

STATE OF NORTH CAROLINA

COUNTY OF VANCE

The Vance County Board of Commissioners met in regular session on Monday, April 2, 2012 at 6:00 p.m. in the Commissioners' Conference Room, Vance County Administration Building, 122 Young Street, Henderson, NC. Those Commissioners present were as follows: Chairman Terry E. Garrison, Commissioners Thomas S. Hester, Jr., Deborah F. Brown, Dan Brummitt, J. Timothy Pegram, Gordon Wilder and Eddie L. Wright.

Absent: None.

Also present were County Manager Jerry L. Ayscue, Finance Director Steven C. Stanton, County Attorney Jonathan S. Care, and Clerk to the Board Kelly H. Grissom.

Commissioner Deborah F. Brown gave the invocation.

Chairman Terry E. Garrison recognized the participants of Leadership Vance 2012 who were present. Participants introduced themselves and stated their occupation and place of work. Rachel Hedrick, Chamber of Commerce introduced Mr. John Barnes as the new Chamber President. Chairman Garrison thanked the group for being present at the meeting and for taking an interest in Vance County Government.

Chairman Garrison recognized Dr. Stelphanie Williams as the new President of Vance-Granville Community College and welcomed her to the meeting.

Emergency Operations Director Brian Short and County Planner Jordan McMillen appeared before the Board seeking approval, by resolution, of the County's Hazard Mitigation Plan. Mr. Short noted that the Plan was originally submitted to the Board during its February 2012 meeting and the Board asked that some information be revised. The Plan will allow the County and City to receive maximum FEMA reimbursements in the event of disasters.

Commissioner Brummitt questioned several items. The first was page A-14, #16 which would revise the County subdivision regulations to address enhancing existing policies prohibiting development of critical public facilities in the 100-year floodplain (where viable alternatives exist), encourage alternatives to placing lots in flood-prone area, and minimize impervious surface coverings (greater than state minimum requirements). The Board discussed this matter and asked that the wording "greater than state minimum requirements" be removed.

Commissioner Brummitt asked for clarification on Page A-15, #20 E - Work with the County to produce a coordinated draw down plan prior to potential hurricane/nor'easter landfall and seasonally. The Board asked for this to be re-worded to be more clear.

Page A-40 - Responsibility: Vance County (Mid Range), Item B. Structures located within zones (as of 2003) where BFE are identified are required to elevate two (2) feet above base flood elevation (state minimum allows for ductwork/wiring to be below this elevation). This has been accomplished; Finish Floor elevation is required to be 3 feet above BFE as per Vance County ordinance. Commissioner Brummitt expressed his concerns with the 3 foot above BFE requirement.

Page A-38 - Responsibility: Vance County (On-Going Process). Prohibit future development of County critical facilities and structures in identified 100 year/500 year floodplains (per current/updated FEMA flood maps). The Board asked that the wording 500 year floodplains be removed.

Motion was made by Commissioner Deborah F. Brown to adopt the Hazard Mitigation Plan as presented, subject to the changes recommended on page A-14, Item 16; page A-15, Item 20-E; page A-38 (500 year floodplain); and page A-40, Item B. This motion was seconded by Commissioner Thomas S. Hester, Jr. and unanimously approved.

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RESOLUTION OF ADOPTION
By the

Vance County Board of Commissioners

HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within Vance County are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to flooding, hurricanes, winter weather, severe thunderstorms, tornados and wild fires; and

WHEREAS, Vance County desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Section 1 Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214 --- Senate Bill 300 effective July 1, 2001), states therein in Item (a) (2) "For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after August 1, 2002, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act"; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future

Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS, the County of Vance has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the Vance County Board of Commissioners to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County;

NOW THEREFORE BE IT RESOLVED, that the Vance County Board of Commissioners hereby:

Adopts the Vance County Hazard Mitigation Plan; and

Vests Brian Short, Director of Emergency Operations, with the responsibility, authority, and the means to:

Inform all concerned parties of this action.

Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.

Appoints Brian Short, Director of Emergency Operations, to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Vance County Board of Commissioners for consideration.

Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted this the 2nd day of April, 2012.

By: **Terry Garrison** (signed)
Terry Garrison, Chairperson
Vance County Board of Commissioners

Certified by: **Kelly Grissom** (signed) **SEAL :**
Kelly Grissom, Clerk to the Board

Date: **April 2, 2012**

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Mr. Jordan McMillen then presented a revised fee adjustment schedule for permits. This was originally presented to the Board during its Planning Retreat in January and again during its March regular meeting. Mr. McMillen discussed each individual change to the schedule and asked that the new fees become effective May 1, 2012.

