

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, February 6, 2017 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Dan Brummitt, Vice-Chairman Thomas S. Hester, Jr., Commissioners Carolyn Faines, Yolanda J. Feimster, Leo Kelly, Jr., Archie B. Taylor, Jr., and Gordon Wilder.

Absent: None.

Also present were County Manager Jordan McMillen, Finance Director David C. Beck, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Commissioner Carolyn Faines gave the invocation.

As advertised, a public hearing was held to receive citizen input on the Tar River Regional Hazard Mitigation Plan. Emergency Operations Director Brian Short stated that the Federal Disaster Mitigation Act of 2000 and the passing of Senate Bill 300 in NC in 2001 requires local jurisdictions to have a FEMA approved Hazard Mitigation Plan in place in order to be eligible for Hazard Mitigation Grant funds. Vance County originally drafted and adopted its Hazard Mitigation Plan on December 6, 2004 and revised in April of 2012. In 2016, we were approached by Franklin County Emergency Management about the possibility of participating in the development of a Regional Hazard Mitigation Plan along with Warren and Granville counties. Franklin County Emergency Services received a grant to cover the cost of the plan's development, which was outsourced to a private vendor, Atkins Global. All four counties had direct participation in the development of the plan in the form of regular meetings that took place over the course of a year. Mr. Short stated that the plan speaks to our region as a whole but is also broken down into sections that are county specific. It depicts a great deal of data including historical storm data, geographical and environmental data, housing data and land use information. He noted the plan was approved by FEMA last year and has since been adopted locally by all of the participating counties and their municipalities with the exception of us. It is important to remember that this plan is a living document that can be modified or updated as often as necessary to meet our needs, as long as those changes do not alter the plan

to the point that it may negate its approval by FEMA. Mr. Short informed the board that the plan must be adopted by April of this year in order for us to remain eligible for Hazard Mitigation funds.

As there was no one present who wished to speak on this matter, Chairman Dan Brummitt declared the public hearing closed. He stated that the board will vote on this matter during next month's meeting.

As advertised, a public hearing was held to gain citizen input on the FY 2017-18 Budget. As there was no one present who wished to speak on this matter, Chairman Dan Brummitt declared the public hearing closed.

As advertised, a public hearing was held to gain citizen input on a rezoning request for a portion of a 7.2 acre lot at 4422 Warrenton Road, Parcel 0527 03009. The property owners are Joseph and Carolyn Harton. County Planner, Amy Sandidge, stated that the request is to amend the zoning map and to rezone a portion of the lot from Planned Manufactured Housing Community (RMHC) to Residential Low Density (R-30). The surrounding area is predominantly residential with a mixture of R-20, R-30 and A-R zoning classifications. The property currently consists of single family homes with four mobile home sites on the same parcel.

Ms. Sandidge stated that the Planning Board recommended approval of the rezoning on January 12. The board felt R-30 zoning would have a better overall impact on the area.

As there was no one present who wished to speak on this matter, Chairman Dan Brummitt declared the public hearing closed.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the rezoning request on the basis that it is consistent with the character and land uses of the surrounding area and will promote residential development.

Water District Board

At this time, Chairman Dan Brummitt called the Water District Board to order.

The January 2017 monthly operations report was submitted to the board members for their information.

Capital Project Ordinance - Phase 3. County Manager Jordan McMillen noted that the water board received and approved the letter of conditions from USDA for funding of Phase 3 during a special meeting December 29, 2016. The engineer (LKC Engineering) was authorized to begin the design phase. It is anticipated that this construction could begin in the fall, 2017. The capital project ordinance is necessary prior to any expenditure of funds on the project and assures the district expenses will be reimbursed from proceeds of the USDA grant.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the following capital project ordinance for construction of phase 3 of the county water system. This motion was seconded by Commissioner Archie B. Taylor, Jr. and unanimously approved. Commissioner Yolanda J. Feimster abstained.



Water District Phase 3 Capital Project Ordinance

BE IT ORDAINED by the Governing Board of the Vance County Water District, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted.

Section 1. The project authorized is the construction of the Water District Phase 3 water lines to be financed by the sale of revenue bonds, grant funds, and reserves.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the bond resolution and the budget contained herein.

