

Transfer From:	Account Number	Amount
Contingency	10-999-500099	48,720
Total		\$ 48,720

Transfer To:	Account Number	Amount
Fire Equipment	10-530-500188	48,720
Total		\$ 48,720

Purpose: Transfer funds from the Contingency to the Fire and EMS budget for the purchase of 20 sets of turnout gear. Board approved this request at the December 2, 2013 meeting.

Tax Office Refund and Release Report for November 2013

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Burwell Charles O. Sr. heirs	2003	33.39	0	0	0	0	foreclosure
Foster Lucy heirs	2003	51.34	0	0	0	0	foreclosure
Burwell Charles O. Sr. heirs	2004	33.39	0	0	0	0	foreclosure
Foster Lucy heirs	2004	52.36	0	0	0	0	foreclosure
Burwell Charles O. Sr. heirs	2005	34.11	0	0	0	0	foreclosure
Foster Lucy heirs	2005	54.06	0	0	0	0	foreclosure
Burwell Charles O. Sr. heirs	2006	34.11	0	0	0	0	foreclosure
Foster Lucy heirs	2006	54.06	0	0	0	0	foreclosure
Burwell Charles O. Sr. heirs	2007	34.11	0	0	0	0	foreclosure
Foster Lucy heirs	2007	54.06	0	0	0	0	foreclosure
Williams Nancy	2007	0	0	0	0	95.00	pers prop billed
Burwell Charles O. Sr. heirs	2008	54.55	0	0	0	0	foreclosure
Foster Lucy heirs	2008	54.25	0	0	0	0	foreclosure
Koch Jonathan C.	2008	0	374.06	0	0	0	pers prop billed
Williams Nancy	2008	0	0	0	0	102.50	pers prop billed
Burwell Charles O. Sr. heirs	2009	53.49	0	0	0	0	foreclosure
Foster Lucy heirs	2009	54.40	0	0	0	0	foreclosure
Williams Nancy	2009	0	0	0	0	102.50	pers prop billed
Burwell Charles O. Sr. heirs	2010	53.49	0	0	0	0	foreclosure
Edgett Harold W.	2010	0	69.68	0	0	0	pers prop billed
Foster Lucy heirs	2010	54.40	0	0	0	0	foreclosure
Tatum Gwen	2010	0	48.05	0	0	102.50	pers prop billed
Williams Nancy	2010	0	43.68	0	0	102.50	pers prop billed
Burwell Charles O. Sr. heirs	2011	53.52	0	0	0	0	foreclosure
Edgett Harold W.	2011	0	62.54	0	0	0	pers prop billed
Edgett Harold W.	2011	0	0.81	0	0	0	pers prop billed
Foster Lucy heirs	2011	54.38	0	0	0	0	foreclosure
Short Kim Michelle	2011	0	0	2.43	0	0	transfer out
Tatum Gwen	2011	0	48.05	0	0	105.00	pers prop billed
Warren Barry W.	2011	0	30.22	0	0	0	pers prop billed
Warren Barry W.	2011	0	0.89	0	0	0	pers prop billed
Warren Barry W.	2011	0	35.60	0	0	0	pers prop billed
Warren Barry W.	2011	0	0.89	0	0	0	pers prop billed
Williams Nancy	2011	0	43.68	0	0	105.00	pers prop billed
Hargrove Carla Boyd	2012	0	0	10.67	0	0	pro-rate
Hughes Mickey Mantle	2012	0	0	1.68	0	0	pro-rate
Alston Marie Smithwick	2012	0	0	2.72	0	0	pro-rate
Archie Nathaniel	2012	0	0	3.69	0	0	pro-rate
Bishop Horace Joseph	2012	0	0	7.44	0	0	pro-rate
Boyd Nathaniel Jr.	2012	0	0	3.11	0	0	pro-rate
Brannon Carol Annette	2012	0	0	9.34	0	0	pro-rate
Bullock Sonya Nekea	2012	0	0	38.19	0	0	pro-rate
Burwell Charles O. Sr. heirs	2012	54.45	0	0	0	0	foreclosure
Edgett Harold W.	2012	0	69.99	0	0	0	pers prop billed
Edgett Harold W.	2012	0	0.90	0	0	0	pers prop billed
Edwards Bruce Winton	2012	0	0	4.22	0	0	pro-rate
Ellis Brian Keith	2012	0	0	53.43	0	0	pro-rate
Floyd Shannon Patrice	2012	0	0	8.10	0	0	pro-rate
Foster Lucy Heirs	2012	54.38	0	0	0	0	foreclosure
Grissom Sharon Coghill	2012	0	0	0.59	0	0	pro-rate
Hamm Johnny Hartwell Jr.	2012	0	0	0.68	0	0	pro-rate
Harris Christy Ann	2012	0	0	37.99	0	0	pro-rate
Heath Donald Ray	2012	0	0	1.25	0	0	pro-rate
Hendrick Maurice Wayne	2012	0	0	12.33	0	0	pro-rate
Hodge Patricia White	2012	0	0	9.37	0	0	pro-rate
Hughes Patricia Fuller	2012	0	0	6.51	0	0	pro-rate
Kelsey Kenneth Allen Jr.	2012	0	0	8.31	0	0	pro-rate
Larch Frances Clare	2012	0	0	4.11	0	0	pro-rate
Lee Mason Carl	2012	0	0	1.40	0	0	pro-rate
Parham Wanda Ragland	2012	0	0	8.51	0	0	pro-rate
Parrish Willie Newell	2012	0	0	3.63	0	0	pro-rate
Rainey Mathew Christopher	2012	0	0	5.05	0	0	pro-rate