Commissioner Deborah F. Brown asked why there would need to be more than one inspection for residential shingle removal. Mr. McMillen stated that this is not required, but still allows for more than one if needed. Commissioner Dan Brummitt suggested that residential

inspections be reduced to one (1) and commercial inspections be reduced to two (2). The Board agreed to this change.

The Board also asked that the Houses Moved Onto Lots section be combined with the New Homes and Modular Homes section.

Motion was made by Commissioner Dan Brummitt to approve the new fee schedule with the following changes: Houses Moved Onto Lots be combined with New Homes and Modular Homes; shingle inspections be changed to one (1) for residential and two (2) for commercial, effective May 1, 2012. This motion was seconded by Commissioner Gordon Wilder.

Commissioner Wilder asked that some type of acceptable language be incorporated into the schedule as to how to deal with non-profit organizations. Attorney Jonathan S. Care suggested that an exemption be proposed within the schedule. The Board of Commissioners would need to approve each organization that would qualify for that exemption. Attorney Care stated that he would discuss the matter further with Mr. McMillen and bring a recommendation back to the Board.

Vote on the motion to approve the new fee schedule with the changes noted was unanimous.

Mr. Mike Ciriello, Council of Governments, and Ms. Lauren Nichols, DOT, appeared before the Board regarding the Comprehensive Transportation Plan. Ms. Nichols discussed the proposed Plan maps, and it was noted that the conceptual design of the Plan is ready for community input and DOT would like to conduct two or three community sessions in May. That input will be factored into further work on the Plan. Mr. Ciriello and Ms. Nichols asked the Board for its support of these community sessions. Mr. Ciriello invited the Board to visit the website www.kerrtarcog.org/rpo to see further information on projects that have been ranked and the process that was used for those rankings.

Commissioner Gordon Wilder asked for a written narrative of the proposals. Ms. Nichols stated that she is currently working on that and would have it to the Board before its next meeting.

Chairman Garrison thanked Mr. Ciriello and Ms. Nichols for their presentation and stated that he looks forward to receiving the written narrative of the proposals.

Ms. Valerie Hennike, Five County Mental Health, presented information regarding the pending merger with Piedmont Behavioral Systems (PBH). She stated that in February 2011, the NC General Assembly passed legislation which required both implementation of a statewide

Medicaid Waiver for the public mental health system, as well as consolidation of existing area authorities based on total population. Alamance and Caswell Counties joined PBH in October 2011, and in January 2012, PBH's Waiver was expanded to Franklin, Granville, Halifax, Vance and Warren Counties. The Waiver was also expanded to Orange, Person and Chatham Counties in April 2012.

Ms. Hennike stated that she will be back before the Board during its May or June meeting seeking approval of the dissolution and subsequent consolidation of Five County Mental Health into the PBH system. At that time, the service area will consist of 15 counties with a total covered population of 1,442,989 citizens.

Ms. Hennike also discussed the distribution of responsibilities between Corporate Office and Community Operations Centers, the development of governance structure, and the responsibilities of the Community Oversight Board and Governance Board.

The Board expressed its concerns with smaller counties "falling through the cracks" as a result of this merger. Ms. Hennike stated that funds will be allocated according to eligibility. The State and Local monies will still be controlled by the local areas. Local funds will not be mixed with other counties.

After further discussion, motion was made by Commissioner Dan Brummitt to approve the following joint resolution to include Vance County in the mental health merger and proceed with the process. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

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**JOINT RESOLUTION
OF THE BOARDS OF COUNTY COMMISSIONERS
OF ALAMANCE, CABARRUS, CASWELL, CHATHAM, DAVIDSON,
FRANKLIN, GRANVILLE, HALIFAX, ORANGE, PERSON, ROWAN,
STANLY, UNION, VANCE AND WARREN COUNTIES**

WHEREAS, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties previously resolved to be separately served by the Five County, OPC, and PBH Area Authorities;

WHEREAS, the State of North Carolina passed Session Law 2011-264, which requires statewide expansion of the 1915(b)/(c) Medicaid Waiver to be managed by Area Authorities operating as Managed Care Organizations;

WHEREAS, the North Carolina General Assembly is currently addressing the governance needs of Area Authorities operating as Managed Care Organizations through a Health and Human Services Subcommittee on LME Governance, and intends to pass governance legislation in the 2012 legislative short session;

WHEREAS, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties now desire to be served by a single Area Authority operating as a Managed Care Organization with a governance structure that will function under existing law, as well as under the new governance legislation;

NOW, THEREFORE, BE IT RESOLVED JOINTLY as follows:

Section 1. Resolution and Purpose

It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver as a Managed Care Organization and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources.