Section 3. The following amounts are appropriated for this project:

Other Legal/Fiscal Costs	\$	10,000
Engineering/Inspection/Other		125,000
Land/Easements		10,000
Contingency		71,400
Interest		0
Construction		1,005,600
Total		1,222,000

Section 4. The following revenues are anticipated to be available to complete this project:

Proceeds from Revenue Bonds	\$	212,000
USDA Water Grant – Phase 3		1,000,000
Owner Contribution		10,000
Total		1,222,000

Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations. The terms of the installment resolution also shall be met.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The Finance Director is directed to report, on a monthly basis, on the financial status of each project element in Section 3.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out the project.

Adopted this 6th day of February, 2017.

R. Dan Brummitt (signed)
R. Dan Brummitt, Chairman



At this time, Chairman Dan Brummitt declared the Water District Board closed.

Committee Reports and Recommendations

Properties Committee - REO Property Offer – 517 Neathery Street. Chairman Brummitt stated that the committee (Brummitt [C], Kelly, Wilder) met Thursday, January 26 and reviewed an offer for a jointly owned REO property located at 517 Neathery Street. The offer was made by Natalie Butler on behalf of Village Square Rentals in the amount of \$750. The committee was made aware that the property is located adjacent to other property owned by Village Square Rentals and their intention is to renovate the home and clean up the property. The committee noted that the property is on the current list of city/county properties to be demolished and that the city and county would be spending approximately \$5,000 to remove the structure. The committee discussed and recommended proceeding with the upset bid process with a condition that the structure be demolished or brought into full compliance with the city’s minimum housing code and lawfully inhabited within one year. Recommendation: Authorize the upset bid process for the sale of 517 Neathery Street (tax parcel 0093 03011) and approve the offer to purchase in the amount of \$750 with the condition that the structure be removed or brought into full compliance with the minimum housing code and lawfully

inhabited within one year of the date the deed is recorded, and require all upset bids to have the same condition.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to authorize the upset bid process for the sale of 517 Neathery Street (tax parcel 0093 03011) and approve the offer to purchase in the amount of \$750 with the condition that the structure be removed or brought into full compliance with the minimum housing code and lawfully inhabited within one year of the date the deed is recorded, and require all upset bids to have the same condition.



**RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
517 Neathery Street, Henderson, NC 27536**

WHEREAS, Vance County owns certain real property with an address of **517 Neathery Street, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0093 03011**; and

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **\$750.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Natalie Butler**; and

WHEREAS, the County has made the following counteroffer to amend the terms of the Offer to Purchase County Owned Property: *The structure shall be lawfully removed or brought into full compliance with the City of Henderson’s minimum housing code and lawfully inhabited within one year of the date the deed is recorded. Violation of this requirement will subject the current owner to a minimum of \$100 per day assessment as additional consideration for the purchase of the property, and violation of this condition by more than 90 days shall also subject the property to be reverted back to the Grantor upon request.*; and that these terms be included in all upset bids/offers; and

WHEREAS, **Natalie Butler** has paid the required deposit in the amount of **\$750.00** with his initial offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.
2. Upon acceptance of the County’s counter offered terms and conditions, a notice of the proposed sale shall be published which shall describe the property and the amount of the offer and *shall require any upset offer be subject to the same terms and conditions* as contained therein except for the purchase price.

3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying upset bid is received, a new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.

5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cash, cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.

7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.

8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**

9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

Adopted this the 6th day of February, 2017.

R. Dan Brummitt (signed)
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board

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Properties Committee - Lease of Former Animal Shelter Property. Chairman Brummitt reported that the committee continued their discussion from November regarding a lease agreement with the Ruin Creek Animal Protection Society of Henderson (RCAPS) for the former animal shelter building and property. RCAPS intends to use the building for office space, storage and to support their animal rescue efforts. The committee discussed the benefit the group provides in fostering animals when the new animal shelter is over capacity and

acknowledged the group would not be making adoptions to the general public. The property was originally donated to the county in 1977 with a covenant that the property be used for the purpose of an animal shelter. The committee and the protection society are aware of this condition and felt comfortable proceeding forward with a \$1/year lease agreement that would allow an escape clause if this condition became an issue in the future. The protection society is agreeable to the lease and intends to activate the utilities and inspect the building prior to finalizing the lease and determining a rental commencement date. Recommendation: Approve the lease agreement with Ruin Creek Animal Protection Society of Henderson for use of the former animal shelter building and property located at 165 Vance Academy Road subject to finalization by the county attorney.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Carolyn Faines, vote unanimous, to approve the lease agreement with Ruin Creek Animal Protection Society of Henderson for use of the former animal shelter building and property located at 165 Vance Academy Road subject to finalization by the county attorney.

