

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, August 7, 2023 at 6:00 p.m. in the commissioners' conference room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those commissioners present were as follows: Chair Yolanda J. Feimster, Vice-Chair R. Dan Brummitt, Commissioners Sean A. Alston, Sr., Carolyn Faines, Thomas S. Hester, Jr., Leo Kelly, Jr., and Archie B. Taylor, Jr.

Absent: None.

Also present were Interim County Manager Scott Elliott, Finance Director Katherine Bigelow, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Rev. Ron Cava, First Baptist Church, gave the invocation.

Before the meeting began, the board recognized Dr. Wykia Macon as the new Cooperative Extension Director. Dr. Macon provided an economic snapshot to the board with information on demographics, census of agriculture, and programs offered by cooperative extension. The board welcomed Dr. Macon as the Extension Director and is excited to have her back in the community.

Ms. Sandra Wilkerson, Chamber of Commerce, recognized the participants of Leadership-Vance 2023 who were present. The participants introduced themselves and stated their occupation and place of work. Chair Feimster thanked the group for being present at the meeting and for taking an interest in county government.

Public comments were heard next. Mr. David Webb with Congressman Don Davis' office, provided a six month update. He shared information on case work, educational opportunities for youth, legislative updates, and administrative support for congratulatory letters, retirement letters, etc. He asked the board to please contact his office if they need anything.

Mr. Allen Simmons, owner of Alight Funeral & Cremation Services, invited the board to his grand opening on Thursday, August 24 at 1:00 p.m. The location is 549 S. Williams Street, Henderson.

Mr. Frankie Nobles, Vance County Employee Engagement Team Chair, appeared before the board to recognize the new employee of the month. He stated that the engagement team met and decided that team members will be presenting the award each month. Team Member Natoya Woodard presented this month's award to Denita Devega, Vance County Social Services Director. She stated that Ms. Devega's peers noted that she is an excellent leader, has compassion for her

employees, and cares about employee safety. Ms. Devega will receive a \$100 gift card and a designated parking space for the month. She was presented a certificate of appreciation and the board congratulated her on receiving this recognition.

Tax Administrator Porcha Brooks was next on the agenda and presented the following untimely exemption application for approval:

Untimely Exemptions

Name	Exemption Requested	Tax Administrator's Recommendation
Margie Taylor Fogg 4150 Glebe Road Parcel 0382 01017	Elderly Exemption	Approve Application

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to approve the exemption as requested.

Mr. Ryan Vincent, Vincent Valuations, appeared before the board and provided an update on the 2024 Tax Revaluation process. He stated that field visits began in February 2022 and all parcels have been visited. The Schedule of Values is scheduled to be complete in September or October. Reappraisal notices will be mailed to all Vance County property owners between February and March 2024. The new market values will be effective January 1, 2024 and will be used to calculate tax bills from summer 2024 until the next revaluation occurs. He stated that taxpayers have the right to appeal the values of their property to the Board of Equalization and Review beginning April 2024.

Water District Board

Chair Yolanda J. Feimster called the Water District Board to order.

Local Water Supply Plan Approval. Interim County Manager Scott Elliott stated that the county water system's local water supply plan (LWSP) for 2022 was recently reviewed and given preliminary approval by the NC Department of Environmental Quality's Division of Water Resources. In accordance with NCGS 143-355(l), it is necessary for the water district board to adopt the plan by resolution prior to receiving final approval from NCDEQ. Once approved, statutes require the plan to be updated at least once every five years or as requested by the state. Recommendation: Adopt resolution approving the 2022 Local Water Supply Plan for the Vance County Water District.

Commissioner Dan Brummitt questioned the 2022 purchases being the same as our water supply. Interim County Manager Scott Elliott stated that he would look into this and find out.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to adopt the following resolution approving the 2022 Local Water Supply Plan for the Vance County Water District, subject to any necessary corrections.