Section 2. Establishment of Cardinal Innovations Healthcare Solutions

There is hereby created and established pursuant to G.S. 122C-115(c) an Area Authority known as Cardinal Innovations Healthcare Solutions ("Cardinal Innovations"). Pursuant to the 1915(b)/(c) Medicaid Waiver and 42 C.F.R. 438.2, Cardinal Innovations Healthcare Solutions shall operate as a Managed Care Organization and Prepaid Inpatient Health Plan. Cardinal Innovations shall include the Alamance-Caswell, Five County, OPC, and Piedmont Community Operations Centers.

Section 3. Governance

There is hereby created and established pursuant to G.S. 122C-118.1 an Area Board, which shall be the governing unit of Cardinal Innovations. The Area Board shall be comprised of a single Governing Board and Community Oversight Boards, one for each Community Operations Center. The appointment of members to the Governing Board and Community Oversight Boards shall be in accordance with bylaws set forth for such purpose and may be amended as necessary or convenient to comply with changes in state or federal law or to carry out the functions, powers, duties, and responsibilities contained in this Joint Resolution. Due to the complexity of operations, financial risk, and responsibility for public funding the Governing Board must be highly functional in order to ensure accountability to funders, the financial solvency of Cardinal Innovations, compliance with state and federal laws and regulations including quality standards, and a service delivery system that is customized for localities and which provides access and choice for citizens in need of mental health, intellectual and developmental disabilities, substance abuse and related services.

(1) Membership of the Governing Board shall be comprised of a mix of individuals with the necessary expertise to govern large Managed Care Organizations and individuals who represent the constituencies Cardinal Innovations serves. Membership will be as follows:

(a) Two (2) at-large County Commissioners from among the County Commissioners serving on Community Oversight Boards (defined below), selected by the Governing Board, based on diversity of geographic representation;

(b) One (1) member from the Regional Consumer and Family Advisory Committee, either the Chair or other elected member;

(c) Six (6) members, selected by the Governing Board, with professional experience and expertise in healthcare, insurance, finance, health/behavioral health, intellectual/developmental disabilities, and a physician or other clinical professional, and no more than two members from any single specialty area; and

(d) One (1) member from each Community Oversight Board, either the Chair or other elected member.

(e) Except for members appointed by the Community Oversight Boards and the Regional Consumer and Family Advisory Committee, the initial members of the Governing Board shall be nominated by the PBH Board, with consultation from the Boards of Five County and OPC Area Authorities, and affirmed by the Secretary of the North Carolina Department of Health and Human Services.

(2) The Governing Board's primary responsibilities will include determining policy; strategic planning, including consideration of local priorities as determined by the Community Oversight Boards; budgets; hiring and evaluations of the Chief Executive Officer; monitoring of deliverables, including overall performance and financial

management; government affairs and advocacy; reporting to constituent counties; responding to concerns and feedback from the Community Oversight Boards; and ensuring the overall health of Cardinal Innovations.

(3) The bylaws of the Governing Board shall establish Community Oversight Boards, one for each Community Operations Center, which shall ensure involvement of local stakeholders, promote understanding and collaboration at the local level, and monitor the performance of each Community Operations Center. Membership of the Community Oversight Boards will be as follows:

(a) Three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder; and

(b) One (1) member from the Local Consumer and Family Advisory Committee, either the Chair or other elected member.

(4) Each Community Oversight Board's primary responsibilities will include advising the CEO on the evaluation and hiring of the Community Operations Center Executive Director; recommending priorities for expenditure of state and county funds for development of the annual budget; determining local priorities for inclusion in the overall strategic plan; identifying community needs and concerns; monitoring resolution of issues; and monitoring performance at the local level, including access to care, expenditure of service funds, number of consumers served, services delivered, provider network size and composition, outcomes, and consumer satisfaction.

(5) Each Community Oversight Board will establish its own bylaws based on local needs, but in compliance with standardized requirements established by the Governing Board for quorums, frequency of meetings, elections of officers, duties of members, committees and committee appointments, and attendance standards. Such bylaws are subject to the approval of the Governing Board.

Section 4. Functions

Cardinal Innovations shall perform all the functions necessary to carry out the purposes of this Joint Resolution, including, but not limited to, the following:

(1) To establish accountability for the planning, development, and management of local systems that ensure access to care, quality of services, and the availability and delivery of necessary services, for individuals in need of mental health, intellectual and developmental disabilities, substance abuse, and related services;

(2) To operate the 1915(b)/(c) Medicaid Waiver, a proven system for the management of mental health, intellectual and developmental disabilities, and substance abuse services;

(3) To manage state funded services for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds;

(4) To manage all other resources that are or become available for mental health, intellectual and developmental disabilities, and substance abuse services;