Properties Committee - Request for Joint Meeting with Henderson Land Planning Committee. Chairman Brummitt stated that the committee was made aware of a request from the city to meet jointly with their land planning committee. The city would like to discuss possibilities for use of the former municipal building/police station located at 110 Young Street, would like to discuss options for abatement of the Henderson laundry building at the corner of Chestnut Street and Andrews Avenue, and would like to discuss redevelopment plans and possible centralized planning and inspections. The county manager will be coordinating with the city manager to arrange for this meeting.

Finance Director's Report

CIP Financing Resolution. Finance Director David C. Beck stated that the fiscal year 2016-17 budget included approval for various renovations and repairs to the County Administration Building and County Courthouse. The projects are part of the current fiscal year capital improvements plan. The largest projects include replacing the roof on the Administration Building, extensive elevator repairs at the Administration Building, window replacements at the Administration Building, and HVAC system replacements at both the Administration Building and Courthouse. Bids and pricing are currently being solicited for

these repairs and the county needs to move forward with an application to the Local Government Commission to seek approval for borrowing funds to pay for the projects. Recommendation: Approve the preliminary findings resolution to proceed forward with a borrowing up to \$1,500,000 to finance various building renovations and repairs as part of the fiscal year 2016-17 capital improvements plan. Also, authorize staff to publish a notice of public hearing to seek public input at the March 6, 2017 meeting of the Board of Commissioners.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve the following preliminary findings resolution to proceed forward with a borrowing up to \$1,500,000 to finance various building renovations and repairs as part of the fiscal year 2016-17 capital improvements plan; and authorize staff to publish a notice of public hearing to seek public input at the March 6, 2017 meeting of the Board of Commissioners.

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RESOLUTION MAKING CERTAIN FINDINGS AND DETERMINATIONS REGARDING THE FINANCING OF CERTAIN IMPROVEMENTS FOR THE COUNTY PURSUANT TO AN INSTALLMENT FINANCING AGREEMENT, REQUESTING THE LOCAL GOVERNMENT COMMISSION TO APPROVE THE FINANCING ARRANGEMENT AND CALLING A PUBLIC HEARING

BE IT RESOLVED by the Board of Commissioners (the “Board”) for the County of Vance, North Carolina (the “County”) as follows:

Section 1. The Board does hereby find and determine as follows:

(a) The Board has determined to proceed with various improvements, repairs and renovations to certain County buildings including, without limitation, improvements, repairs and renovations to the County’s Administration and Courthouse Buildings and associated equipment and parking facilities and the demolition of certain other County buildings (collectively, the “Project”).

(b) After due consideration, the County has determined to consider entering into an installment financing agreement (the “Agreement”) in the aggregate principal amount not to exceed \$1,500,000 for the purpose of financing the cost of the Project and the fees and expenses associated with the Agreement.

(c) If the County proceeds with all or some part of the financing, the County will enter into the Agreement with a financial institution to be selected by the County with the advice of the County’s financial advisor (the “Lender”), pursuant to which the Lender will advance to the County amounts sufficient to pay the costs of financing the Project, and the County will repay the advancement in installments (the “Installment Payments”).

(d) In order to secure the Installment Payments, the County will grant a lien on all or a portion of the sites of the Project, together with any improvements or fixtures located or to be located thereon.

(e) It is in the best interest of the County to enter into the Agreement in that such transaction will result in providing financing for such Project in an efficient and cost effective manner.