RESOLUTION
by the
Vance County Water District Board
Approving Local Water Supply Plan

WHEREAS, North Carolina General Statute 143-355(l) requires that each unit of local government that provides public water services or plans to provide such services shall, either individually or together with other such units of local government, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for the Vance County Water District has been developed and submitted to the Vance County Water District Board for approval; and

WHEREAS, the Vance County Water District finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for the Vance County Water District as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute.

NOW THEREFORE BE IT RESOLVED, by the Vance County Water District Board of the Vance County Water District, that the Local Water Supply Plan entitled Vance County Water District Local Water Supply Plan, dated 2022, is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED, that the Vance County Water District Board intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This, the 7th day of August, 2022.

Yolanda J. Feimster (signed)
Yolanda J. Feimster, Chair



The June 2023 monthly operations report was presented to the board for information.

Committee Reports and Recommendations

Properties Committee – Green Rural Redevelopment Lease Termination. Interim County Manager Scott Elliott stated that the properties committee (Commissioners Brummitt and Taylor, Alston absent); Kelly attending, met on July 17, 2023. The committee discussed the Green Rural Redevelopment Organization (GRRO) lease at the Eaton Johnson Building. The nonprofit requested the board of commissioners to terminate their lease with the county due to the inability to use the space adequately. The nonprofit requested the lease be terminated effective July 31,

2023. The committee recommended that the board terminate the lease between Vance County and the Green Rural Redevelopment Organization effective July 31, 2023.

Motion was made by Commissioner Carolyn Faines, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to terminate the lease between Vance County and the Green Rural Redevelopment Organization effective July 31, 2023.

Properties Committee – Sheriff’s Office Storage Needs. Mr. Elliott advised that the committee also discussed storage needs for evidence and vehicles at the Sheriff’s Office. Currently, the Sheriff’s Office has a lease for an outside storage facility. The current lease is \$600 per month for outdoor storage and \$985 for indoor storage. In order to protect evidence and lessen liability, the Sheriff’s Office is requesting indoor storage space. He stated that the committee directed the staff to explore the unused space at the current DSS Building. The entire campus is owned by the county. The committee also asked for other options for indoor storage based on current and future needs and bring a recommendation back to the committee.

Planning/Environmental Committee – Solid Waste. Mr. Elliott stated that the Planning/Environmental Committee (Brummitt, Feimster and Kelly); Taylor attending, met on July 17. The committee discussed litter within the county. Commissioner Brummitt informed the committee that the property owner along Brodie Road, where significant illegal dumping occurs, has agreed to put up fencing and cameras to prevent those activities. Also, Solid Waste Director Jason Falls informed the committee that GFL Environmental, Inc. has agreed to waive all disposal fees for any NCDOT collected illegal dumping cleanup. This allows NCDOT to provide illegal dumping cleanup without any external budget impacts. He noted that the committee also discussed the county’s littering ordinance and North Carolina General Statutes penalties regarding littering and illegal dumping. Committee members agreed the state statute should be used in prosecutions and directed staff to convene a meeting with the Sheriff and District Attorney to discuss increased enforcement of illegal dumping statutes. As a method of further deterring illegal dumping on Brodie Road, the committee recommended opening the Brodie Road convenience site on Sundays from 11 am to 6pm. Finally, Director Falls recommended to the committee, due to significant yard waste disposal in the county, to adjust the county’s fee schedule to include charging all customers \$40 per ton for yard and tree waste if utilizing a dump trailer and/or dump truck for disposal. Users would be allowed one load free upon their initial visit. The committee unanimously agreed with the staff recommendation. Recommendation: To increase the operating hours of the Brodie Road

convenience site to Sundays from 11am to 6pm and to adjust the county fee schedule to include a \$40 per ton fee for all customers disposing of yard and tree waste if utilizing a dump trailer and/or dump truck for disposal.

Motion was made by Commissioner Thomas S. Hester, Jr. to increase the operating hours of the Brodie Road convenience site to Sundays from 11am to 6pm. This motion was seconded by Commissioner Leo Kelly, Jr. and unanimously approved.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to adjust the county fee schedule to include a \$40 per ton fee for all customers disposing of yard and tree waste if utilizing a dump trailer and/or dump truck for disposal.