(5) To use managed care strategies, including care coordination and utilization management, to reduce the trend of escalating costs in the State Medicaid program while ensuring medically necessary care, and to deploy a system for the allocation of resources based on the reliable assessment of medical necessity, functional status and intensity of need. These strategies shall efficiently direct individuals to appropriate services and shall ensure they receive no more and no less than the amount of services determined to be medically necessary at the appropriate funding level;

(6) To maintain a local presence in order to respond to the unique needs and priorities of localities;

(7) To ensure communication with consumers, families, providers, and stakeholders regarding disability-specific and general 1915(b)/(c) Medicaid Waiver operations by implementing a process for feedback and exchange of information and ideas;

(8) To establish and maintain systems for ongoing communication and coordination regarding the care of individuals with mental illness, intellectual and developmental disabilities, and substance abuse disorders with other organized systems such as local Departments of Social Services, Community Care of North Carolina, hospitals, school systems, the Department of Juvenile Justice and Delinquency Prevention, and other community agencies;

(9) To maintain disability specific infrastructure and competency to address the clinical, treatment, rehabilitative, habilitative, and support needs of all disabilities served by Cardinal Innovations;

(10) To conduct administrative and clinical functions, including requirements for customer

service, quality management, due process, provider network development, information technology systems, financial reporting, and staffing;

(11) To maintain full accountability for all aspects of 1915(b)/(c) Medicaid Waiver operations and for meeting all contract requirements specified by the Department of Health and Human Services; and

(12) To authorize the utilization of State psychiatric hospitals and other State facilities.

Section 5. Powers, Duties and Responsibilities

Cardinal Innovations shall have the powers, duties, and responsibilities necessary or convenient to carry out the purposes of this Joint Resolution, including but not limited to, the following:

(1) To engage in comprehensive planning, development, and management of local systems for the delivery of mental health, intellectual and developmental disabilities, and substance abuse and related services;

(2) To comply with federal requirements for Medicaid, Medicare, block grants, and other federally funded healthcare programs;

(3) To perform public relations and community advocacy functions;

(4) To maintain a 24-hour a day, seven day a week crisis response service. Crisis response shall include telephone and face-to-face capabilities. Crisis phone response shall include triage and referral to appropriate face-to-face crisis providers. Crisis services do not require prior authorization, but shall be delivered in compliance with appropriate policies and procedures. Crisis services shall be designed for prevention, intervention, and resolution, not merely triage and transfer, and shall be provided in the least restrictive setting possible, consistent with individual and family need, and community safety;

(5) To accept donations or money, personal property, or real estate for the benefit of Cardinal Innovations and to take title to the same from any person, firm, corporation, or society;

(6) To purchase, lease, obtain options upon, or otherwise acquire any real or personal property or any interest therein from any person, firm, corporation, city, county, government, or society;

(7) To sell, exchange, transfer, assign, or pledge any real or personal property or any interest therein to any person, firm, corporation, city, county, government, or society;

(8) To own, hold, clear, and improve property;

(9) To appoint a Chief Executive Officer and to fix his/her compensation;

(10) To delegate to its agents or employees any powers or duties as it may deem appropriate;

(11) To employ its own counsel and legal staff;

(12) To adopt, amend, and repeal bylaws for the conduct of its business;

(13) To enter into contracts or other arrangements for necessary supplies, equipment, or services for the operation of its business;

(14) To appoint committees or subcommittees as it shall deem advisable, to fix their duties and responsibilities, and to do all things necessary in connection with the management, supervision, control, and operation of its business;

(15) To enter into any contracts or other arrangements with any municipality, other public agency of this or any other State or of the United States, or with any individual, private organization, corporation, or nonprofit association for the provision, oversight or management of mental health, intellectual and developmental disabilities, substance abuse and related services;

(16) To act as an agent for the federal, State, or local government in connection with the management and oversight for the delivery of mental health, intellectual and developmental disabilities, substance abuse and related services To insure its property or operations against risks as it may deem advisable;

(17) To invest any funds held in reserves or sinking funds, or any funds not required for immediate disbursement, in property or securities in which trustees, guardians, executors, administrators, and others acting in a fiduciary capacity may legally invest funds under their control;

(18) To sue and be sued;

(19) To have a seal and to alter it at pleasure;

(20) To have perpetual succession;

(21) To make and execute contracts and other instruments necessary or convenient, including to provide services to government or private entities, including Employee Assistance Programs;

- (22) To agree to limitations upon the exercise of any powers conferred upon it by this Joint Resolution in connection with any loan;
- (23) To determine the pay, expense allowances, and other compensation of its officers and employees, and establish position classification and pay plans and incentive compensation plans;
- (24) To provide for biennial assessments of personnel plans by an independent entity that specializes in human resources development and management to ensure that position classifications and compensation are appropriately matched to industry standards and local job market requirements; and
- (25) To exercise any or all of the powers conferred upon it by this Joint Resolution, either generally or directly, or through designated agents.