(f) Entering into the Agreement is preferable to a general obligation bond and revenue bond issue in that (i) the County does not have the constitutional authority to issue non-voted general obligation bonds pursuant to Article V, Section 4 of the North Carolina Constitution because the County has not retired a sufficient amount of debt in the preceding fiscal year to issue a sufficient amount of general obligation bonds for the Project without an election; (ii) the nature of the financing does not allow for the issuance of revenue bonds; (iii) the cost of the Project exceeds the amount to be prudently provided from currently available appropriations and unappropriated fund balances; (iv) the circumstances existing require that funds be available to commence construction of the Project as soon as practicable and the time required for holding an election for the issuance of voted general obligation bonds pursuant to Article V, Section 4 of the North Carolina Constitution and the Local Government Bond Act will delay the commencement of construction of the Project by several months; and (v) there can be no assurances that the Project will be approved by the voters and the necessity of such Project dictates that the Project be financed by a method that assures that such Project will be constructed in an expedient manner.

(g) It has been determined by the Board that the cost of financing the Project through an installment financing agreement is reasonably comparable to the costs of issuing general obligation bonds or other available methods of financing and is acceptable to the Board.

(h) Counsel to the County will render an opinion to the effect that the proposed undertaking as described above is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of the State of North Carolina.

(i) The debt management policies of the County have been carried out in strict compliance with law, and the County is not in default under any obligation for repayment of borrowed money.

(j) Any tax rate increase necessary to pay the Installment Payments will be reasonable and not excessive.

Section 2. The Board hereby authorizes, ratifies and approves the filing of an application with the Local Government Commission for approval of the Agreement and requests the Local Government Commission to approve of the Agreement and the proposed financing in connection therewith.

Section 3. In accordance with Section 160A-20(g) of the North Carolina General Statutes, the Board hereby fixes 6:00 p.m. on March 6, 2016 in the Commissioners' Meeting Room at the Vance County Administration Building located at 122 Young Street in Henderson, North Carolina, as the hour, day and place for the public hearing on the proposed Agreement in an aggregate principal amount not to exceed \$1,500,000. The Board hereby directs the Clerk to the Board to publish notice of such public hearing once in The Daily Dispatch not later than the 10th day before said date.

Section 4. This resolution shall take effect immediately upon its passage.

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County Attorney's Report

REO Property - 332 Rowland Street. County Attorney Jonathan S. Care noted that during its January 2017 meeting, the board of commissioners reauthorized the upset bid process for 332 Rowland Street - parcel number 0073 04001. The property was advertised for

upset bids and none were received. The board is now free to sell the property or reject the offer. This should be done by resolution.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Gordon Wilder, vote unanimous, to approve the following resolution accepting the bid for 332 Rowland Street - parcel number 0073 04001.



**RESOLUTION ACCEPTING BID FOR
COUNTY OWNED REAL PROPERTY**

WHEREAS, the Vance County Board of County Commissioners received an offer for the purchase and sale of County owned real property, which is more particularly described below:

332 Rowland Street, Henderson, North Carolina 27536, Vance County Tax Department Parcel Number 0073 04001.

WHEREAS, pursuant to NCGS 160A-269, a notice was published in the *Daily Dispatch* on **January 17, 2017**, stating that said offer had been received and that any person wishing to submit an upset bid should do so within 10 days; and

WHEREAS, no upset bids were received within the statutorily prescribed time period;

THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners, pursuant to NCGS 160A-269 that:

The bid submitted by ***Federal Home Loan Mortgage Corporation*** in the amount of **\$10,000.00** subject to the terms and conditions contained in the submitted bid, attached hereto as Exhibit "A", is hereby accepted for the property described herein and the Board's Chairperson shall execute the documents necessary to complete the transfer of title to such property.

Adopted this the 6th day of February, 2017.

R. Dan Brummitt (signed)
R. Dan Brummitt, Chairman
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board



436 Twelve Oaks Lane. Attorney Care stated that the board discussed a matter in closed session a couple of months ago regarding a lawsuit that was filed against the county for 436 Twelve Oaks Lane. This is a piece of property that was originally authorized for the upset bid process. During this process, one of the bidders filed the lawsuit. The board authorized Attorney Care to enter into discussions with the bidder about a possible settlement. He

presented the board with a settlement in the amount of \$3,250 if the property is transferred to the bidder and we dismiss with prejudice.

Motion was made by Commissioner Gordon Wilder to authorize the Chairman to enter into a settlement agreement with Damaso and Martha Trejo in the amount of \$3,250 for 436 Twelve Oaks Lane. This motion was seconded by Commissioner Leo Kelly, Jr. and unanimously approved.