Public Safety Committee – Fire Services Study Proposals. Mr. Elliott stated that the committee (Brummitt, Alston, and Faines); Taylor attending, met on July 26, 2023. The committee discussed the fire services study proposals from six firms on June 10, 2023. The interim county manager informed the committee that staff reviewed all six proposals on July 5, with follow up calls to the two top scoring firms on July 6 and 7. After scoring and phone interviews, the interim county manager informed the committee that the recommended firm was AP Triton due to their robust and thorough proposal and extensive North Carolina knowledge. Committee members inquired about the CRISISTEC proposal, noting their experience in rural, small North Carolina counties. Staff indicated that while CRISISTEC has extensive knowledge in the Emergency Management Services field, they do not have anyone on staff with fire services experience. The committee supported the staff recommendation of AP Triton as the firm to conduct the Vance County Fire Services Study. Recommendation: Award the contract to AP Triton to conduct the Vance County Fire Services Study, subject to project oversight from the Public Safety Committee and the Fire Commission.

Motion was made by Commissioner Dan Brummitt to award the contract to AP Triton to conduct the Vance County Fire Services Study, subject to project oversight from the Public Safety Committee and the Fire Commission. This motion was seconded by Commissioner Carolyn Faines.

Commissioner Archie B. Taylor, Jr. stated that he does not agree with Public Safety Committee and the Fire Commission having oversight over this project; it should be the full board. Commissioners Leo Kelly, Jr. and Thomas S. Hester, Jr. echoed these remarks.

Motion was made by Commissioner Archie B. Taylor, Jr. to amend the original motion to award the contract to AP Triton to conduct the Vance County Fire Services Study. This motion was seconded by Commissioner Leo Kelly, Jr. and vote was ayes – four (4); noes – three (3), with the dissenting votes being cast by Commissioners Dan Brummitt, Carolyn Faines, and Yolanda Feimster.

The current motion on the floor at this time is to award the contract to AP Triton to conduct the Vance County Fire Services Study. This motion was unanimously approved.

Motion was made by Commissioner Dan Brummitt to have project oversight by the Public Safety Committee and the Fire Commission, with the assistance of the interim county manager. This motion was seconded by Commissioner Carolyn Faines and vote was ayes – four (4); noes – three (3), with the dissenting votes being cast by Commissioners Thomas S. Hester, Jr., Leo Kelly, Jr., and Archie B. Taylor, Jr.

Finance Director's Report

Sheriff's Office Fee Schedule. Finance Director Katherine Bigelow stated that the fee schedule for printing posted signs that was originally taken to the board during the budget process needs to be amended. The company that did the printing went out of business and the new fees need to reflect the new charges. Recommendation: Change the Posted Property & Posted Signs fee from \$1.50 to \$1.80.

Motion was made Commissioner Dan Brummitt to amend the Posted Property & Posted Signs fee from \$1.50 to \$1.80. This motion was seconded by Commissioner Archie B. Taylor, Jr. and unanimously approved.

County Manager's Report

County Fire Department Staffing Needs. Interim County Manager Scott Elliott stated that as part of the FY 2023-24 budget approval motion, the majority of the funding in the County's fire department budget was frozen. The June 14, 2023 motion reads as follows:

Motion was made by Commissioner Dan Brummitt to freeze all vacant positions at the Vance County Fire Department, freeze the fire department budget except for salaries, operating expenses and debt that is due; any equipment or other spending will come before the board for approval until the fire study is complete; freeze the four new part time positions included in the budget's fire fund; and no increase in the capital contribution to volunteer departments until after the fire study is complete. This motion was seconded by Commissioner Carolyn Faines and vote was ayes – five (5); noes – two (2), with the dissenting votes being cast by Commissioner Archie B. Taylor, Jr. and Commissioner Thomas S. Hester, Jr.