Section 6. Effective Date

This Joint Resolution shall be effective as of July 1, 2012.

ADOPTED AND RATIFIED in counterparts by the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties.

BOARD OF COMMISSIONERS OF ALAMANCE COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF CABARRUS COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF CASWELL COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF CHATHAM COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF DAVIDSON COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF FRANKLIN COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF GRANVILLE COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF HALIFAX COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF ORANGE COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF PERSON COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF ROWAN COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF STANLY COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF UNION COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF VANCE COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

BOARD OF COMMISSIONERS OF WARREN COUNTY

Approved: , 2012.

By: Chairman

This the _____ day of _____ 2012.

ATTEST:

Clerk to the Board

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As requested by the Board during last month's meeting, Ms. Porcha Brooks, Vance County Tax Administrator, was next on the agenda to answer questions regarding the January and February 2012 Tax Refunds and Releases. Commissioner Dan Brummitt questioned why real property was being refunded back to 2006 and 2007. Ms. Brooks explained that this individual was never picked up on the tax books. Once a value was placed on the house, it was realized that the value needed to be changed, thus that amount was released. Commissioner Brummitt also questioned why a solid waste refund was given. Ms. Brooks stated that she would have to go back and research that matter. Commissioner Brummitt stated that he would call Ms. Brooks to discuss the refunds further.

Public comments were heard next. Mr. Michael Bobbitt stated that after attending Leadership Vance County Day last week, he applauded those department heads and staff for the jobs they perform for the community.

County Manager's Report

NC Tomorrow Grant. Mr. Ayscue noted that Vance County agreed to be the applicant for a \$50,000 grant that will be administered by the Kerr-Tar Regional Council of Governments for the benefit of all five member counties. It is designed for the purpose of planning for economic development on regional and state levels. The application has been funded and now the grant agreement and other related documents must be approved in order to proceed with grant administration. He requested the Board to approve the documents and authorize the Chairman, Finance Director, and County Manager to execute the grant agreement and other documents as required.

Motion was made by Commissioner Dan Brummitt to approve the documents for the NC Tomorrow Grant and authorize the Chairman, Finance Director, and County Manager to execute the grant agreement and other documents as required. This motion was seconded by Commissioner Gordon Wilder and unanimously approved.

NC Rural Center Building Renovation and Reuse Grant. Mr. Ayscue stated that the County applied for a \$64,000 grant from the NC Rural Economic Development Center to help renovate a vacant building for use as a retail appliance center, creating a minimum of 8 new jobs. There are certain project documents which need the Commissioners' approval, primarily the contract between the Rural Center and the County and the performance agreement. Both of these documents are standard. He requested the Board to approve the documents and authorize the

Chairman, Finance Director, and County Manager to execute the various documents as required.

Motion was made by Commissioner Thomas S. Hester, Jr., to approve the documents and authorize the Chairman, Finance Director, and County Manager to execute the various documents as required. This motion was seconded by Commissioner Eddie L. Wright and vote was ayes - six (6); noes - one (1), with the dissenting vote being cast by Commissioner Dan Brummitt.

Addendum to Sales Tax Audit Contract. Mr. Ayscue explained that the County has contracted with Utilities Reduction Services (a TRS company) since 2002 to review Department of Revenue sales tax allocations to counties to determine if there are funds which need to be redirected to Vance County. There is no cost to the County if no funds are redirected to Vance County. For all additional funds received by the County, URS will receive a 20% commission. In order to continue this service, the original contract must be extended. Mr. Ayscue requested that the Board extend the original contract by approving an addendum to the current contract with URS that allows this arrangement to continue for another year.

Motion was made by Commissioner Eddie L. Wright, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to approve an addendum to the current contract with URS that allows this arrangement to continue for another year.

Destruction of Old Records. Mr. Ayscue stated that NC General Statutes require the Board of County Commissioners' approval of lists of records to be destroyed. Upon approval, the records will be taken directly to the landfill and disposed of properly.

Motion was made by Commissioner Dan Brummitt to approve the list of records to be destroyed as presented. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

Selection of Contractor for 911 Back-up Center. Mr. Ayscue reported that informal quotes were sought for construction of a back-up 911 Center at the Henderson Operations Center. Although not legally required, the County did advertise for informal quotes, and were received on Friday afternoon, March 30 as follows:

Contractor	Bid Bond	Base Bid (G-1)	Remarks
H.G. Reynolds Company Henderson, NC License - 14149	✓	\$221,000	
Highland Company of Eastern NC, LLC Rocky Mount, NC License - 58057	✓	\$205,900	
J.L. Williams Construction Co., Inc. Henderson, NC	✓	\$182,950	Lowest Bidder

License - 15239			
Vance Construction Company Henderson, NC License - 6124	✓	\$209,823	

Mr. Ayscue explained that the lowest bid was higher than expected; therefore, the price was negotiated down to \$171,624.