County Manager’s Report

Resolution - Black History Month. County Manager Jordan McMillen stated that February has been observed nationally as Black History Month. Vance County has traditionally encouraged its citizens to participate in related events that create a greater awareness and appreciation of contributions made by African-Americans. Recommendation: Adopt the resolution in support of the designation of February as Black History Month in Vance County.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to adopt the following resolution in support of the designation of February as Black History month in Vance County.



RESOLUTION
by the
Vance County Board of Commissioners
in designation of
February 2017 as Black History Month in Vance County

WHEREAS, for 86 years in the United States, at least some part of the month of February has been observed in recognition of black history and the many accomplishments and contributions made to society by African-Americans; and

WHEREAS, the second week of February was selected by Carter Woodson, a noted Washington, D.C. author, editor, historian, and publisher, to defend black humanity and highlight the accomplishments of his ancestors; and

WHEREAS, in 1976 the entire month of February was included in the bicentennial celebration of the United States, and every single American President has since designated February as National Black History Month; and

WHEREAS, since 2006, the Vance County Board of Commissioners has annually established February as a special month to recognize and celebrate the essential roles of African-Americans throughout Vance County; and

WHEREAS, the Board of County Commissioners sincerely desires for all citizens to thoroughly understand and appreciate value added to the local economy and overall community by African-Americans of all socio-economic levels.

NOW THEREFORE BE IT RESOLVED, that the Vance County Board of Commissioners does officially designate February 2017 as Black History Month in Vance County, and in doing so, does recognize the accomplishments and countless significant contributions made to society by individuals of African heritage.

BE IT FURTHER RESOLVED, that the Vance County Board of Commissioners does encourage businesses, churches, civic organizations, schools, and citizens of all races and color to actively participate in the observance and celebration of Black History Month in Vance County during the month of February 2017.

This, the 6th day of February, 2017.

R. Dan Brummitt (signed)
R. Dan Brummitt, Chairman

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Semi-Annual Jail Inspection Report. Mr. McMillen stated that the State conducted its periodic jail inspection on December 28, 2016 and submitted its report to the county. The deficiencies noted involved the lighting system, height of storage in the storage room and communication within a portion of the Jail. Jail staff is currently preparing an appropriate corrective action response and has already addressed the deficiencies. Recommendation: Act to receive the report as information.

Motion was made by Commissioner Gordon Wilder to receive the semi-annual jail inspection report as presented. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

Consent Agenda

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Archie B. Taylor, Jr., vote unanimous, to approve the following consent agenda items as presented: Budget Amendments #20 - #22, Budget Transfers #14 - #15, December 2016 Tax Refunds and Releases, Departmental Monthly Reports, and the minutes of the January 11, 2017 regular meeting.

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Budget Amendment #20
FY 2016-2017
Mental Health

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Stepping Up - County Shares	10-370-437581	85,000
Total Revenue Increase (Decrease)		\$ 85,000

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Stepping Up Initiative	10-580-500081	85,000
Total		\$ 85,000

Purpose: Budgets for each county share of the Stepping Up Initiative including \$20,000 from Vance County. The Vance County share is redirected from funds previously budgeted for Cardinal Health.

Authorization: Vance County Board of Commissioners
February 6, 2017

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**Budget Amendment #21
FY 2016-2017
Emergency Operations**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Progress Energy Grant	10-380-438027	2,000
Total Revenue Increase (Decrease)		\$ 2,000

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Stepping Up Initiative	10-580-500081	2,000
Total		\$ 2,000

Purpose: Grant to Emergency Operations from Duke Progress Energy. Funds were used to purchase defibrillators to be placed in the County Administration Building and Courthouse.

Authorization: Vance County Board of Commissioners
February 6, 2017

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**Budget Amendment #22
FY 2016-2017
Water**

Revenue Amendment Request	Account Number	Revenue Increase (Decrease)
Water Line Relocation Reimb.	16-367-436712	95,981
Total Revenue Increase (Decrease)		\$ 95,981

Expenditure Amendment Request	Account Number	Expense Increase (Decrease)
Water Line Relocation	16-665-500230	95,981
Total		\$ 95,981

Purpose: NCDOT is reimbursing the County the cost to relocate a water main along Stewart Farm Road due to a bridge replacement. The project cost is being paid for by NCDOT at 100%. The project is complete and a reimbursement request has been submitted to NCDOT.