He stated that in terms of the full-time positions, it was his understanding that (at the time of the motion) four (4) vacant full-time positions should remain vacant until the fire study is completed. Since the time of the motion, three (3) full-time firefighters have left the department. The board was provided with an email from the fire chief explaining this. Recommendation: Allow the Vance County Fire Department to fill the newly vacated three (3) firefighter positions and keep the prior four (4) positions frozen.

After discussion, motion was made by Commissioner Thomas S. Hester, Jr. to allow the Vance County Fire Department to fill the three (3) newly vacated firefighter positions and keep the prior four (4) positions frozen. This motion was seconded by Commissioner Leo Kelly, Jr. and unanimously approved.

Expanded GREAT Grant (Broadband) Funding through CAB. Mr. Elliott stated that the county is now eligible to receive additional broadband funding beyond the “Round 1” award of \$2.3M. The county has a \$750,000 match on the Round 1 money. Round 2 of funding with no match requirement on behalf of the county would be \$3.7M. The next eligible broadband project that the State has identified was originally submitted by Zitel at a cost of \$3.7M. It is anticipated that the State (Broadband Infrastructure Office within the Division of Broadband and Digital Equity at the NC Department of Information Technology) would provide between \$2.5 – 2.8M in state funding via their CAB (Completing Access to Broadband) program. Zitel would then be responsible to pick up the difference (approximately \$1M) to implement the \$3.7M project. Mr. Elliott noted that staff has spoken directly with the State Broadband Office as well as company officials with Zitel. Zitel states that an additional 1,080 addresses would be served; however, in total they would pass through approximately 4,000 homes. The board was provided an email from the State that further elaborates on this opportunity. Recommendation: Authorize the interim county manager to reply back to the State regarding Vance County’s desire to pursue this funding with no match requirement from the county. Mr. Elliott noted that it would be appropriate to invite Zitel to the September meeting to provide an overview of their services.

Motion was made by Commissioner Dan Brummitt to authorize the interim county manager to reply back to the State regarding Vance County’s desire to pursue this funding with no match requirement from the County. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

County Attorney's Report

REO Properties – New Offers. Attorney Care stated that new offers have been received for real properties located at 309 S. College Street – Parcel 0025 12022 and Tiny Broadwick Blvd Lot – Parcel 0215 01014B. He stated that the board needs to vote on whether or not to proceed with the sale by advertising for upset bids and recommended approval of the resolutions to begin the upset bid process for the properties.

Motion was made by Commissioner Dan Brummitt to approve the upset bid process for real property located at 309 S. College Street – Parcel 0025 12022. This motion was seconded by Commissioner Carolyn Faines and unanimously approved.

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**RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
309 S. College Street, Henderson, NC 27536**

WHEREAS, Vance County owns certain real property with an address of **309 S. College Street, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0025 12022**; and

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **\$4,232.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Nahid Sanaei** and

WHEREAS, **Nahid Sanaei** has paid the required deposit in the amount of **\$750.00** with the offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.
2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.
3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying bid is received, a new notice of upset bid shall be published and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.
5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.
7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at a closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.
8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**
9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 7th day of August, 2023.

Yolanda J. Feimster (signed)
Yolanda J. Feimster, Chair
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board

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Regarding Tiny Broadwick Blvd, Commissioner Dan Brummitt stated that this property is landlocked and selling it may create problems with adjoining property owners. Attorney Care stated that the buyer is aware of the land being landlocked and adjoining property owners will be made aware of this offer and given the chance to bid on the property. If the board wishes to reject the offer, they may do so after the upset bid process is complete.

Motion was made by Commissioner Thomas S. Hester, Jr. to approve the upset bid process for real property located at Tiny Broadwick Blvd – Parcel 0215 01014B. This motion was seconded by Commissioner Archie B. Taylor, Jr. and unanimously approved.