Mr. Ayscue recommended that the bid be awarded to the lowest bidder, J.L. Williams Construction Co., Inc., in the amount of \$171,624. This motion was seconded by Commissioner Eddie L. Wright.

Commissioner Dan Brummitt stated that he would rather wait and pursue regionalization with this project; therefore, he cannot support the project.

Vote on the motion was ayes - six (6); noes - one (1); with the dissenting vote being cast by Commissioner Dan Brummitt.

Public Health Month Resolution. Mr. Ayscue explained that the Granville-Vance District Public Health Department has asked that the Board of Commissioners recognize April 2012 as Public Health Month in Vance County.

Motion was made by Commissioner Eddie L. Wright to approve the following proclamation recognizing April 2012 as Public Health Month in Vance County. This motion was seconded by Commissioner Deborah F. Brown and unanimously approved.

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PROCLAMATION
by the
Vance County Board of Commissioners
in
Recognition of April 2012 as Public Health Month in Vance County

WHEREAS, we hereby recognize and acknowledge public health’s 132 years of service to the residents of North Carolina and the immeasurable contribution of these services to the quality of life in our state; and

WHEREAS, North Carolina’s public health system is a critical component of the state’s emergency response to natural and man-made disasters and widespread disease outbreaks in North Carolina; and

WHEREAS, public health measures to control and eliminate infectious diseases, improve environmental sanitation, and promote healthy lifestyle practices have been the greatest cause of improved health status and increased life expectancy for North Carolina’s residents, such that North Carolinians now have an average life expectancy at birth of more than 80 years; and

WHEREAS, public health plays a critical role in eliminating health inequities and preventing chronic diseases and injuries, resulting in improved productivity and decreased health care costs for all North Carolinians; and

WHEREAS, a continued focus on promoting public health programs that provide accessible, high quality medical care and that promote healthy lifestyles for women of

childbearing has resulted in a more than 11 percent decline in infant mortality, the lowest rate in the state's history; and

WHEREAS, a continued focus on prevention has resulted in a more than 29 percent decline in age-adjusted heart disease death rates since 2000, a more than 38 percent decline in age-adjusted stroke death rates since 2000, and an almost 35 percent decline in the teen pregnancy rate since 2000; and

WHEREAS, state government is committed to a continued emphasis on prevention in Public Health and helping North Carolina reach a better state of health through actions outlined in the Healthy North Carolina 2020 Objectives; and

WHEREAS, the Healthy North Carolina 2020 Health Objectives represent a 10-year plan to improve the health of all North Carolinians by working to promote access to preventive and needed health services; foster positive and supportive living and working conditions in our communities; and support individuals in developing the capacities and skills to achieve healthy living; and

WHEREAS, communities, employers, hospitals and health care providers, individuals and families, insurers, legislators and policy makers, schools and child care facilities must work together to identify and develop innovative solutions to health problems facing the people of North Carolina; and

WHEREAS, the Granville-Vance District Health Department has led a collaborative effort with community partners to create a Community Health Assessment focused on the 2020 Health Objectives that identifies health priorities and will be published in April 2012.

NOW, THEREFORE BE IT PROCLAIMED, that the Vance County Board of Commissioners does hereby recognize April 2012 as "Public Health Month" in Vance County and urges our citizens to recognize that public health is working to ensure that all people living in Vance County are protected from threats such as influenza, food borne disease, injury and chronic diseases such as diabetes, heart disease and asthma.

THIS, the 2nd day of April, 2012.

Terry E. Garrison (signed)
Terry E. Garrison, Chairman

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Committee Reports and Recommendations

Human Resources Committee - Position Vacancies. Argretta Johen, HR Director, requested the Board to allow filling the following position vacancies which have been endorsed by the Human Resources Committee:

Cooperative Extension
Custodian - permanent part-time position

Solid Waste
Landfill Scale Operator - permanent part-time position

Social Services
Office Assistant III
Income Maintenance Caseworker III
Social Worker II

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Dan Brummitt, vote unanimous, to approve the position vacancies as presented.

Human Resources Committee - Award of Service Weapon and Badge. Ms. Johen explained that Major Charles Sparrow, Sheriff's Office, has requested to be awarded his service weapon and badge upon his retirement on July 1, 2012. Board approval is required.