Authorization: Vance County Board of Commissioners
February 6, 2017



**Budget Transfer #14
FY 2016-2017
Mental Health**

Transfer From:	Account Number	Amount
Stepping Up Initiative	10-580-500581	20,000
Total		\$ 20,000

Transfer To:	Account Number	Amount
Mental Health - County Share	10-580-500580	20,000
Total		\$ 20,000

Purpose: Reverse previous budget transfer that set aside funds for the Stepping Up Initiative. The previous transfer was approved prior to Vance County being the fiscal agent for this initiative. A budget amendment follows that will properly set the budget in the correct line items.

Authorization: Vance County Board of Commissioners
February 6, 2017



**Budget Transfer #15
FY 2016-2017
Admin/Finance**

Transfer From:	Account Number	Amount
Bank Service Charges	10-440-500088	400
Total		\$ 400

Transfer To:	Account Number	Amount
Office Supplies	10-440-500032	400
Total		\$ 400

Purpose: Funds are needed to purchase a laptop for use by the HR Director to be used for employee trainings and to work remotely when needed.

Authorization: Vance County Board of Commissioners
February 6, 2017



Tax Office Refund and Release Report for December 2016

Taxpayer Name	Tax Year	Real	Personal	Motor Vehicle	MV Fee	Solid Waste Fee	Reason
Smith John T. Jr.	2013	0	10.03	0	0	0	pers prop billed
Smith John T. Jr.	2013	0	0.82	0	0	0	pers prop billed
Smith John T. Jr.	2014	0	9.64	0	0	0	pers prop billed
Smith John T. Jr.	2014	0	0.83	0	0	0	pers prop billed
Moss Glenn R. Jr.	2016	1445.94	0	0	0	0	remove late list
Moss Glenn R. Jr.	2016	1225.85	0	0	0	0	remove late list
Moss Glenn R. Jr.	2016	980.68	0	0	0	0	remove late list
Moss Glenn R. Jr.	2016	744.45	0	0	0	0	remove late list
Moss Glenn R. Jr.	2016	496.3	0	0	0	0	remove late list
Bailey Sheila	2016	510.54	0	0	0	0	correct/grant ex
Beltran Romeo Alberto	2016	0	0	0	0	105	remove solid was
Beltran Romeo Alberto	2016	0	47.21	0	0	0	correct value
Bennerson Auto Carrier Serv.	2016	0	20.8	0	0	0	pers prop billed
Bennerson Auto Carrier Serv.	2016	0	22.79	0	0	0	pers prop billed
Briggs Ronald Bradley	2016	0	169.34	0	0	105	pers prop billed
Cameron and Associates	2016	75.18	0	0	0	105	foreclosure
Cameron and Associates	2016	200.57	0	0	0	105	foreclosure
Carolina Quality Rentals LLC	2016	0	0.66	0	0	0	correct value
Dixon James Carl	2016	0	0.46	0	0	0	add late list pe
Elkerson Josephine W.	2016	0	0	0	0	105	correct ownershi
Ellington Properties LLC	2016	0	55.53	0	0	105	pers prop billed
Faulkner Roy Hurst	2016	0	5.29	0	0	0	pers prop billed
Faulkner Roy Hurst	2016	0	5.29	0	0	0	pers prop billed
Garrett Sandy M.	2016	32.69	0	0	0	0	correct value
Gholson Thornton P. Jr.	2016	214.83	0	0	0	0	foreclosure
Gholson Thornton P. Jr.	2016	36.47	0	0	0	0	foreclosure
Gholson Thornton P. Jr.	2016	87.91	0	0	0	0	foreclosure
Gill Betty S.	2016	0	0	0	0	0	add solid waste
Green Cherish R.	2016	0	0	0	0	0	add solid waste
Hanny Phillip R.	2016	763.16	0	0	0	0	adjust val for e
Hargrove Willie J. Jr.	2016	0	55.53	0	0	105	pers prop billed
Harp Beatrice P.	2016	0	0	0	0	105	remove solid was
Harris Thelma L.	2016	572.68	0	0	0	0	correct value
Henderson Mack heirs	2016	37.36	0	0	0	0	pers prop billed
Hernandez Emigdia Valencia	2016	0	0	0	0	0	add solid waste
Jordan Evelyn B. & others	2016	381.68	0	0	0	0	correct value
Lemay Moses J. heirs	2016	124.54	0	0	0	105	foreclosure
Lemay Moses J. heirs	2016	410.27	0	0	0	105	foreclosure
Lewis Deloris Fuller	2016	58.37	0	0	0	0	adjust val for e
Lewis Deloris Fuller	2016	0	359.68	0	0	0	adjust val for e
Lewis June III	2016	0	0	0	0	0	add solid waste
Lockett Randolph	2016	384.86	0	0	0	105	foreclosure
Minish Mark C.	2016	0	0	0	0	0	add solid waste
Mitchell Charles Wayne	2016	707.62	0	0	0	0	adjust val for e
Moss Glenn R. Jr.	2016	277.8	0	0	0	0	remove late list
Owens Cleola E. heirs	2016	53.19	0	0	0	0	foreclosure
Parker Helen R.	2016	0	0	0	0	105	remove solid was
Parker Helen R.	2016	0	0	0	0	105	remove solid was
Parker Helen R.	2016	0	0	0	0	105	remove solid was
Parker Helen R.	2016	0	0	0	0	105	remove solid was
Pernell Land Company LLC	2016	0	14.01	0	0	0	pers prop billed
Satterfield Dottie	2016	0	7.01	0	0	0	correct/grant ex
Shene Michael Scott	2016	0	360.52	0	0	0	pers prop billed
Steed Tarius	2016	0	0	0	0	0	add solid waste
The Tads Group LLC	2016	0	0	0	0	630	remove solid was
Twisdale Tracy P.	2016	0	0	0	0	0	add solid waste
Vaughan Frances L.	2016	99.94	0	0	0	105	adjust val for e
Venable Rodney	2016	0	40.12	0	0	0	correct value
Video Shack	2016	0	271.63	0	0	0	pers prop billed
Whitfield Vickie W.	2016	343.9	0	0	0	0	adjust val for e
Whitmore Vernon Nash	2016	0	69.21	0	0	0	pers prop billed
Whittemores Trucking	2016	0	43.06	0	0	0	pers prop billed
Whittemores Trucking	2016	0	69.21	0	0	0	pers prop billed
Williams Glenda H. & others	2016	0	55.53	0	0	105	pers prop billed
Total		10,266.78	1,694.20	-	-	2,415.00	
Total Refunds and Releases	\$14,375.98						