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**RESOLUTION AUTHORIZING UPSET BID PROCESS
FOR SALE OF REAL PROPERTY
Tiny Broadwick Blvd Lot, Henderson, NC 27536**

WHEREAS, Vance County owns certain real property with an address of **Tiny Broadwick Blvd Lot, Henderson, North Carolina**, and more particularly described by the Vance County Tax Department as Parcel Number **0215 01014B**; and

WHEREAS, North Carolina General Statute §160A-269 permits the county to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the real property described herein above in the amount of **\$938.00** subject to the terms and conditions as included in the submitted offer to purchase bid, submitted by **Wilmer Stanfield** and

WHEREAS, **Wilmer Stanfield** has paid the required deposit in the amount of **\$750.00** with the offer.

THEREFORE, THE VANCE COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of County Commissioners declares the real property described above surplus and authorizes its sale through the upset bid procedure of North Carolina General Statute §160A-269.
2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall require any upset offer be subject to the same terms and conditions as contained therein except for the purchase price.
3. Any person may submit an upset bid to the Clerk to the Board of County Commissioners within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying bid is received, a new notice of upset bid shall be published and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of County Commissioners.
5. A qualifying higher bid is one that raises the existing offer by the greater of \$750 or ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of the offer and is subject to the same terms and conditions of the previous bid.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of the greater of \$750 or five percent (5%) of the bid, which may be made by cashier's check or certified funds. The County will return the deposit of any bid not accepted and will return the bid of an offer subject to upset if a qualifying higher bid is received.
7. The terms of the final sale are that the Board of County Commissioners must approve the final high offer before the sale is closed and the buyer must pay with certified funds or wire transfer the bid amount and any other amounts as required pursuant to the terms and conditions of the bid at the time of closing, which shall be no later than 30 days following the approval by this Board of the final bid. The real property is sold in its current condition, as is, and the County gives no warranty with respect to the usability of the real property or title. Title will be delivered at a closing by a **Non Warranty Deed**, subject to exceptions for ad valorem taxes, assessments, zoning regulations, restrictive covenants, street easements, rights of others in possession and any other encumbrances of record. Buyer shall pay for preparation and recording of the Deed and revenue stamps.
8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted **and the right to reject all bids at any time.**
9. If no qualifying upset bid is received, the Board of County Commissioners will accept or reject the bid submitted within 60 days after the close of the 10-day upset period.

This the 7th day of August, 2023.

Yolanda J. Feimster (signed)
Yolanda J. Feimster, Chair
Vance County Board of Commissioners

ATTEST:

Kelly H. Grissom (signed)
Kelly H. Grissom, Clerk to the Board

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Consent Agenda

Motion was made by Commissioner Thomas S. Hester, Jr., seconded by Commissioner Dan Brummitt, vote unanimous, to approve the following consent agenda items as presented: Budget Amendments #2 and #3, June 2023 Tax Refunds and Releases, departmental monthly reports, and the minutes of the July 10, 2023 regular meeting.

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TAX OFFICE REFUND AND RELEASE REPORT FOR JUNE 2023

TAXPAYER NAME	TAX YR	REAL	PERSONAL	SOLID WASTE FEE	REASON
NEWTON ROBERT L JR	2022	0	3.77	0	PERS PROP BILLED
TOTAL			3.77		
GRAND TOTAL	3.77				

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MONTHLY REPORTS: 911 Emergency Operations, Administrative Ambulance Charge-Offs, Cooperative Extension, EMS, Human Resources, Information Technology, Planning and Development, Tax Collections and Veterans Service.

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Miscellaneous

Appointments. The following appointments were presented to the board for consideration:

Economic Development Commission – three year term

Reappoint Tom Church and Tommy Hester
One application received from Tracy Mosley.

Library Board of Trustees – three year term

Appoint Robert Hubbard to fill vacant position.

Research Triangle Regional Partnership – initial one year term; followed by two year term

Appoint a commissioner and EDC Director.

Commissioner Carolyn Faines stated that while Tom Church and Tommy Hester have done a good job on the EDC board, there is currently no diversity on the board. She stated that she knows Tracy Mosley and feels she would do a good job. She also noted that Yolanda Feimster has expressed interest in serving on this board.