Motion was made by Commissioner Dan Brummitt, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to award Major Sparrow his service weapon and badge upon his retirement on July 1, 2012.

Public Safety Committee. Mr. Ayscue reported that representatives of this Committee met with a planning group to receive input regarding the design of a new animal shelter for the County. This was the second meeting of the planning group. As approved by the Board of Commissioners, an architect was engaged with donated funds to develop a design with assistance from the County and other interested parties. Reception by those present was favorable and some additional input was provided. A follow-up meeting of the group has been set for April 17 at 3:30 p.m. Mr. Ayscue stated that he has asked that Chief Animal Control Officer Alex Hargrove ensure the State Inspector is also involved with the input process of the shelter plans.

Commissioner Eddie L. Wright applauded the Ruin Creek Rescue organization for all their hard work with this project.

Planning and Environmental Committee. Mr. Ayscue reported that this Committee met today to consider procedures and policies regarding the sale of homes through the Neighborhood Stabilization Program (NSP). The Committee requested to be authorized to develop a marketing policy on the sale of these homes and implement the policy.

Motion was made by Commissioner Deborah F. Brown to authorize the Planning and Environmental Committee to develop a marketing policy for the sale of NSP homes and implement said policy. This motion was seconded by Commissioner Eddie L. Wright and unanimously approved.

Pending Business

County Water Project. Phase IA. The Water District Board awarded bids on March 12, 2012 to H.G. Reynolds Construction for water line installation, and to Caldwell Tanks for construction of a 200,000 gallon water tank. Both of these awards are contingent upon final approval by USDA Rural Development and the NC Local Government Commission. Formal

action by the LGC Board of Directors in its monthly meeting on April 3rd is expected, with sale of bond anticipation notes scheduled for April 17. Funding is expected to be available by May 1st. The Water Board also selected a highly experienced firm, Envirolink, to conduct its operation and maintenance services. A contract is currently being developed with that company. A groundbreaking ceremony has been tentatively scheduled for Friday, April 20 at 10:00 a.m. to “kick off” the construction for Phase 1A. The location has yet to be determined, but will be inside of Phase 1A. Phase 1B. The Kittrell Water Association and USDA continue to work together to seek funding for Phase 1B, consistent with action taken by the Commissioners in December 2009. Phases 2A & 2B. Funding from USDA Rural Development has been established for both of these phases. Phase 2A will be funded with \$2.2 million in loans and \$1.62 million in grants. Phase 2B has \$3.94 million in loans and \$1.99 million in grants. USDA Rural Development has been notified that these ARRA funds must be spent on an accelerated schedule - by September 30, 2013. This is a two-year difference in time (previously September 30, 2015). There is the possibility of requesting an extension. Project design is complete and has been submitted to the appropriate regulatory agencies. Highway right-of-way encroachment agreements with NC DOT have been prepared for execution. Submittal of application information to USDA Rural Development is currently being done for both phases. Due to the timing of the funding of Phases 2A & 2B, it will be important that work on these phases begin as soon as possible. A water purchase agreement with the City is now being negotiated. The proposed O&M services contract will cover Phases 2A and 2B in addition to 1A. Additional sign-ups are essential in 2A and 2B due to the current lack of substantial customer concentration.

Back-up 911 Center. The back-up 911 center will be located inside open space of the Henderson Operations Center. The architect, Surapon Sujjavanich, and local electrical engineer, Michael Killian, have completed drawings and plans for the Center. Local quotes for construction work have been solicited and the bid was awarded earlier during this meeting. According to the architect and local contractors, if actual work can begin by May 1st, the construction phase of the project can easily be completed by June 30th. The Center will be metered separately from the remainder of the building for all utilities. The lease agreement between the City and County has been completed. There will be no rental costs to the County. A groundbreaking ceremony has been scheduled for Thursday, April 5 at 11:00 a.m. at the site. Separate pricing on all telecommunications equipment and secondary systems has been obtained

and installation will occur once the construction is completed in late June. An application for PSAP grant funding for radio consoles in the amount of \$213,000 (no local match) has been submitted to the NC 911 Board.

Consent Agenda Items

Motion was made by Commissioner R. Dan Brummitt, seconded by Commissioner Deborah F. Brown, vote unanimous, that the following consent agenda items be approved as presented: Budget Amendments #18 - #20, Budget Transfers #4 - #6, March 2012 Ambulance Charge-Offs in the amount of \$6,436.51, March 2012 Monthly Reports received and filed, and the minutes of the March 12, 2012 regular meeting.