Miscellaneous

Appointments. The following appointments were presented to the Board for consideration:

Henderson Planning Board - three year term
Reappoint Arnold Bullock

Henderson Zoning Board of Adjustments - three year term
Reappoint Arnold Bullock and Gene Ayscue

Vance County Planning Board - three year term
Reappoint Agnes Harvin and Phyllis Stainback

Townsville VFD Firemen's Relief Fund Board of Trustees - two year term
Appoint Travis Richardson to replace Michael Beard

Golden Belt Firemen's Relief Fund Board of Trustees - two year term
Appoint commissioner to fill position formerly held by Deborah Brown

Council of Governments - ongoing term
Appoint commissioner to fill *alternate* position formerly held by Deborah Brown

Motion was made by Commissioner Thomas S. Hester, Jr. to reappoint Arnold Bullock to the Henderson Planning Board, reappoint Arnold Bullock and Gene Ayscue to the Henderson Zoning Board of Adjustments, reappoint Agnes Harvin and Phyllis Stainback to the Vance County Planning Board, and appoint Travis Richardson to the Townsville VFD Firemen's Relief Fund Board of Trustees. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Leo Kelly, Jr., vote unanimous, to appoint Carolyn Faines to the Golden Belt Firemen's Relief Fund Board of Trustees to replace Deborah Brown.

Motion was made by Commissioner Thomas S. Hester, Jr. to appoint Yolanda Feimster to fill the alternate position on the Council of Governments Board. This motion was seconded by Commissioner Leo Kelly, Jr. and unanimously approved.

At this time, motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to enter into closed session to discuss a legal matter.

Upon return to open session, and as there was no further business, at 7:05 p.m., motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Gordon Wilder, vote unanimous, that the meeting be adjourned.

Approved and signed March 6, 2017.

R. Dan Brummitt (signed)
R. Dan Brummitt, Chairman