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Richardson Lillian Haywood	2012	0	0	14.75	0	0	pro-rate
Roberts Linwood	2012	0	44.43	0	0	105.00	pers prop billed
Rodriguez Sandro Barrera	2012	0	0	1.19	0	0	pro-rate
Royster Henry Edward	2012	0	0	6.92	0	0	pro-rate
Small Betty Jean	2012	0	0	16.17	0	0	pro-rate
Tatum Gwen	2012	0	48.87	0	0	105.00	pers prop billed
Taylor Chiropractic Clinic PA	2012	0	0	153.68	0	0	pro-rate
Terry Robert	2012	0	0	17.62	0	0	pro-rate
Thomas Milton Jr.	2012	0	0	46.93	0	0	military non res
Warren Barry W.	2012	0	30.75	0	0	0	pers prop billed
Warren Barry W.	2012	0	0.90	0	0	0	pers prop billed
Warren Barry W.	2012	0	36.21	0	0	0	pers prop billed
Warren Barry W.	2012	0	0.90	0	0	0	pers prop billed
Williams Nancy	2012	0	48.87	0	0	105.00	pers prop billed
Williams Nea Nicole	2012	0	0	26.26	0	0	pro-rate
Wingo Phyllis Orr	2012	0	0	3.66	0	0	pro-rate
Coffey Bail Bonds	2013	0	35.04	0	0	0	pers prop billed
Alston James Thomas Jr.	2013	0	0	18.29	0	0	pro-rate
Ayscue Kevin Harrison	2013	0	0	71.92	0	0	pro-rate
Bryant Laketa Vereen	2013	0	0	62.55	0	0	pro-rate
Burwell Sheila Catherine	2013	0	0	67.65	0	0	pro-rate
Chappell Phillip Wayne	2013	0	0	28.38	0	0	pro-rate
Chavis Jeanette Hart	2013	0	0	5.09	0	0	pro-rate
Closs Bernard Darryl	2013	0	0	116.32	0	0	pro-rate
Coker William Earl	2013	0	0	44.25	0	0	pro-rate
Crumpler Nathan Stanford Jr.	2013	0	0	98.59	0	0	pro-rate
Davis Kiziah Gooch	2013	0	0	12.20	0	0	pro-rate
Davis Scottie Lopaze	2013	0	0	123.25	0	0	pro-rate
Dover Jonathan Ray	2013	0	0	37.24	0	0	pro-rate
Faulkner Barry Underwood	2013	0	0	72.76	0	0	pro-rate
Gresham Stephen Dwight	2013	0	0	21.16	0	0	pro-rate
Hughes Mickey Mantle	2013	0	0	13.63	0	0	pro-rate
Hunter Zelton Arthaniel	2013	0	0	19.34	0	0	pro-rate
Jackson Robert James	2013	0	0	5.89	0	0	pro-rate
Jennings Cassandra Fanchon	2013	0	0	11.65	0	0	pro-rate
Keith Lashonda Denise	2013	0	0	59.00	0	0	pro-rate
Kelsey Kenneth Allen Jr.	2013	0	0	55.89	0	0	pro-rate
Kelsey Kenneth Allen Jr.	2013	0	0	22.62	0	0	pro-rate
Lyons Jernetta Williams	2013	0	0	36.36	0	0	pro-rate
McClinton Rasheeda Lakeem	2013	0	0	16.36	0	0	pro-rate
McDowell Audrey Lynn	2013	0	0	34.93	0	0	pro-rate
Melton Leslie Marie	2013	0	0	24.22	0	0	pro-rate
Melton Thomas Lee	2013	0	0	22.25	0	0	correct value
Munn Kathryn Hoyle	2013	0	0	87.41	0	0	pro-rate
Orr Robert Gary III	2013	0	0	26.09	0	0	pro-rate
Parks Nicole Lynette	2013	0	0	12.48	0	0	pro-rate
Ramsey Jimmy Joseph II	2013	0	0	24.11	0	0	pro-rate
Roberts Sheila Baines	2013	0	0	44.60	0	0	pro-rate
Short Kim Michelle	2013	0	0	22.94	0	0	transfer out
Smith Judy Adcox	2013	0	0	29.81	0	0	pro-rate
Taylor James Melvin	2013	0	0	22.23	0	0	pro-rate
Thomas Milton Jr.	2013	0	0	105.55	0	0	military non res
Vaughan William Nelson III	2013	0	0	6.85	0	0	pro-rate
West Joseph Wilson	2013	0	0	34.22	0	0	pro-rate
West Joseph Wilson	2013	0	0	6.67	0	0	pro-rate
Wilkins Kandis Kearney	2013	0	0	38.73	0	0	pro-rate
Winston Lawrence Linwood Jr.	2013	0	0	11.39	0	0	pro-rate
Yarborough Darrell Anthony	2013	0	0	44.29	0	0	pro-rate
Brown Markell Daquan	2013	0	0	38.20	0	0	pro-rate
Brown Rodney	2013	0	0.90	0	0	0	pers prop billed
Brown Rodney	2013	0	75.59	0	0	0	pers prop billed
Bullock Land LLC	2013	3,990.80	0	0	0	0	correct value
Burwell Charles O. Sr. heirs	2013	54.45	0	0	0	0	foreclosure
Carter Regina Nannette	2013	0	0	46.15	0	0	pro-rate
Clearview Baptist Church	2013	11,298.87	0	0	0	0	religious
Clearview Baptist Church	2013	11,298.87	0	0	0	0	religious
Coleman Linda H.	2013	0	0	0	0	105.00	remove solid was
Cook Joseph Mitchell	2013	0	0	7.34	0	0	pro-rate
Dargan Joyce Hill	2013	0	0	131.54	0	0	pro-rate
Dock Bruce Calvin Jr.	2013	0	0	11.03	0	0	pro-rate
Edgett Harold W.	2013	0	69.99	0	0	0	pers prop billed