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**Budget Amendment #18
General Fund**

Fund 10

Revenues	Code	Increase	Increase
Vance County Optimum Lighting	10-380-438068	10,000	
City of Henderson Optimum Lighting	10-380-438067	5,000	
NC Rural Center Optimum Lighting	10-380-438069	470,555	
Expenditures			
Optimum Lighting Grant	10-600-500269		485,555
Totals		\$ 485,555	\$ 485,555

Purpose: To record grant from NC Rural Center for Optimum Lighting Building Reuse Project.

Authorization: Vance County Board of Commissioners
April 2, 2012

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**Budget Amendment #19
General Fund**

Fund 10

Friends of Youth

Revenues	Code	Increase	Increase
Travel and Training	10-620-500014	925	
Auto Supplies	10-620-500031	100	
Other Supplies & Materials	10-620-500034	853	
Special Contracted Services	10-620-500044	4,427	
Food and Provisions	10-620-500047	174	

Expenditures

Friends of Youth	10-380-438001		6,479
Totals		\$ 6,479	\$ 6,479

Purpose: To adjust budget to revised budget amounts.

Authorization: Vance County Board of Commissioners
April 2, 2012

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**Budget Amendment #20
General Fund**

Fund 10 Information Technology Expenditures	Code	Increase	Increase
Departmental Supplies	10-490-500033	13,870	
Revenues			
Appropriated Fund Balance	10-399-439900		13,870
Totals		\$ 13,870	\$ 13,870

Purpose: To record payment of computer wiring from Wilkes Communication that was started in the prior year and completed in current year.

Authorization: Vance County Board of Commissioners
April 2, 2012

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**Budget Transfer #4
General Fund**

Fund 10 Fire and Ambulance Expenditures	Code	Increase	Decrease
Overtime	10-530-500003	12,000	
Maintenance Building	10-530-500015	7,000	
Maintenance Equipment	10-530-500016	6,000	
Maintenance Vehicle	10-530-500017	35,000	
Office Supplies	10-530-500032	3,000	
Departmental Supplies	10-530-500033	10,000	
Uniforms	10-530-500036	6,000	
Physicals	10-530-500190	8,300	
Non-Capitalized Assets	10-530-500085	7,000	
Expenditures			
Salaries	10-530-500001		77,035
FICA	10-530-500005		4,975
Retirement	10-530-500007		5,290
Contract Services	10-530-500045		7,000

Totals **\$ 94,300** **\$ 94,300**

Purpose: To transfer funds from unused salaries and benefits to cover overspent expenditure line items.

Authorization: Vance County Board of Commissioners
April 2, 2012

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**Budget Transfer #5
General Fund**

**Fund 10
Social Services
Expenditures**

	Code	Increase	Decrease
Non-Capitalized Assets	10-610-500085	7,720	
Supplies	10-610-500032	14,922	
Travel and Training	10-610-500014	358	
Work First	10-610-500144	2,000	

Expenditures

DNA Testing	10-610-500446		25,000
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Totals **\$ 25,000** **\$ 25,000**

Purpose: To transfer funds from unused DNA Testing to other line items per DSS request.

Authorization: Vance County Board of Commissioners
April 2, 2012

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**Budget Transfer #6
General Fund**

**Fund 10
Youth Services
Expenditures**

	Code	Increase	Decrease
Travel and Training	10-619-500014	1,906	
Maintenance Vehicles	10-619-500017	400	
Auto Supplies	10-619-500031	450	
Other Supplies & Materials	10-619-500034	632	
Food & Provisions	10-619-500047	650	
Restitution Payments	10-619-500052	1,300	

Expenditures

Special Contracted Services	10-619-500044		5,325
Insurance and Bonds	10-619-500054		13

Totals **\$ 5,338** **\$ 5,338**

Purpose: To adjust budget to revised budget amounts.

Authorization: Vance County Board of Commissioners
April 2, 2012

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- See on file monthly report, 911 Emergency Operations
- See on file monthly report, Administrative Ambulance Charge-offs
- See on file monthly report, Fire and EMS
- See on file monthly report, Public Health Department
- See on file monthly report, Human Resources Department
- See on file monthly report, Information Technology
- See on file monthly report, Planning and Development
- See on file monthly report, Social Services
- See on file monthly report, Veterans Service

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Water District Board

There were no matters to be addressed by the Water District Board.

Miscellaneous

Appointment. The following appointment was presented for the Board's consideration.

Vance County Appearance Commission

Appoint Nettie White to fill an unexpired term.

Motion was made by Commissioner Gordon Wilder, seconded by Commissioner Thomas S. Hester, Jr., vote unanimous, to appoint Nettie White to the Vance County Appearance Commission to fill an unexpired term.

As there was no further business, at 8:20 p.m., Chairman Terry E. Garrison declared that the meeting be adjourned.

Approved and signed May 7, 2012.

Terry E. Garrison (signed)
Terry E. Garrison, Chairman