Motion was made by Commissioner Carolyn Faines to appoint Tracy Mosley and Yolanda Feimster to the Economic Development Commission for three year terms. This motion was seconded by Commissioner Sean A. Alston, Sr.

Motion was made by Commissioner Archie B. Taylor, Jr. to reappoint Tom Church and Tommy Hester to the Economic Development Commission for three year terms. This motion died for lack of a second.

Vote on the motion to appoint Tracy Mosley and Yolanda Feimster to the Economic Development Commission was ayes – four (4); noes – three (3), with the dissenting votes being cast by Commissioners Thomas S. Hester, Jr., Leo Kelly, Jr., and Archie B. Taylor, Jr.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to appoint Robert Hubbard to the Library Board of Trustees for a three year term.

Motion was made by Commissioner Carolyn Faines, seconded by Commissioner Sean A. Alston, Sr., vote unanimous, to appoint Dan Brummitt and McKinley Perkinson to the Research Triangle Regional Partnership for an initial one year term.

September Meeting Date. Motion was made by Commissioner Dan Brummitt seconded by Commissioner Sean A. Alston, Sr., vote unanimous, to approving the following resolution changing the September 2023 meeting date from Monday, September 4, 2023 to Tuesday, September 5, 2023 due to the Labor Day Holiday:

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RESOLUTION
by the
Vance County Board of Commissioners
Changing the Date of the September 2023 Commissioners' Meeting

WHEREAS, the Vance County Board of Commissioners normally holds its regular meetings on the first Monday of each month at 6:00 p.m.; and

WHEREAS, North Carolina General Statute 153A-40 provides that in the event the Board of Commissioners desires to change the date and time of a regular meeting, that the Board may do so by adopting a resolution at least ten (10) days before such meeting; and

WHEREAS, the Vance County Board of Commissioners desires to change its regular meeting scheduled for Monday, September 4, 2023 at 6:00 p.m. to Tuesday, September 5, 2023 at 6:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Vance County Board of Commissioners that it does hereby change its regular meeting date from September 4, 2023 at 6:00 p.m. to September 5, 2023 at 6:00 p.m. at the usual place, the Commissioners' Conference Room, Vance County Administration Building, Henderson, NC.

BE IT FURTHER RESOLVED that a copy of this resolution is to be posted on the Administration Building bulletin board, and the news media within Vance County is to be made aware of this change.

This, the 7th day of August, 2023.

Yolanda J. Feimster (signed)
Yolanda J. Feimster, Chair

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At this time, motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to enter into closed session to discuss an economic development project, a property matter, and a personnel matter.

Upon return to open session, Mr. Elliott expressed the need for a Special Projects Coordinator. He recommended that the vacant Planning & Development Director position be reclassified for this purpose. The position is needed for the water project, the broadband initiative and other ongoing projects. Commissioner Dan Brummitt requested that the position include grant writing. Mr. Elliott stated that he would provide a job description to the board.

Mr. Elliott also expressed his desire to fill the vacant Planning Director position.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, to reclassify the vacant Planning & Development Director position to a Special Projects Coordinator, to include grant writing, at a Grade 74.

Motion was made by Commissioner Dan Brummitt to approve the minutes of the May 1, 2023, May 22, 2023, May 31, 2023 and June 21, 2023 closed sessions. This motion was seconded by Commissioner Sean A. Alston, Sr. and unanimously approved.

At this time, Mr. Elliott provided a map of the courthouse and noted that Sheriff Brame has restricted all attorney access to the corridor between the Rose Avenue entrance near the Magistrate's Office and the atrium. The courthouse safety committee is meeting on this matter later this week. After brief discussion, the board directed staff to have the attorney access restored.

As there was no further business, at 9:25 p.m., motion was made by Commissioner Dan Brummitt, seconded by Commissioner Carolyn Faines, vote unanimous, that the meeting be adjourned.

Approved and signed September 5, 2023.

Yolanda J. Feimster (signed)
Yolanda J. Feimster, Chair